



ADMINISTRATIVE REPORT

DATE: FEBRUARY 23, 2018

TO: MAYOR AND CITY COUNCIL
ERIC CASHER, CITY ATTORNEY

FROM: MICHELLE FITZER, CITY MANAGER

PLACES TO BE

Date and Time	Event	Location
Monday, February 26, 2018 7:00 pm	Planning Commission Meeting	City Council Chamber 2131 Pear Street
Tuesday, March 6, 2018 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street
Tuesday, March 20, 2018 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street

- SPRING EGG HUNT – MARCH 24TH

Please plan on joining us for our annual Spring Egg Hunt on Saturday, March 24th in Fernandez Park. Coffee, hot chocolate, and pictures with the Bunny will start at 9:00 am. The egg hunt starts at 10:00 am. See the attached flyer for all of the details.

ITEMS OF INTEREST

- PACE PROGRAM MAILER

Recently residents received a mailer from a www.helpinole.com regarding home energy efficiency programs. This mailer stated that this program is “sponsored” by the City of Pinole. While the City Council did approve three (3) PACE program vendors to offer their services within Pinole, the City has never sponsored any such program. In fact, staff is investigating the validity of this mailer as it is not from one of the approved vendors. We want to warn all residents to be cautious of possible scams. Of course, with any work you want to complete at your home, you should follow these guidelines:

- Solicit multiple quotes for services before selecting a vendor.

- Only use licensed contractors (State licensing verification is available online).
- Get and check references from prior clients.
- Limit the amount of down payment – do not pay large sums, such as ½ of cost of the job, up front.

- **SIDEWALK MAINTENANCE ORDINANCE TO BE CONSIDERED**

At the February 20th meeting the Council provided direction to the City Attorney to draft an ordinance to codify the responsibility of property owners to maintain the sidewalks adjacent to their property. Current State law already provides for this, but the City does not have an ordinance in place. We are one of only two cities in Contra Costa County that does not have such an ordinance. The City Attorney will begin working with our Municipal Code Update Subcommittee to draft language, based on the Council's direction. The first reading of the draft ordinance will be a noticed Public Hearing, so if this is an item of interest to you keep an eye in the paper and on our agenda for the date it will be heard.

- **PINOLE SWIM CENTER**

Tuesday night the Council approved an agreement with the Pinole Seals to operate the Swim Center for the 2018 season. The great news is that the Seals will be enhancing services this year. They plan to have the pool open for Saturday and Sunday lap/rec swimming starting Saturday, April 14th. The regular weekly schedule of Tuesday through Sunday will start on June 11th. During the summer season they are planning to offer swim lessons, aerobics and Zumba classes – another enhancement from the 2017 season. Finally, we will return to a Saturday/Sunday schedule for the period of August 25th – October 21st. We thank the Seals for partnering with the City on this operation and look forward to working with them again this year. Please see the attached flyer for all of the details.

- **RECENT FIRE DEPARTMENT ACTIVITIES**

We are looking forward to having two (2) new Firefighters graduate from the Berkeley Fire Department Fire Academy on March 9th, 2018. They will need some additional onsite training, but we are very excited to welcome them to the Pinole Fire Department family.

Chief Kouns continues to build strong relationships with our surrounding agencies, of course most especially our Battalion 7 regional partners.

We are working on a new alert system in the Fire station. We had the EBRCSA communications system switched on from a lower frequency to correct one problem we were having with the station alert system.

Finally, we are building our Fire Prevention program and have identified Pinole's "Top 40" most critical areas, starting with large assemblies. So, if you own a business in Pinole and haven't had an inspection in awhile, be prepared to be early on the list.

• **CURRENT BUILDING PERMIT ACTIVITY**

Below is a brief summary of the City's building permit activity for the past thirteen months.

