

## CROSSING GUARD

### DEFINITION

Performs standard work under guidelines assisting children safely across streets and reporting problems requiring possible police action; performs related work as assigned.

### SUPERVISION RECEIVED AND EXERCISED

This class receives general supervision from sworn Police staff. No direct supervision is provided.

### CLASS CHARACTERISTICS

This is a part-time hourly, seasonal classification that provides for the safety of elementary school children going to or returning from school on a regular School District schedule. Successful performance of the work requires the ability to interface with both children and adults and to call for appropriate action in emergency situations.

### EXAMPLES OF DUTIES (Illustrative Only)

- Controls school crossings, street traffic and the conduct of elementary school children going to or returning from school on regularly scheduled school day.
- Determines appropriate times for students to cross streets safely.
- Reports violations of drivers or suspicious persons to the Police Department and inappropriate conduct of children to the school.
- Calls appropriate emergency response staff in the event of emergency situations and ensures that students are in a safe condition until emergency response staff arrives.

### Qualifications

#### **Knowledge of:**

- Traffic control techniques and procedures.
- Traffic laws of the State of California and ordinances of the City of Pinole.
- Basic techniques for effectively dealing with elementary school children.
- Basic techniques for effectively dealing with unusual or emergency situations.

#### **Skill in:**

- Recognizing traffic hazards at school crossings.
- Using sound independent judgment in day-to-day and emergency situations.
- Communicating effectively in English with children, parents, school staff, departmental employees and the public.
- Establishing and maintaining effective working relationships with those contacted in the course of the work.

**Education and Experience:**

Equivalent to graduation from high school. Experience in dealing with the public is desirable.

**Working Conditions:**

Works predominantly outside. May require a background investigation performed by the Pinole Police Department, wearing the basic uniform, working in all weather conditions and working on a schedule that varies with the school year.

**Physical Demands:**

Must possess mobility to work out of doors and stand and walk for an extended period of time and be able to hold a sign protecting a crosswalk for an extended period of time; vision to see and react to traffic and children, including color vision to recognize traffic signals; and hearing and speech to communicate in person.