



CITY COUNCIL REPORT

10B

DATE: MAY 2, 2017

TO: MAYOR AND COUNCIL MEMBERS

FROM: ANDREA MILLER, FINANCE DIRECTOR

**SUBJECT: RECEIVE THE FY 2016-17 THIRD QUARTER FINANCIAL REPORT
AND ADOPT A RESOLUTION APPROVING BUDGET
ADJUSTMENTS**

RECOMMENDATION

Receive the FY 2016-17 Third Quarter Financial Report and adopt a resolution approving budget adjustments per staff recommendations in Attachment A.

BACKGROUND

For the period July 1, 2016 through March 31, 2017, cash flows were sufficient to sustain normal City operations and to satisfy Enforceable Obligation payment commitments of the City's Successor Agency.

Staff has completed a review of the third quarter financial performance for the City's FY 2016-17 Budget. While revenue and expenditures through the third quarter of the fiscal year should average 75% of budget, there are cases where revenue and expenditures are above or below projections for the period which are explained in the report.

REVIEW & ANALYSIS

General Fund Revenue Analysis

The adopted Budget for FY 2016-17 anticipated current year expenditures to be fully offset by operating revenues generating a modest surplus of \$369,507. With the recommended appropriation of \$3,500, staff is now projecting a surplus of \$366,007. While Attachment A indicates the revised General Fund expenditures in the aggregate exceed General Fund revenue, this includes \$1,075,000 for the PERB settlement which was approved for allocation from fund reserves earmarked for this purpose at the first quarter financial review.

The economy in Pinole continues to show signs of fiscal recovery from the Recession of 2008 with overall revenue of 59% realized at the end of third quarter. The City uses HdL, Coren & Cone Consultants to provide an analysis of property

assessed values and Sales Tax projections. Budget projections are based on a conservative estimate of HdL, Coren & Cone's analysis. Sales Tax revenue is the City's largest General Fund revenue stream which has shown steady increases year-over-year. Sales Tax collections for the third quarter are 60% of projections which is in line with average collections for the same period in prior fiscal years. This is based on eight months of revenue with March receipts expected in May. Property Tax is the City's second largest revenue stream with third quarter collections at 44% of projections. Property Tax settlements are received in December, April, and June.

Utility Users Tax is the City's third largest General Fund revenue stream with 71% realized at the end of the third quarter. Franchise Tax is at 89% of projections for the period; Other Taxes which includes Transient Occupancy Tax and Business Licenses are at 92% of projections; Intergovernmental revenue is at 51% (includes Motor Vehicle License Fee at 50% of projections; and Measure H has not been received); Permit revenue is at 88% of projections for the period; Service Charges is at 61% of projections, Fines and Forfeitures is at 57% of projections; and Other Revenue is at 16% of projections. Other Revenue includes Interests Earnings which incurred negative interest in the second quarter.

Recommendation:

There are no recommendations for third quarter General Fund revenue adjustments.

General Fund Expenditure Analysis

The City Council approved the FY 2016-17 General Fund Budget with specific expenditure assumptions limiting expenditures to maintain a balance between anticipated revenues and planned expenditures. The goal was to maintain a balanced budget and continue the process of rebuilding a General Fund Reserve. To build the reserve, we have used one-time allocations of Redevelopment Agency residual cash distributed to the City by the County Auditor-Controller, and have scheduled annual operating transfers in the amount of \$200,000 from Measure S funds beginning in fiscal year 2016-17.

Operating Budgets for the City's General Fund are at 67% of projections at the end of third quarter. As outlined in Attachment A, \$3,500 is proposed in Police Operations for part-time staff uniforms.

Recommendation:

Staff is recommending FY 2016-17 General Fund expenditure adjustments in the amount of \$3,500 as follows:

| | FY 2016-17 Budget | Proposed Revisions | FY 2016-17 Updated Budget |
|-------------------|------------------------------|-------------------------------|--------------------------------------|
| Police Department | 4,983,149 | 3,500 | 4,986,649 |

| | | | |
|--------------------------|------------------|--------------|------------------|
| Total Adjustments | 4,983,149 | 3,500 | 4,986,649 |
|--------------------------|------------------|--------------|------------------|

OTHER FUNDS

Measure S 2006 and 2014 Analysis

The voter-approved 2006 City Use Tax is levied at 0.5% on all retail sales. These taxes have been pledged by the City Council to fund Public Safety Programs as their highest funding priority. Measure S 2006 revenue collections were 61% of projections at the end of the third quarter based on eight months of receipts (March is received in May), while expenditures are at 66% of appropriations.

