

PINOLE FINANCE SUBCOMMITTEE
Minutes
August 31, 2016

A. CALL TO ORDER

Mayor Swearingen called the meeting to order at 3:00 P.M. in the City Hall Community Room. 2131 Pear Street Pinole CA.

Board Members Present:

Mayor Swearingen
Mayor Pro Tem Long
Dina Rosales (Unopposed Treasurer candidate)

Staff Members Present:

Hector De La Rosa, Assistant City Manager
Andrea Miller, Finance Director
Development Services Director/City Engineer Tamara Miller

B. PUBLIC COMMENT

None

C. CONSENT ITEMS

ACTION: Motion by Subcommittee Members Swearingen / Long, the Finance Subcommittee approved the Minutes May 25, 2016

Vote: 2-0 in favor of approval.

D. BUSINESS ITEMS

**1. Review 2016-17 through 2020-21 Five-Year Capital Improvements Plan
[Powerpoint – Recommendation to the City Council (A. Miller)]**

Andrea Miller, Finance Director, presented Staff Report stating that Staff has developed a five year Capital Improvement Plan (CIP) which includes a continuation of Council approved projects funded through Measure S 2014 as well as new projects to be funded from other funds. Attached as part of the report are project description sheets for projects that exceed \$100,000.

Development Services Director/City Engineer Tamara Miller proceeded to provide the Subcommittee with details on each project outlined in the CIP.

Subcommittee member Long stated that approved projects should reflect the amount approved with subprojects reflected as “unfunded”, a larger discussion is needed on funding improvements to the soccer fields, and the need to look at the caretaker agreement before improvements to the house are made.

Subcommittee member Swearingen added that he would like to see the following projects added to the CIP – Fowler house, cameras in Parks, and Engineering of Shell Hill.

Both Subcommittee members suggested that a new column added to the CIP list providing the details of each project.

E. ADJOURNMENT

At 4:35 PM, Mayor Swearingen adjourned the meeting to the Finance Subcommittee Meeting.

No action is requested. The Subcommittee is an advisory committee which makes recommendations to the City Council.

Posted: August 25, 2016 at 4:00 PM

**Hector De La Rosa, Assistant City Manager/
Deputy City Clerk**

APPROVED BY FINANCE SUBCOMMITTEE: