

**TRAFFIC AND PEDESTRIAN SAFETY COMMITTEE (TAPS)**  
**MEETING MINUTES**  
**August 9, 2023**

**1. Call to Order and Pledge of Allegiance**

The Committee Meeting was held via a Zoom video conference and broadcast from the Pinole Council Chambers, 2131 Pear Street, Pinole, California. Committee Member Dunham-Sims chaired the meeting and called the Committee Meeting to order at 6:01 PM and led the Pledge of Allegiance.

**2. Roll Call and Statement of Conflict**

**Committee Members Present**

Oliver Collins  
Ben Doyle  
Faith Dunham-Sims  
Kent Moriarty

**Committee Members Absent**

None

**Staff Present**

Sanjay Mishra, Public Works Director

**3. Approval of Minutes from July 12, 2023**

Chair Dunham-Sims made a motion to approve the minutes; seconded by Member Collins; all approved minutes.

**4. Committee Member Reports**

Member Moriarty: Is a member of the Contra Costa Transportation Authority Citizen Advisory Committee. City of San Ramon gave presentation, mentioning their Residential Traffic Calming Handbook.

Chair Dunham-Sims: When TAPS was first begun, a handbook was established around 2008 for safety traffic measures, including traffic calming.

Director Mishra: The City of Pinole Traffic Calming Measure was adopted in 2018 and can be found on the website. Note: This was corrected by Mr. Mishra later: The traffic calming measure that was referred to was adopted in 2008.

Member Collins: Reminds everyone in the community that school is starting on August 15, and to be mindful and drive safely.

Member Doyle: Requests the link and Traffic Calming Policy to be sent.

[Note #1: The Traffic Calming Policy can be found on the City of Pinole's website here:  
[https://www.ci.pinole.ca.us/city\\_government/public\\_works/streets\\_and\\_roads/traffic\\_cal](https://www.ci.pinole.ca.us/city_government/public_works/streets_and_roads/traffic_cal)

[ming policy](#)

Note #2: The 2008 Traffic Calming Policy has been sent to all TAPS Committee Members on August 31, 2023]

Member Doyle: Sidewalks on 4<sup>th</sup> Ave closest to San Pablo Ave are discontinuous. Where they do exist, they are impassible, making pedestrians walking out into the street. There are many children on that street and a bar as well.

## **5. Citizens to be heard – for items not on the Agenda**

Resident Andrew Uch: Are there plans to build bike paths and is there an active transportation plan (ATP)?

Member Moriarty: The City is currently developing an ATP, incl. a bike and pedestrian plan.

Director Mishra: The City has hired a consultant to complete the ATP. The previous TAPS meeting video provides the updated information.

Resident Anthony (via Zoom): 1) Improvements on street markings on Sarah Dr – follow up sign-off done by Public Works? Currently the speed bump markings are inadequate; no crosswalk work was done either. 2) Streetlight outages up and down Pinole Valley Rd, Adobe Rd, and adjacent walkway at BBQ grove. 3) Trees and bushes need to be trimmed back at street signs throughout the city. 4) Crossover bridge at Appian Way has big aluminum structure, is eyesore and safety hazard.

## **6. Traffic and Pedestrian Safety Issues**

Director Mishra: Email received from resident last week that drivers don't stop at the stop sign on Doidge and Victor intersection. Resident requests speed bumps. As per the traffic calming policy, for requesting speed bumps there has to be consensus among neighbors and a 65% signatory request. Then it would go through a review process and Council approval. Director Mishra has not reviewed the location himself and will look for possible other solutions as part of development and maintenance.

Member Collins: Recommends for the email to be sent the Police Department, enforcement might have an impact, i.e.. stationing a radar sign or police vehicle.

Member Moriarty: Looking at that location, there are not stop signs at all intersections. How to determine when/where to place a stop sign and when not?

Director Mishra: Reasons for placing stop signs are traffic volume and visibility. Similar issues are on Wright Ave, where people do not stop at the stop signs. Improvements are being made at Wright and Carrol, as shown in presentation under #3.

Member Moriarty: The issue is not just the not stopping, but also the speeding.

Chair Dunham-Sims: Is Director Mishra able to go to the location and review?