The voter-approved 2014 City Use Tax is also levied at 0.5% on all retail sales. These funds are used to address some of the City's operational and capital improvement needs. Measure S 2014 revenue collections are 61% of projections at the end of third quarter (also based on eight months of receipts), while expenditures are 43% of appropriations.

Recommendation:

Staff is not recommending third quarter adjustments to Measure S 2006 or 2014 at this time.

Gas Tax Analysis

The State imposes excise taxes on various transportation fuels which are levied on sales within the City limits. Use of Gas Taxes is restricted to street and road purposes. Gas Tax revenue at the end of the third quarter is 69% of projections while expenditures are 65% of appropriations. Staff is recommending expenditure adjustments in office supplies and safety clothing (boots) which is being absorbed in the current General Fund budget allocations.

Recommendation:

Staff is recommending FY 2016-17 Gas Tax expenditure adjustments to reduce appropriations in the amount of (\$3,950) for office supplies (\$3,750) and safety boots (\$200) which are allocated in the General Fund as follows:

| | FY 2016-17 Budget | Proposed Revisions | FY 2016-17 Updated Budget |
|--------------------------|------------------------------|-------------------------------|--------------------------------------|
| Public Works | 436,230 | -3,950 | 432,280 |
| Total Adjustments | 436,230 | -3,950 | 432,280 |

Housing Administration Analysis

Activities associated with administering housing programs of the former Pinole Redevelopment Agency, use of Housing Set Aside funds, and the provision of affordable housing within the community are maintained within the Housing Fund.

Revenue at the end of third quarter is at 83% of projections, while expenditures are 80% of appropriations. Revenue adjustments of \$63,700 are recommended to account for housing loans principal and interest paid off in the amount of \$55,000 and \$8,700 respectively. Expenditure adjustments of \$8,500 are proposed to cover a budget shortfall of \$6,000 for affordable housing monitoring and \$2,500 for certification report contracts.

Recommendation:

Staff is recommending revenue adjustments of \$63,700 and expenditures of \$8,500 as follows:

| Revenue | FY 2016-17 Budget | Proposed Revisions | FY 2016-17 Updated Budget |
|--------------------------|--------------------------|---------------------------|----------------------------------|
| Principal Loan Repayment | 65,000 | 55,000 | 120,000 |
| Interest Loan Repayment | 16,000 | 8,700 | 24,700 |
| Total Adjustments | 81,000 | 63,700 | 144,700 |

| Expenditures | FY 2016-17 Budget | Proposed Revisions | FY 2016-17 Updated Budget |
|--------------------------|--------------------------|---------------------------|----------------------------------|
| Housing Admin | 100,370 | 8,500 | 108,870 |
| Total Adjustments | 100,370 | 8,500 | 108,870 |

Arterial Street Rehab Analysis

The Arterial Streets Rehab Fund accounts for activities associated with rehabilitating the City's arterial street right of ways. Staff is recommending a revenue budget adjustment in the amount of \$70,364 to account for Department of Transportation funding received to reimburse for expenditures.

Recommendation:

Staff is recommending revenue adjustments of \$70,364 as follows:

| Revenue | FY 2016-17 Budget | Proposed Revisions | FY 2016-17 Updated Budget |
|----------------|--------------------------|---------------------------|----------------------------------|
|----------------|--------------------------|---------------------------|----------------------------------|

| | | | |
|--------------------------|----------|---------------|---------------|
| Federal Grants | 0 | 70,364 | 70,364 |
| Total Adjustments | 0 | 70,364 | 70,364 |

FISCAL IMPACT

Fiscal impact of the Third Quarter FY 2016-17 Financial Report proposed adjustments are summarized below and described in detail above and in Attachment A.

1. Net increase in General Fund expenditures of \$3,500.
2. Net decrease in Gas Tax expenditures of -\$3,950.
3. Net increase in Housing Fund revenue of \$63,700 offset by a net increase in expenditures of \$8,500.
4. Net increase in Arterial Street Rehab revenue of \$70,364.

ATTACHMENTS

Attachment A – FY 2016-17 Third Quarter Financial Report
Attachment B – Resolution Adjusting Fiscal Year 2016-17 Budget

City of Pinole
Fiscal Year 2016-17
3rd Quarter Financial Report

ATTACHMENT A

| GENERAL FUND - 100 | Revised Budget FY 2016-17 | 3rd Quarter Actual-to-Date Jul16-Mar17 | 3rd Quarter Percent Actual | Proposed Budget Revisions | Updated Budget FY 2016-17 | Notes |
|-------------------------------------|--|---|---|--|--|--------------|
| REVENUE: | | | | | | |
| PROPERTY TAX | 2,969,598 | 1,294,580 | 44% | - | 2,969,598 | [1] |
| SALES TAX | 3,567,941 | 2,141,084 | 60% | - | 3,567,941 | |
| FRANCHISE TAX | 682,334 | 610,156 | 89% | - | 682,334 | |
| UTILITY USERS TAX | 1,819,059 | 1,286,764 | 71% | - | 1,819,059 | |
| OTHER TAXES | 700,000 | 640,677 | 92% | - | 700,000 | |
| INTERGOVERNMENTAL PERMITS | 1,684,346 | 853,495 | 51% | - | 1,684,346 | [2] |
| SERVICE CHARGES | 57,275 | 50,404 | 88% | - | 57,275 | |
| FINES & FORFEITURES | 380,500 | 230,436 | 61% | - | 380,500 | |
| OTHER REVENUE | 54,050 | 30,872 | 57% | - | 54,050 | |
| | 124,525 | 19,491 | 16% | - | 124,525 | [3] |
| Total Revenue | 12,039,628 | 7,157,957 | 59% | - | 12,039,628 | |
| Transfers In | 200,000 | 200,000 | | | - | |
| Total Sources | 12,239,628 | 7,357,957 | 60% | - | 12,039,628 | |
| EXPENDITURES: | | | | | | |
| CITY COUNCIL | 89,062 | 55,030 | 62% | - | 89,062 | |
| CITY MANAGER | 105,159 | 82,850 | 79% | - | 105,159 | |
| CITY CLERK | 219,369 | 70,420 | 32% | - | 219,369 | [4] |
| CITY TREASURER | 14,717 | 3,480 | 24% | - | 14,717 | [5] |
| CITY ATTORNEY | 205,000 | 86,577 | 42% | - | 205,000 | |
| FINANCE | 361,585 | 289,248 | 80% | - | 361,585 | |
| HUMAN RESOURCES | 274,875 | 198,433 | 72% | - | 274,875 | |
| GENERAL GOVERNMENT | 413,304 | 196,080 | 47% | - | 413,304 | [6] |
| BENEFITS CLEARING/INSURANCE | 732,723 | 578,890 | 79% | - | 732,723 | |
| TOTAL ADMINISTRATIVE | 2,415,794 | 1,561,008 | 65% | - | 2,415,794 | |
| POLICE | 4,983,149 | 3,387,001 | 68% | 3,500 | 4,986,649 | [7] |
| FIRE | 3,674,230 | 2,564,372 | 70% | - | 3,674,230 | [8] |
| TOTAL PUBLIC SAFETY | 8,657,379 | 5,951,373 | 69% | 3,500 | 8,660,879 | |
| PUBLIC WORKS | 879,976 | 521,210 | 59% | - | 879,976 | |
| COMMUNITY DEVELOPMENT | 8,084 | 5,951 | 74% | - | 8,084 | |
| RECREATION | 5,588 | 4,288 | 77% | - | 5,588 | |
| TOTAL PW/COMM DEV/RECREATION | 893,648 | 531,450 | 59% | - | 893,648 | |
| DEBT SERVICE | 748,300 | 486,142 | 65% | - | 748,300 | |
| TRANSFERS OUT | 30,000 | - | 0% | - | 30,000 | |
| Total Expenditures | 12,745,121 | 8,529,972 | 67% | 3,500 | 12,748,621 | |

NOTES:

- [1] Property Tax settlement dates are December, April and June.
- [2] Motor Vehicle License Fee received 50% to date; Measure H not received .
- [3] Reflects negative interest earned in the second quarter.
- [4] City Clerk position was vacant for a portion of the year.
- [5] City Treasurer position was vacant for a portion of the year.
- [6] Management Analyst vacant position.
- [7] Allocate funding for part-time staff uniforms.
- [8] Settlement appropriated from fund reserves approved in Q1.

**City of Pinole
Fiscal Year 2016-17
3rd Quarter Financial Report**

ATTACHMENT A

| OTHER FUNDS | Revised Budget FY 2016-17 | 3rd Quarter Actual-to-Date Jul16-Mar17 | 3rd Quarter Percent Actual | Proposed Budget Revisions | Updated Budget FY 2016-17 | Notes |
|--------------------|--|---|---|--|--|--------------|
|--------------------|--|---|---|--|--|--------------|

MEASURE S -2006 - 105

REVENUE:

| | | | | | |
|----------------------|------------------|------------------|------------|----------|------------------|
| Sales Tax | 1,855,350 | 1,135,059 | 61% | - | 1,855,350 |
| Investment Earnings | 1,000 | (61) | -6% | - | 1,000 |
| Total Revenue | 1,856,350 | 1,134,998 | 61% | - | 1,856,350 |

