

City of Pinole
Request for Qualifications (RFQ) for Professional Services
September 19, 2018
DUE October 16, 2018

The City of Pinole, CA is seeking Statement of Qualifications (SOQ) from qualified consultants to serve as an On Call Consultant. On Call service needs include engineering, inspection, construction management, project management, surveying, traffic engineering, geotechnical engineering, real estate finance, real estate sales and marketing, planning review, plan check, and environmental review. The City seeks support for service delivery and Capital Improvement Program (CIP) delivery. The CIP is available on the City's website for review.

Statements of Qualifications (SOQ) shall include:

1. Cover Letter
2. Consultant Information
 - 2.1. Single Point of Contact
 - 2.2. Person authorized to enter into contracts
3. Qualification Statement
 - 3.1. Service area focus. Firms can propose to focus on one or more areas identified above.
4. Experience Statement
 - 4.1. List of Sample projects
5. Key Staff Member Qualifications and Experience
6. Other Key Information such as capacity or availability
7. Current Billing Rates
 - 7.1. Proposed Annual Escalation Rate

Electronic Submissions are preferred or 4 hard copies are required. Maximum number of pages is 20. Qualifications shall be evaluated upon the firm's proven expertise as it relates services

Receive SOQs: October 16, 2018

Review/Interview with short list SOQs: October 17 through October 25, 2018

Recommendation and Contract award to Council: November 6, 2018

If you have any questions, please contact Tamara Miller, Development Services Director 510-724-9017
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