

# Pinole

# Recreation

## Park & Field Reservation Application

### For Office Use Only

Fee(s) Paid: \_\_\_\_\_

Date Paid: \_\_\_\_\_

Receipt #: \_\_\_\_\_

Copies Sent to:

PD  PW  Applicant

Insurance:  Yes  No  Pending

Refund Requested: \_\_\_\_\_

### Applicant

Name of Applicant/Designated Person(s) in Charge: \_\_\_\_\_

Name of Organization/Group: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
Business Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

Email Address: \_\_\_\_\_

### Area/Activity

- Fernandez Park BBQ Area
- Fernandez Park Gazebo
- Pinole Valley Park Grove BBQ Area  
Select Area ( ) 1 ( ) 2 or 3( )
- Baseball Field ( ) Fernandez ( ) Pinole Valley
- Soccer Field ( ) Pinole Valley West ( ) Pinole Valley East
- Tennis Court
- Inflatable Jumper\*

Activity: \_\_\_\_\_ Expected Number of People: \_\_\_\_\_

Date: \_\_\_\_\_ Day: \_\_\_\_\_ Hours: \_\_\_\_\_ to \_\_\_\_\_ \*\*\*

\*\*\*Pinole Valley Park and Fernandez Park rentals are limited to 5 hours. Multiple blocks of time may be rented.

(Park hours shall be based upon the amount of light available for the safety of park users. It is unlawful for anyone to be in any City park between 9 p.m. and 6 a.m.)

Electronic Sound Amplification Devices to be Used: \_\_\_\_\_

### Sound Permit Required

Reservations are accepted on a first-come, first-served basis. Rental fees and completed reservation application are due upon reservation request. It is the responsibility of the applicant to clean the area after use. The applicant will take responsibility for any additional cleaning required as a result of the use of the facility. It is the responsibility of the user to take all necessary precautions to maintain a safe environment for the planned activity and for those people using park facilities simultaneously. It is understood that facility users will indemnify and hold harmless the City of Pinole from any injuries and damages resulting from the reserved use.

### PARK RULES & REGULATIONS

- Alcoholic beverages are not allowed in City parks.
- Personal BBQ pits are not allowed. Fires are allowed only in City barbecue pits. Fires must be extinguished before leaving the park area.
- Smoking is not allowed in parks or on trails.
- No vehicles on park grounds or on the ball fields, except in authorized thoroughfares. Vehicles will not be allowed for loading or unloading supplies or guests.
- No animals allowed on City park grounds except in designated areas unless leashed and under complete control.
- Skateboarding not allowed.
- No person is allowed in the park before 6am and after 9pm.

Please sign and date below to acknowledge that you have read and understand the Park Rules & Regulations.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved By (City Employee): \_\_\_\_\_ Date: \_\_\_\_\_

# City of Pinole

## Park and Facility Sound Permit Application

A City of Pinole Park Reservation must be complete before the Sound Permit Application will be approved. All approvals are at the discretion of the Recreation Manager or his/her designee.

For Office Use Only			
Permit Issued By:	_____		
Date:	_____		
Copies Sent to:			
<input type="checkbox"/> PD	<input type="checkbox"/> PW	<input type="checkbox"/> Rec.	<input type="checkbox"/> Applicant
Special Conditions of Permit: _____			
_____			
_____			
_____			

### Applicant

Name of Applicant/Designated Person(s) in Charge: \_\_\_\_\_

Name of Organization/Group: \_\_\_\_\_

Phone: \_\_\_\_\_  
Home Work Cell

### Activity

Check Type of Activity:  Private Party  Fundraising Event  Community Event

Expected Number of People: \_\_\_\_\_ Children \_\_\_\_\_ Teens \_\_\_\_\_ Adults

Date: \_\_\_\_\_ Day of Week: \_\_\_\_\_ Hours: \_\_\_\_\_ to \_\_\_\_\_ \*\*\*

\*\*\*Pinole Valley Park and Fernandez Park rentals are limited to 5 hours. Multiple blocks of time may be rented.  
(Park hours shall be based upon the amount of light available for the safety of park users. It is unlawful for anyone to be in any City park between 9 p.m. and 6 a.m.)

Location of Event:  Fernandez Park  Pinole Valley Park Picnic Grove  Recreation Facility \_\_\_\_\_

Type of Sound Amplification:  Live Band  DJ  Portable Stereo  Other Explain \_\_\_\_\_

### SOUND PERMIT POLICY

The following policies have been developed to assure that amplified music and/or sound at City of Pinole parks and facilities is maintained at a reasonable level and is not disruptive to the residential neighborhood.

1. A permit must be issued by the Recreation Department for the use of amplified music and/or sound at any City park or facility. Permits will not be approved if the sound may interfere with Recreation programs or unreasonably disturb the residential neighborhood.
2. **The level of amplified music and/or sound must be limited to reach only the immediate audience.**
3. **Music and lyrics must be appropriate for all ages and not include any obscene language or references.**
4. Speakers must be positioned carefully in order to prevent sound from disturbing persons not in the immediate area. Atmospheric conditions, such as clouds and overcast, can greatly influence the effect of amplification. The set-up should be carefully checked before each event and monitored occasionally during the event by the Designated Person in Charge.
5. Amplified music and/or sound is generally permitted in Fernandez Park, Pinole Valley Park and Recreation Facilities in accordance with the conditions listed above. All other areas are by exception only from the Recreation Manager or his/her designee.