EXPENDITURES:

| | | | | | |
|---------------------------|------------------|------------------|------------|----------|------------------|
| POLICE | 1,308,066 | 791,006 | 60% | - | 1,308,066 |
| FIRE | 640,399 | 498,798 | 78% | - | 640,399 |
| Total Expenditures | 1,948,465 | 1,289,804 | 66% | - | 1,948,465 |

MEASURE S-2014 - 106

REVENUE:

| | | | | | |
|----------------------|------------------|------------------|------------|----------|------------------|
| Sales Tax | 1,855,350 | 1,128,671 | 61% | - | 1,855,350 |
| Investment Earnings | 500 | 139 | 28% | - | 500 |
| Total Revenue | 1,855,850 | 1,128,810 | 61% | - | 1,855,850 |

EXPENDITURES:

| | | | | | |
|---------------------------|------------------|------------------|------------|----------|------------------|
| CITY ATTORNEY | 25,000 | 21,976 | 88% | - | 25,000 |
| FINANCE | 2,500 | - | 0% | - | 2,500 |
| INFORMATION SYSTEMS | 280,000 | 102,393 | 37% | - | 280,000 |
| POLICE | 53,837 | 44,439 | 83% | - | 53,837 |
| FIRE | 253,962 | 11,589 | 5% | - | 253,962 |
| PUBLIC WORKS/SEWER | 237,521 | 3,755 | 2% | - | 237,521 |
| RECREATION | 7,000 | 6,176 | 88% | - | 7,000 |
| CAPITAL PROJECTS | 525,900 | 5,595 | 1% | - | 525,900 |
| EQUIPMENT REPLACEMENT | 120,000 | - | 0% | - | 120,000 |
| TRANSFERS OUT | 841,364 | 817,273 | 97% | - | 841,364 |
| Total Expenditures | 2,347,084 | 1,013,196 | 43% | - | 2,347,084 |

RESTRICTED RE RESALE - 155

REVENUE:

| | | | | | |
|----------------------|---------------|--------------|-----------|----------|---------------|
| OTHER REVENUE | 39,798 | 3,486 | 9% | - | 39,798 |
| Total Revenue | 39,798 | 3,486 | 9% | - | 39,798 |

EXPENDITURES:

| | | | | | |
|---------------------------|---------------|---------------|------------|----------|---------------|
| PUBLIC WORKS | 50,700 | 16,702 | 33% | - | 50,700 |
| Total Expenditures | 50,700 | 16,702 | 33% | - | 50,700 |

EQUIPMENT REPLACEMENT - 160

REVENUE:

| | | | | | |
|---------------------------|----------------|----------|-----------|----------|----------------|
| ISF/EQUIPMENT REPLACEMENT | 120,000 | - | 0% | - | 120,000 |
| Total Revenue | 120,000 | - | 0% | - | 120,000 |

**City of Pinole
Fiscal Year 2016-17
3rd Quarter Financial Report**

ATTACHMENT A

| SPECIAL REVENUE FUNDS | Revised Budget FY 2016-17 | 3rd Quarter Actual-to-Date Jul16-Mar17 | 3rd Quarter Percent Actual | Proposed Budget Revisions | Updated Budget FY 2016-17 | Notes |
|------------------------------|--|---|---|--|--|--------------|
|------------------------------|--|---|---|--|--|--------------|

Gas Tax Fund - 200

REVENUE:

| | | | | | |
|----------------------|----------------|----------------|------------|----------|----------------|
| Gas Tax #2106 | 62,558 | 53,989 | 86% | - | 62,558 |
| Gas Tax #2107 | 164,321 | 95,877 | 58% | - | 164,321 |
| Gas Tax #2107.5 | 4,000 | 4,000 | 100% | - | 4,000 |
| Gas Tax #2105 | 118,330 | 77,570 | 66% | - | 118,330 |
| Gas Tax #2103 | 44,686 | 38,630 | 86% | - | 44,686 |
| Total Revenue | 393,895 | 270,066 | 69% | - | 393,895 |

EXPENDITURES:

| | | | | | | |
|---------------------------|----------------|----------------|------------|----------------|----------------|-----|
| PUBLIC WORKS | 436,230 | 282,466 | 65% | (3,950) | 432,280 | [1] |
| Total Expenditures | 436,230 | 282,466 | 65% | (3,950) | 432,280 | |