Month	Number of Building Permits	Value
January 2018	39	\$723,233.01
December 2017	60	\$592,711.70
November 2017	54	\$767,035.50
October 2017	75	\$1,009,108.01
September 2017	47	\$3,448,527.49
August 2017	50	\$1,009,627.62
July 2017	51	\$1,389,639.70
June 2017	81	\$988,971.75
May 2017	57	\$526,708.14
April 2017	69	\$1,082,904.00
March 2017	82	\$907,090.00
February 2017	70	\$522,505.01
January 2017	79	\$1,339,727.00

Source: Development Services Department February 9, 2018

• **CODE ENFORCEMENT ACTIVITY SUMMARY**

Below is a brief summary of the City's Code Enforcement activity for the past thirteen months.

Month	New Cases	Cases Closed
January 2018	13	104
December 2017	8	100
November 2017	5	98
October 2017	26	98
September 2017	16	89
August 2017	12	81

July 2017	22	109
June 2017	16	45
May 2017	21	39
April 2017	21	29
March 2017	14	21
February 2017	16	19
January 2017	25	17

Source: Development Services Department – February 9, 2018
New Cases – Cases initiated in a given month
Cases Closed – Cases closed in a given month

- **PVHS NEWSLETTER**

Edition 19 is attached for reference.

-END-



City of Pinole
Recreation

Put it on your calendar!!!

Spring Egg Hunt



Pinole Youth
FOUNDATION

**Saturday, March 24, 2018
Fernandez Park**

FREE

Don't forget
your basket!



9 am

Bring you camera to take Pictures
with the bunny
Coffee and hot chocolate bar

10:00 am

The hunt begins!

Designated location in field by age.
Parents please help your child find the right
egg hunt space for their age group



Pinole Youth Center
635 Tennent Ave.
youth@ci.pinole.ca.us





Sponsorship by:

Mechanics Bank
Pinole Youth Foundation

Get Involved!

The Recreation Department is always looking for volunteers to help with the community special events. If you are interested in volunteering..

Contact 510-724-9004
for more information

Thank you for your support!

2018 SCHEDULE

SPRING: April 14-JUNE 9

Saturday-Sunday

12:00-1:00 Lap Swim
1:00-6:00 Rec. Swim

SUMMER: JUNE 11-AUG 17

Tuesday, Wednesday, Thursday

11:00am-1:00pm Swim Lessons
12:00-1:00pm Lap Swim
1:00-4:00pm Rec Swim
4:30-6:00 Swim Lessons

Saturday, Sunday, Friday*

1:00pm-6:00pm
Rec.Swim/Lap swim
*Friday there is still lap swim from 12-1p.m.

FALL: AUG 25-OCT 21

Saturday-Sunday

1:00-5:00 Rec. Swim/Lap Swim

AQUAAEROBICS/ WATER ZUMBA

Tuesday and Thursday

TIMES TO BE DETERMINED BASED ON INTEREST.

SUMMER SWIM LESSONS

Session 1, register at the Pinole Swim Center Weekends only. Sessions 2-4, register at the Swim Center Tuesday-Sunday.

**TUES, WED, THURS, FRI 11:00AM-1:00PM
OR TUES, THURS 4:30PM-6:00PM**

SCHEDULE

Session 1 June 12-June 22

Session 2 June 26-July 6

Session 3 July 10-July 20

Session 4 July 24-August-3

Session 5 Aug. 7-Aug. 17

Each 2 week morning session is 8 lessons long, for \$104.00. Our Evening lessons will be 4 lessons, 2 per week for \$52.00

***Online registration at www.pinoleseals.org under public lessons tab.**

SWIM TEAM

April-August

Competitive swimming, and learn to swim program ages 4-18.

For information on joining the Seals Swim Team, please call 510-758-7566, or visit www.pinoleseals.org.

NO MEMBERSHIP REQUIRED

Drop in and use the pool. Easy and fun!

	1-Day Drop In	10-Visit Punch Card	25-Visit Punch Card
Adults*	\$5	\$48	\$115
Lap swim only	\$3	\$27	\$67
Non-Swimmer	\$5	N/A	N/A

***Punch cards are only valid in the year purchased**

RECREATIONAL SWIM

Rec Swim is open to anyone. Children under 14 must be accompanied by an adult 18 or older.

