

**PINOLE / HERCULES  
Wastewater Subcommittee**

**Draft Minutes prepared by: Anita Tucci-Smith  
April 7, 2016  
8:30 A.M.**

The regular meeting was hosted by the City of Pinole in the Council Chambers of City Hall.

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**Debbie Long, Pinole Mayor Pro Tem**, called the meeting to order at 8:37 A.M.

**II. ROLL CALL**

**Subcommittee Members Present:**

Debbie Long, Mayor Pro Tem, City of Pinole  
Tim Banuelos, Councilmember, City of Pinole\*  
Dan Romero, Mayor, City of Hercules  
Bill Kelly, Councilmember, City of Hercules

\*Arrived after Roll Call

**Subcommittee Members Absent:**

None

**Staff Present:**

Hector De La Rosa, Assistant City Manager, Pinole  
Tamara Miller, City Engineer, Pinole  
Ron Tobey, Plant Operations Manager, Pinole  
Mike Roberts, Public Works Director/City Engineer, Hercules

**Members of the Public:**

None

**III. INTRODUCTIONS**

**IV. APPROVAL OF MINUTES FROM MARCH 3, 2016 MEETING**

**Action: Motion by Hercules Mayor Romero, seconded by Pinole Mayor Pro Tem Long to approve the minutes of the March 3, 2016 meeting, as submitted, carried by the following vote:**

Ayes: Romero, Long  
Noes: None  
Abstain: Kelly  
Absent: Banuelos

## V. CITIZENS TO BE HEARD – FOR ITEMS NOT ON THE AGENDA

There were no comments.

## VI. PROJECT / LOAN STATUS

**Tamara Miller, City Engineer, Pinole**, reported that she had been in contact with the SRF Department of the State Water Resources Control Board which administered the loan program, had been told the application was complete and only the legal consultation remained, and advised that loan documents were expected to be available soon.

**Hector De La Rosa, Assistant City Manager, Pinole**, reported that on March 22, the Pinole City Council had approved a resolution to award a contract to Kiewit for the construction of the project, which included contingencies, one of which was that both cities had to have received loan approval from the State. Given that loan approval was not expected within the required 120 days from the time the bids had been opened, on April 5 the City Council had rescinded that resolution and had approved a new resolution to eliminate the requirement that both cities had to receive loan approval prior to the award of contract. The contract documents had been sent to Kiewit, it had 15 days to sign the contract, and the City had 10 days thereafter to award the contract. He suggested the cost would be minimal and estimated that each city could spend \$35,000 before receiving the award of application, which might have to be paid outside of the State Revolving Loan Fund.

**Mike Roberts, Public Works Director/City Engineer, Hercules**, explained that since receiving notice from the State Water Board staff from both cities had worked closely to formulate the recommendation that had been submitted to the Pinole City Council, which would also be reviewed by the Hercules City Council. Having communicated with the Branch Chief at the State Water Board, he did not see any impediments to the approval of the loan although the loan still had to go through formal legal review. He expected loan approval by early May, and anticipated that any costs prior to that time would be reimbursed.

- **Hercules Mayor Romero** referred to Ms. Miller's comments that there were three loans ahead of the cities' loan, one of which was from a city in a similar situation, and requested that the name of the other city be identified to see if there might be some help in that regard.
- **Hercules Councilmember Kelly** verified with Mr. De La Rosa that there was no expectation of fines associated with the delays as long as the cities were in consistent communication with the State and working in good faith.
- **Pinole Councilmember Banuelos** agreed that the name of the other city

in a similar situation might be important if there was a need to address the issue in the future.

The Subcommittee requested updates when available.

## VII. UPDATE – SHARED RODEO DISTRICT OUTFALL

**Ms. Miller** reported that the City had been asked by the Rodeo Sanitary District to be ready for, and to participate in, the routine review of the outfall to test the cathartic protection of the system. The cost would be split between the cities of Hercules and Pinole and the Rodeo Sanitary District.

**Hercules Mayor Romero** requested more information on the Rodeo Sanitary District's \$16 million project. He also referred to a 2001 report from ConocoPhillips which had two outfall lines nearby and asked if the shared outfall was hooked up to the ConocoPhillips outfall.

**Chair Long** recommended that information be requested from ConocoPhillips of the history and background of its outfall.

**Mr. Roberts** commented that Steven Bell of the Rodeo Sanitary District, who was expected to attend this meeting, would have been able to respond to some of the Subcommittee's questions. He would follow up with Mr. Bell.

**Ms. Miller** explained that she was aware of the \$16 million project in that Rodeo Sanitary District had successfully received an SRF loan and were working on an INI collection system project.

**Hercules Mayor Romero** requested an update on the corporation yard, to which **Ms. Miller** stated that in anticipation of the wastewater treatment plant upgrade, the City was in the process of building an alternative complementary facility, had begun construction of the needed facility, and were working on foundations at this point.

**Pinole Councilmember Banuelos** asked staff to check the website to ensure the accuracy of the meeting times.

## VIII. ADJOURN TO THE NEXT REGULAR SUBCOMMITTEE MEETING ON MAY 5, 2016 IN HERCULES

The meeting adjourned *IN MEMORY OF FORMER PINOLE COMMUNITY SERVICES DIRECTOR DEAN ALLISON* at approximately 9:00 A.M., to a regular meeting scheduled for Thursday, May 5, 2016 at 8:30 A.M. in the City of Hercules.