AB172 PUBLIC SAFETY FUND - 203

REVENUE:

| | | | | | |
|------------------------|----------------|----------------|------------|----------|----------------|
| State Safety Sales Tax | 150,000 | 118,500 | 79% | - | 150,000 |
| Total Revenue | 150,000 | 118,500 | 79% | - | 150,000 |

EXPENDITURES:

| | | | | | |
|---------------------------|----------------|---------------|------------|----------|----------------|
| POLICE | 135,712 | 96,356 | 71% | - | 135,712 |
| Total Expenditures | 135,712 | 96,356 | 71% | - | 135,712 |

POLICE GRANTS - 204

REVENUE:

| | | | | | |
|--------------------------|----------------|----------------|------------|----------|----------------|
| Office of Traffic Safety | 13,118 | 13,118 | 100% | - | 13,118 |
| Misc Grant - WCCUSD | 320,000 | 160,000 | 50% | - | 320,000 |
| Total Revenue | 333,118 | 173,118 | 52% | - | 333,118 |

EXPENDITURES:

| | | | | | |
|---------------------------|----------------|----------------|------------|----------|----------------|
| POLICE GRANTS | 320,000 | 255,063 | 80% | - | 320,000 |
| OTS STEP GRANT | 13,118 | 13,118 | 100% | - | 13,118 |
| Total Expenditures | 333,118 | 268,181 | 81% | - | 333,118 |

NOTES:

[1] Funding for office supplies (\$3,750) and safety clothing (\$200) is allocated in General Fund.

**City of Pinole
Fiscal Year 2016-17
3rd Quarter Financial Report**

ATTACHMENT A

| SPECIAL REVENUE FUNDS | Revised Budget FY 2016-17 | 3rd Quarter Actual-to-Date Jul16-Mar17 | 3rd Quarter Percent Actual | Proposed Budget Revisions | Updated Budget FY 2016-17 | Notes |
|----------------------------------|--|---|---|--|--|--------------|
| TRAFFIC SAFETY FUND - 205 | | | | | | |
| REVENUE: | | | | | | |
| Traffic Safety Fund | 57,750 | 23,462 | 41% | - | 57,750 | |
| Total Revenue | 57,750 | 23,462 | 41% | - | 57,750 | |
| EXPENDITURES: | | | | | | |
| POLICE GRANTS | 38,504 | 6,065 | 16% | - | 38,504 | |
| PUBLIC WORKS | 2,800 | - | 0% | - | 2,800 | |
| Total Expenditures | 41,304 | 6,065 | 15% | - | 41,304 | |
| SLESF - 206 | | | | | | |
| REVENUE: | | | | | | |
| AB3229/AB1913 | 100,000 | 87,994 | 88% | - | 100,000 | |
| Total Revenue | 100,000 | 87,994 | 88% | - | 100,000 | |
| EXPENDITURES: | | | | | | |
| POLICE GRANTS | 92,033 | 74,206 | 81% | - | 92,033 | |
| Total Expenditures | 92,033 | 74,206 | 81% | - | 92,033 | |
| NPDES STORM DRAIN - 207 | | | | | | |
| REVENUE: | | | | | | |
| NPDES Assessment | 315,768 | 146,303 | 46% | - | 315,768 | |
| Total Revenue | 315,768 | 146,303 | 46% | - | 315,768 | |
| EXPENDITURES: | | | | | | |
| NPDES STORM DRAIN | 315,768 | 192,881 | 61% | - | 315,768 | |
| Total Expenditures | 315,768 | 192,881 | 61% | - | 315,768 | |

**City of Pinole
Fiscal Year 2016-17
3rd Quarter Financial Report**

ATTACHMENT A

| SPECIAL REVENUE FUNDS | Revised Budget FY 2016-17 | 3rd Quarter Actual-to-Date Jul16-Mar17 | 3rd Quarter Percent Actual | Proposed Budget Revisions | Updated Budget FY 2016-17 | Notes |
|------------------------------|--|---|---|--|--|--------------|
|------------------------------|--|---|---|--|--|--------------|

RECREATION - 209

REVENUE:

| | | | | | |
|----------------------|----------------|----------------|------------|----------|----------------|
| RECREATION ADMIN | 47,247 | 22,182 | 47% | - | 47,247 |
| SENIOR CENTER | 227,000 | 164,060 | 72% | - | 227,000 |
| SWIM CENTER | 52,500 | 52,500 | 100% | - | 52,500 |
| MEMORIAL HALL | 5,300 | 470 | 9% | - | 5,300 |
| TINY TOTS | 197,418 | 139,055 | 70% | - | 197,418 |
| PERFORMING ARTS | 44,900 | 46,030 | 103% | - | 44,900 |
| TENNIS | 2,750 | 510 | 19% | - | 2,750 |
| DAY CAMP | 117,350 | 40,125 | 34% | - | 117,350 |
| YOUTH CENTER | 160,495 | 105,438 | 66% | - | 160,495 |
| Total Revenue | 854,960 | 570,371 | 67% | - | 854,960 |

