

**PINOLE CITY COUNCIL SPECIAL MEETING
MINUTES
May 29, 2018**

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The Special Meeting was held in the Pinole Council Chambers, 2131 Pear Street, Pinole, California. Mayor Banuelos called the Special Meeting of the City Council to order at 6:03 p.m. and led the Pledge of Allegiance.

2. ROLL CALL, CITY CLERK REPORT & STATEMENT OF CONFLICT

A. COUNCIL MEMBERS PRESENT

Mayor Timothy Banuelos
Mayor Pro Tem Pete Murray
Council Member Debbie Long
Councilmember Roy Swearingen
Council Member Maureen Toms

B. STAFF PRESENT

Michelle Fitzer, City Manager
Hector De La Rosa, Assistant City Manager
Eric Casher, City Attorney
Andrea Miller, Finance Director
Neil Gang, Police Chief
Scott Kouns, Fire Chief

City Clerk Acosta announced the agenda was posted on May 24, 2018 at 4:00 p.m. All legally required notices were provided. Following an inquiry to the Council, the Council reported there were no conflicts with any items on the agenda.

3. CITIZENS TO BE HEARD (Public Comments)

The following speakers addressed the City Council:

David Rupert, resident of Pinole, addressed the Council and stated his opposition to Measure P and encouraged the public to vote.

Mary Horton, resident of Pinole, addressed the Council and stated her support for repealing term limits and encouraged residents to vote.

Rafael Menis, resident of Pinole, addressed the Council and apologized to City Manager Fitzer for missing their scheduled appointment last week.

George Pursley, resident and Library Commission representative for the City of Pinole, addressed the Council and provided an overview of library services and requested the City to consider partnering with the County to fund additional library hours of operation to better serve the community.

Irma Rupert, resident of Pinole, addressed the Council and stated her opposition to Measure P. She encouraged the community to vote.

James Tillman, resident of Pinole, addressed the Council and discussed Council salary and benefits and stated his opposition to Measure P.

Roy Swearingen, resident of Pinole, addressed the Council and stated his support of Measure P and the benefits of having seasoned Councilmembers represent the community.

Brandon Cody, resident of Pinole, addressed the Council stated his opposition to Measure P and his objection to the proposed sidewalk ordinance.

4. CONSENT CALENDAR

- A. Adopt a Resolution Approving the Pinole Valley Road Landscape and Lighting Assessment District Annual Engineer's Report
[Action: Adopt Resolution per Staff Recommendation (T. Miller)]

ACTION: Motion by Council Members Toms/Swearingen, to approve Consent Calendar Item A.

Vote:	Passed	5-0
	Ayes:	Banuelos, Long, Murray, Swearingen, Toms
	Noes:	None
	Abstain:	None
	Absent:	None

5. WORKSHOP ITEM

- A. Receive Report and Provide Direction on the Proposed FY 2018/19 Citywide Budget
[Action: Presentation - Provide Direction (M. Fitzer/A. Miller)]

City Manager Fitzer introduced the item and Finance Director Miller presented the report with an overview of the proposed budget for FY 2018-19 discussing general fund, general reserve, and pension liabilities, use of fund balances, and Measure S funds revenues and expenditures. City Council members asked questions specific to budget line items and received responses from Finance Director Miller.

Councilmember Swearingen inquired about Fowler House expenses not listed in the operating budget. City Manager Fitzer stated that the item will be included in the Capital Improvement budget in the near future.

Councilmember Long stated that the current General Fund Reserves reflected in the June 30, 2017 are not adequate to sustain City operations. Mayor Pro Tem Murray stated that the financial projections predict a downturn in the economy and encourages staff to be mindful and continue to build up reserves.

Mayor Banuelos requested a detailed summary of the various funding sources for departments with more than one funding source i.e., Public Works Department.

City Manager Fitzer stated that the November ballot will have a Utility Users Tax measure for voter approval; in the event that the item is not approved by voters, there will be a need to draw down from reserves to offset the loss of revenue.

At 7:36 pm, Mayor Banuelos opened the Public Hearing, and the following speakers addressed Council:

Rafael Menis, resident of Pinole, inquired into several line items pertaining to the City's budget such as: the City Clerk's ranking in the organization chart, treasurer stipend and benefits, bond obligations, and assessment of overtime and police department budget. City Manager Fitzer provided responses.

Dave Kurrent, resident of Pinole, requested a copy of the proposed budget and stated his concern for the placement of Utility Users Tax (UUT) in the November ballot. He encouraged Council and staff to address the concern of a potential budget deficit.

James Tillman, resident of Pinole, stated his concern for the CalPERS unfunded liabilities and the potential loss of the Utility Users Tax. He inquired about funding for the wastewater treatment plant and the storm water maintenance and sewer collection systems. City Manager Fitzer provided responses.

George Pursley, resident of Pinole, urged the Council to consider funding the Pinole Library in order to increase hours of operation from 24 to 35 hours. Mr. Pursley provided an overview of library services. City Manager Fitzer stated that she received a proposal from the County Librarian with two proposals for an increase of 30 and 35 hours and the City owning the facility with a lease to County.

Having no additional speakers, at 8:14 p.m., Mayor Banuelos closed the Public Hearing.

Council requested the following budget items for the FY 2018/19 budget for June 19th:

1. Revisions to the organizational chart with clearly identified positions.
2. Allocate funding for the replacement of fire engine, utilizing Measure S 2006 funding (balance approximately \$183K) - City Manager Fitzer and Chief Kouns will allocate half of the needed funding in the FY 18/19 budget.
3. Increase overtime allocation for Pinole Cable Television (PCTV), but the increase was rescinded due to the availability of additional staff hours created by the Hercules City Council cancellation, which freed hours for City related events.

Councilmember Murray requested additional discussion of Senior Center funding and deferred to the Recreation Subcommittee for further review. (5-0)

Councilmember Toms requested future discussion of library funding allocation via the Recreation Subcommittee. (5-0)

6. **ADJOURNMENT** to the Regular Council Meeting of **June 5, 2018** in Remembrance of the Amber Swartz.

At 7:52 p.m., Mayor Banuelos adjourned the Special City Council Meeting of May 29, 2018, in Remembrance of Amber Swartz and our Military personnel all around the world.

Submitted by:



Hector De La Rosa
Deputy City Clerk

Approved by City Council: June 19, 2018
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