Director Mishra: Yes, this will be done. Will be added to the traffic issues list with updates

provided.

#9: City crew continues striping at various locations, incl. Pinole Valley Rd. Completed striping on Shea Dr and Hoke Dr. A public comment mentioned that striping is not up to standard, will review these locations. Striping follows the municipal code.

#19: Was added in response to the email from resident.

Member Collins: #6 seems to be marked in accordance with the MUTC Guidelines, it is a CalTrans intersection and recommends to take it off the list.

Member Doyle: What is the process re. speed bumps as there are now 2 on the list?

Director Mishra: According to the Traffic Calming Policy, 65% of neighbors have to be in agreement with speed bumps. The question is, 65% of how many neighbors of a street? This will be looked into and clarified. It is up to the residents to collect the signatures, after which it has to go to Council.

Member Collins: #10 looks similar to #6 and a CalTrans issue. Recommends for this item to also be removed.

Director Mishra: #6 and #10 can be removed, however, the City has some input in scheduling and planning the projects with CalTrans. The Committee can vote on that.

Member Doyle: A separate line item for CalTrans issues would be preferable.

## **7. Staff Updates**

### **CIP Projects**

Staff Mishra:

The Appian Way & Marlesta Rd. intersection project is still waiting for the delivery of the poles, the projected time was for end of August. Update will be given in September.

The Pinole Valley Road Improvements project is ongoing. Project cost has increased considerably. Public Works had a meeting with Ellerhorst Elementary School. If parking and bike lane are kept, Public Works has to go beyond the existing roadway width. This would then include significant work with bio swells, retaining walls, etc. The current FY budget is not sufficient, so the project will be split into Phase I and Phase II. The phases will be divided into road sections.

### **Public Comments**

Rafael Menis: The Appian Way/Marlesta project is postponed?

Director Mishra: The contractor has been unable so far to procure the traffic light poles. This delays the project.

Resident Anthony: 1) Not advisable to take the 2 items off the list that involve CalTrans, as the City could apply some pressure to get these issues finished. 2) Widened onramp access on Pinole Valley Rd after Jack in the Box. 3) Striping on left turns under overpass going onto 80W can be improved with the timing of the lights, and also going straight via Sprouts and Kaiser. Place double arrow. 4) Double standard in committee: people who call in get cut off and receive no responses.

Member Doyle: All committee members are residents themselves and volunteers and trying to help the City and its residents address traffic issues. If you find you receive more input and

response in other ways, you may always write a letter or email which will be placed on the agenda and if appropriate, on the traffic issues list.

### **Development Projects**

Director Mishra: Only one project currently under review by the Planning Department, which is 2550 Appian Way. For review and comments, please follow the link in the agenda packet.

Member Collins: The Vista Woods building project on San Pablo Ave has construction workers jaywalking across the road. Would recommend to email to the foreman to try and use the sidewalks and crosswalks for everyone's safety.

Member Doyle: That 3-block stretch has only one crosswalk, and with more residents moving in, we might need to look into establishing more crosswalks.

Member Moriarty: As part of the planning process, this issue might have been addressed already.

Director Mishra: Will verify.

### **Active Transportation Plan**

Director Mishra: No further updates. Once consultant completes the reports, a public meeting will be planned and advertised for.

### **Grants**

Director Mishra: No updates.

## **8. Future Agenda Items**

Member Doyle: The sidewalks on 4<sup>th</sup> St between Marlesta and San Pablo; seconded by Member Collins; approved by all.

Member Moriarty: Would the committee review and make recommendations to Council re. the two speed bump requests?

Director Mishra: Yes; review will be done by himself and can be done by all members. The Traffic Calming Policy states that after signatures have been collected, they would go to Council right away.

Chair Dunham-Sims: In the past, the speed bump process also involved the Police Department, placing the stealth monitor out, looking at statistics.

Director Mishra: That is correct, in the past Police and Fire have been involved. Fire does not favor speed bumps, so an approval sometimes is necessary.

## **9. Adjournment to the next meeting on September 13, 2023**

Chair Dunham-Sims adjourned the meeting of the Traffic and Pedestrian Safety Committee Meeting on August 9, 2023.