EXPENDITURES:

| | | | | | |
|---------------------------|----------------|----------------|------------|----------|----------------|
| RECREATION ADMIN | 150,147 | 121,267 | 81% | - | 150,147 |
| SENIOR CENTER | 264,618 | 155,731 | 59% | - | 264,618 |
| SWIM CENTER | 40,544 | 17,953 | 44% | - | 40,544 |
| MEMORIAL HALL | 4,600 | 2,952 | 64% | - | 4,600 |
| TINY TOTS | 100,020 | 69,012 | 69% | - | 100,020 |
| PERFORMING ARTS | 44,000 | 25,272 | 57% | - | 44,000 |
| TENNIS | 2,500 | 1,797 | 72% | - | 2,500 |
| DAY CAMP | 68,368 | 17,289 | 25% | - | 68,368 |
| YOUTH CENTER | 169,173 | 107,332 | 63% | - | 169,173 |
| Total Expenditures | 843,970 | 518,606 | 61% | - | 843,970 |

SENIOR CENTER PROGRAM - 211

REVENUE:

| | | | | | |
|----------------------|----------------|----------------|------------|----------|----------------|
| SENIOR CENTER | 320,450 | 237,456 | 74% | - | 320,450 |
| Total Revenue | 320,450 | 237,456 | 74% | - | 320,450 |

EXPENDITURES:

| | | | | | |
|---------------------------|----------------|----------------|------------|----------|----------------|
| SENIOR CENTER | 301,550 | 224,255 | 74% | - | 301,550 |
| Total Expenditures | 301,550 | 224,255 | 74% | - | 301,550 |

**City of Pinole
Fiscal Year 2016-17
3rd Quarter Financial Report**

ATTACHMENT A

| SPECIAL REVENUE FUNDS | Revised Budget FY 2016-17 | 3rd Quarter Actual-to-Date Jul16-Mar17 | 3rd Quarter Percent Actual | Proposed Budget Revisions | Updated Budget FY 2016-17 | Notes |
|------------------------------|--|---|---|--|--|--------------|
|------------------------------|--|---|---|--|--|--------------|

BUILDING & PLANNING - 212

REVENUE:

| | | | | | |
|----------------------|----------------|----------------|------------|----------|----------------|
| BUSINESS LICENSE | 1,800 | 1,626 | 90% | - | 1,800 |
| INTERGOVERNMENTAL | 2,400 | - | 0% | - | 2,400 |
| PERMITS | 645,900 | 296,413 | 46% | - | 645,900 |
| SERVICE CHARGES | 192,300 | 159,806 | 83% | - | 192,300 |
| OTHER REVENUE | 7,000 | 16,942 | 242% | - | 7,000 |
| Total Revenue | 849,400 | 474,788 | 56% | - | 849,400 |

EXPENDITURES:

| | | | | | |
|---------------------------|----------------|----------------|------------|----------|----------------|
| COMMUNITY DEVELOPMENT | 337,465 | 148,785 | 44% | - | 337,465 |
| BUILDING INSPECTION | 613,010 | 339,650 | 55% | - | 613,010 |
| Total Expenditures | 950,475 | 488,435 | 51% | - | 950,475 |

AB 939 REFUSE MANAGEMENT - 213

REVENUE:

| | | | | | |
|----------------------|---------------|---------------|------------|----------|---------------|
| INTERGOVERNMENTAL | 60,060 | 45,584 | 76% | - | 60,060 |
| Total Revenue | 60,060 | 45,584 | 76% | - | 60,060 |

EXPENDITURES:

| | | | | | |
|------------------------------|----------------|---------------|------------|----------|----------------|
| PUBLIC WORKS WASTE REDUCTION | 212,712 | 69,014 | 32% | - | 212,712 |
| Total Expenditures | 212,712 | 69,014 | 32% | - | 212,712 |

Measure C/J FUND - 215

REVENUE:

| | | | | | | |
|----------------------|----------------|----------|-----------|----------|----------------|-----|
| Measure C | 303,590 | - | 0% | - | 303,590 | [1] |
| Investment Earnings | - | (363) | -100% | - | - | |
| Total Revenue | 303,590 | - | 0% | - | 303,590 | |

EXPENDITURES:

| | | | | | |
|---------------------------|----------------|---------------|------------|----------|----------------|
| PUBLIC WORKS | 145,356 | 87,518 | 60% | - | 145,356 |
| CAPITAL PROJECTS | 127,177 | - | 0% | - | 127,177 |
| Total Expenditures | 272,533 | 87,518 | 32% | - | 272,533 |

NOTES:

[1] Measure J funds are received in June.