AS CONTACT PERSON FOR THIS EVENT, I HAVE READ ALL APPLICABLE SOUND PERMIT POLICIES AND AGREE TO BE PRESENT AT THE ENTIRE EVENT AND BE RESPONSIBLE FOR POLICY ADHERENCE.

I UNDERSTAND THAT IF ANY NOISE DISTURBANCE OR INAPPROPRIATE/OBSCENE MUSIC COMPLAINTS ARE RECEIVED FROM RESIDENTIAL NEIGHBORS, PARK USERS OR CITY STAFF, THE CITY OF PINOLE HAS THE AUTHORITY TO IMMEDIATELY SHUT DOWN THE AMPLIFIED MUSIC FOR THE DURATION OF THE EVENT AND THE EVENT MAY BE SHUT DOWN BASED ON THE SEVERITY OF COMPLAINTS.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's Printed Name: \_\_\_\_\_

**SOUND PERMITS ARE ENFORCEABLE BY THE PINOLE POLICE DEPARTMENT**

## FEE SCHEDULE/AMENITIES

Description	Resident Rate	Non-Resident Rate	Amenities
Fernandez Park BBQ Area	\$110	\$138	Two (2) BBQ pits Eight (8) picnic tables One (1) outlet
Pinole Valley Park BBQ Area (per area)	\$55	\$83	Area Tables BBQs Outlets Misc. 1 1 2 1 Jumper allowed 2 2 2 1 3 4 6 1 Wheelchair access
Inflatable Jumper Authorization Fee**	\$50	\$75	One (1) outlet (electricity included)
Gazebo Area	\$250	\$313	
Baseball or Soccer Field	\$14/hour	\$21/hour	
Fernandez Baseball Field Light Fee	\$11	\$11	
Tennis Court - Weekdays	\$5/hr/court	\$7/hr/court	
Tennis Court – Weekends & Holidays	\$7/hr/court	\$10/hr/court	
Tennis Court – Commercial Use (Instructors)	\$10/hr/court		

*\*Jumper space is only available with an accompanying park space rental.*

*\*\* The Inflatable Jumper Authorization Fee is NOT for jumper rental.*

*The fee is for authorization to use a jumper at the park. Jumpers are not available for rent through the City.*

*\*\*\*Pinole Valley Park Grove and Fernandez Park rentals are limited to 5 hours. Multiple blocks of time may be rented.*

### INFLATABLE JUMPER-TYPE EQUIPMENT

The City requires an insurance endorsement policy of \$1 million with the City of Pinole listed as additional insured. Due to this insurance requirement, jumper rentals MUST only be from one of the companies listed below. **Jumper rental proof (including name, date, time and location) must be received by the City at least one week prior to the date of park rental.** FAX to 510-724-1528, email [recreation@ci.pinole.ca.us](mailto:recreation@ci.pinole.ca.us) or bring/mail to Pinole Recreation, 635 Tennent Ave., Pinole, CA 94564.

#### Inflatable Jumpers Rentals Only Accepted From These Companies

Bay Area Jump, (800) 514-5867, [www.bayareajump.com](http://www.bayareajump.com)

Jump For Fun, (800) 281-6792, [www.jumpforfun.com](http://www.jumpforfun.com)

AstroJump, (925) 687-5867, [www.astrojump.com](http://www.astrojump.com)

### PARK HOURS

Park hours shall be based upon the amount of light available for the safety of park users. With the exception of designated lighted athletic facilities, closing hours are one-half hour after sunset to one-half hour before sunrise on the following day. It is unlawful for any person to be in any City park between the hours of 9 pm and 6 am.

### CLEAN UP

Please use the trash and recycle receptacles provided by the City to clean up after your event. The applicant will take responsibility for any additional cleaning required as a result of the use of the facility.

### RESERVATION

A "Reserved" sign is provided to you at the time you reserve Fernandez or Pinole Valley Park Grove. Users are responsible for posting their "Reserved" sign on the site post 24 hours prior to the event to secure the space. The posting board is located next to the BBQ pit at Fernandez and near the path at Pinole Valley Park Grove. You will need pins or a stapler to post. Confirmation letters are given for reservations at other park locations.

**For BBQ/Gazebo Area & Inflatable Jumper Inquiries, contact [recreation@ci.pinole.ca.us](mailto:recreation@ci.pinole.ca.us) or 510-724-9062.**

**For Tennis Courts [contact—youth@ci.pinole.ca.us](mailto:contact-youth@ci.pinole.ca.us) or 510-724-9062.**

**For Baseball and Soccer Field Inquiries, [contact—sports@ci.pinole.ca.us](mailto:contact-sports@ci.pinole.ca.us) or 510-724-9802.**

Refund or reschedule available due to rainout.

Refund available, less \$10 booking fee, if cancelled 30 or more days prior to event.

You are renting park space on an 'as is' basis. Please note that the appearance of the parks are impacted by natural elements as well as other park users and renters. We invite you to visit the park prior to your event to make sure it will meet the needs of your group.

Reservations are enforceable by the Pinole Police Department. Please contact the Police Department at (510) 724-8950 **ONLY** if an issue has occurred. Thank you!