LAP SWIM

Adults only. Lap Swimmers and Water Walkers welcome. Tues. – Fri - \$3.00 only from 12-1 p.m.

NO OUTSIDE FLOTATION DEVICES ARE ALLOWED

This includes swim suits with sewn-in flotation and all other outside flotation devices.



CONSTRUCTION NEWS

February 2018

Edition 19



CONSTRUCTION MANAGER'S CORNER

The project made good progress in January in spite of the rainy start to 2018. There was a flurry of concrete pours including the theater balcony, ramps, and stepped seating; the slab-on-grade of the West Classroom building; and the closure strips for the classrooms within the Performing Arts building. Another major step in January was the installation of windows in the East Classroom building and Main Gymnasium, helping seal the buildings and unveiling more of the finished look that the buildings will have.



UPCOMING CONSTRUCTION ACTIVITIES

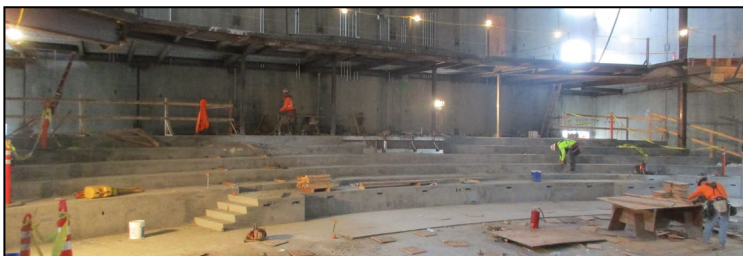
- Sitework - Resume layout & concrete pours of site retaining walls.
- Performing Arts - Begin framing of interior walls in theater.
- Performing Arts - Continue framing of mansard roof of theater.
- Performing Arts - Continue erection of structural steel at Cafeteria and Kitchen.
- Library - Continue erection of structural steel and layout of metal decking.
- East Classroom - Continue MEP, framing, and gypsum board install.
- East Classroom - Installation of windows in exterior walls.
- West Classroom - Continue framing of interior and exterior walls.
- West Classroom - Concrete pour of first floor slab-on-grade.
- Gymnasium - Continue framing of interior walls and installation of overhead ducts and FS piping.
- Gymnasium - Continue installation of windows and roofing.



POTENTIAL IMPACT TO NEIGHBORS

Impacts this coming month will be similar to what occurred last month. They will include the following:

- Noise
- Increased truck traffic
- Crane on-site
- Work on Pinole Valley Road
- Early on site staging to prepare for large concrete pours



Performing Arts - Concrete deck for theater balcony and stepped seating



WORK COMPLETED THIS MONTH

- Sitework - PG&E installed UG conduits in trench across PVR.
- Performing Arts - Concrete pours of theater seating deck and balcony.
- Performing Arts - Framing on mansard roof at the theater.
- Performing Arts - Erected structural steel at cafeteria and kitchen area.
- Library - Erection of structural steel and layout of metal decking.
- East Classroom - Continued MEP installation and gyp board install.
- East Classroom - Installation of exterior wall windows.
- West Classroom - Framing of interior and exterior walls.
- West Classroom - Rebar and framing completed for slab-on-grade concrete pour.
- West Classroom - Installation of built-up roofing.
- Gymnasium - Installation of overhead ducts in gym and fire sprinkler piping in all rooms.
- Gymnasium - Framing of walls.
- Gymnasium - Installation of windows and roofing.



MONITORING AND STATISTICS

Storm Water Pollution Prevention Program (SWPPP): The SWPPP specialist is onsite weekly for monitoring. Monitoring is very active during wet weather.



Gymnasium - Windows and HVAC installation



CONTACT INFORMATION:

Rich Miller (916) 224-5249
Inez Ayerra (510) 502-1850