**City of Pinole
Fiscal Year 2016-17
3rd Quarter Financial Report**

ATTACHMENT A

| SPECIAL REVENUE FUNDS | Revised Budget FY 2016-17 | 3rd Quarter Actual-to-Date Jul16-Mar17 | 3rd Quarter Percent Actual | Proposed Budget Revisions | Updated Budget FY 2016-17 | Notes |
|--------------------------------|--|---|---|--|--|--------------|
| CABLE ACCESS TV - 228 | | | | | | |
| REVENUE: | | | | | | |
| FRANCHISE-CABLE | 62,651 | 24,422 | 39% | - | 62,651 | |
| Video Production | 96,500 | 39,006 | 40% | - | 96,500 | |
| PEG Access Fees | 59,200 | 29,474 | 50% | - | 59,200 | |
| Contributions-Special Events | 5,500 | 4,550 | 83% | - | 5,500 | |
| Transfers In | 96,364 | 72,273 | 75% | - | 96,364 | |
| Total Revenue | 320,215 | 169,724 | 53% | - | 320,215 | |
| EXPENDITURES: | | | | | | |
| CABLE ACCESS TV | 320,215 | 215,412 | 67% | - | 320,215 | |
| Total Expenditures | 320,215 | 215,412 | 67% | - | 320,215 | |
| HOUSING LAND HELD - 285 | | | | | | |
| REVENUE: | | | | | | |
| Investment Earnings | 75,000 | (12,216) | -16% | - | 75,000 | |
| Ground Lease Rentals | 72,253 | 54,190 | 75% | - | 72,253 | |
| Miscellaneous Revenue | 35,000 | 35,000 | 100% | - | 35,000 | |
| Principal Loan Repayment | 65,000 | 115,875 | 178% | 55,000 | 120,000 | [1] |
| Interest Loan Repayment | 16,000 | 24,459 | 153% | 8,700 | 24,700 | [1] |
| Total Revenue | 263,253 | 217,308 | 83% | 63,700 | 326,953 | |
| EXPENDITURES: | | | | | | |
| HOUSING ADMIN | 100,370 | 80,497 | 80% | 8,500 | 108,870 | [2] |
| Total Expenditures | 100,370 | 80,497 | 80% | 8,500 | 108,870 | |

NOTES:

[1] Adjustments to account for housing loan payoffs.

[2] Increase in funding for affordable housing monitoring (\$6,000) and certification reports (\$2,500).

**City of Pinole
Fiscal Year 2016-17
3rd Quarter Financial Report**

ATTACHMENT A

| CAPITAL PROJECT FUNDS | Revised Budget FY 2016-17 | 3rd Quarter Actual-to-Date Jul16-Mar17 | 3rd Quarter Percent Actual | Proposed Budget Revisions | Updated Budget FY 2016-17 | Notes |
|---|--|---|---|--|--|--------------|
| L&L DISTRICTS - 310 | | | | | | |
| REVENUE: | | | | | | |
| NPDES Assessment | 33,870 | 18,822 | 56% | - | 33,870 | |
| TRANSFERS IN | 5,000 | - | 0% | - | 5,000 | |
| Total Revenue | 38,870 | 18,822 | 48% | - | 38,870 | |
| EXPENDITURES: | | | | | | |
| ZONE A/PVR NORTH | 24,128 | 14,448 | 60% | - | 24,128 | |
| ZONE B/PVR SOUTH | 19,842 | 10,690 | 54% | - | 19,842 | |
| Total Expenditures | 43,970 | 25,139 | 57% | - | 43,970 | |
| PV PARK CARETAKER - 317 | | | | | | |
| REVENUE: | | | | | | |
| Rentals | 15,000 | 10,000 | 67% | - | 15,000 | |
| Total Revenue | 15,000 | 10,000 | 67% | - | 15,000 | |
| EXPENDITURES: | | | | | | |
| PW PARK MAINTENANCE | 14,824 | 10,882 | 73% | - | 14,824 | |
| Total Expenditures | 14,824 | 10,882 | 73% | - | 14,824 | |
| CITY STREET IMPROVEMENTS - 325 | | | | | | |
| REVENUE: | | | | | | |
| Transfers In | 250,000 | 250,000 | 100% | - | 250,000 | |
| Total Revenue | 250,000 | 250,000 | 100% | - | 250,000 | |
| EXPENDITURES: | | | | | | |
| CAPITAL PROJECTS | 500,000 | 20,233 | 4% | - | 500,000 | |
| Total Expenditures | 500,000 | 20,233 | 4% | - | 500,000 | |
| 2014 ARTERIAL STREET REHAB - 377 | | | | | | |
| REVENUE: | | | | | | |
| Federal Grants | - | 70,364 | -100% | 70,364 | 70,364 | [1] |
| Transfers In | 250,000 | 250,000 | 100% | - | 250,000 | |
| Total Revenue | 250,000 | 320,364 | 128% | 70,364 | 320,364 | |
| EXPENDITURES: | | | | | | |
| CAPITAL PROJECTS | 350,000 | 3,981 | 1% | - | 350,000 | |
| Total Expenditures | 350,000 | 3,981 | 1% | - | 350,000 | |

NOTES:

[1] Add budget for Department of Transportation grant reimbursement received.

**City of Pinole
Fiscal Year 2016-17
3rd Quarter Financial Report**

ATTACHMENT A

| ENTERPRISE FUNDS | Revised Budget FY 2016-17 | 3rd Quarter Actual-to-Date Jul16-Mar17 | 3rd Quarter Percent Actual | Proposed Budget Revisions | Updated Budget FY 2016-17 | Notes |
|-------------------------|--|---|---|--|--|--------------|
|-------------------------|--|---|---|--|--|--------------|

SEWER ENTERPRISE FUND - 500

REVENUE:

| | | | | | |
|----------------------|------------------|------------------|------------|----------|------------------|
| CHARGES FOR SERVICES | 7,214,424 | 3,582,915 | 50% | - | 7,214,424 |
| Total Revenue | 7,214,424 | 3,582,915 | 50% | - | 7,214,424 |

EXPENSES:

| | | | | | |
|-----------------------|------------------|------------------|------------|----------|------------------|
| SEWER TREATMENT PLANT | 3,560,405 | 2,179,572 | 61% | - | 3,560,405 |
| SEWER COLLECTION | 1,121,149 | 450,327 | 40% | - | 1,121,149 |
| DEPRECIATION EXPENSE | 580,000 | 546,637 | 94% | - | 580,000 |
| WPCP EQUIPMENT/DEBT | 636,488 | 561,847 | 88% | - | 636,488 |
| CAPITAL PROJECTS | 60,000 | - | 0% | - | 60,000 |
| Total Expenses | 5,958,042 | 3,738,384 | 63% | - | 5,958,042 |

INFORMATION SYSTEMS - 525

EXPENSES:

| | | | | | |
|-----------------------|----------------|----------------|------------|----------|----------------|
| INFORMATION SYSTEMS | 178,756 | 128,727 | 72% | - | 178,756 |
| Total Expenses | 178,756 | 128,727 | 72% | - | 178,756 |

RESOLUTION NO. 2017-xx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, MODIFYING THE CITY BUDGET FOR FISCAL YEAR 2016-17

WHEREAS, the City Council did adopt a Budget for City Operations by Resolution number 2016-49 on June 21, 2016; and

WHEREAS, the City Manager has presented proposed recommendations for modification of the adopted budget and programs of service for the City of Pinole Operations for fiscal year 2016-17 as part of a 3rd Quarter Financial Report at the regular City Council Meeting held on May 2, 2017; and

WHEREAS, the City Council has considered these recommended changes, as to the matter of the City budget; and

WHEREAS, the City Council has solicited public input on the proposed modifications to the FY 2016-17 Operations Budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pinole as follows:

Modifications to the budget for the City of Pinole for fiscal year 2016-17 commencing July 1, 2016 and ending June 30, 2017 are hereby approved and adopted, as set forth in Exhibit #1 (herein incorporated).

PASSED AND ADOPTED this 2nd day of May 2017, by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

I hereby certify that the foregoing resolution was introduced, passed and adopted on this 2nd day of **May, 2017**.

Rosa G. Acosta
City Clerk

Exhibit 1

FY 2016-17 Budget Adjustments**General Fund - 100**

| | |
|--------------|---------|
| Expenditures | \$3,500 |
|--------------|---------|

Gas Tax Fund - 200

| | |
|--------------|----------|
| Expenditures | -\$3,950 |
|--------------|----------|

Housing Fund - 285

| | |
|--------------|----------|
| Revenue | \$63,700 |
| Expenditures | \$8,500 |

Arterial Street Rehab Fund – 377

| | |
|---------|----------|
| Revenue | \$70,364 |
|---------|----------|
