

**CORONAVIRUS ADVISORY
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CITY COUNCIL

Roy Swearingen, Mayor
Norma Martinez-Rubin, Mayor Pro Tem
Peter Murray, Council Member
Vincent Salimi, Council Member
Anthony Tave, Council Member

**PINOLE CITY COUNCIL
AGENDA**

**TUESDAY
APRIL 7, 2020**

VIA ZOOM TELECONFERENCE

5:30 P.M.

DUE TO THE STATE OF CALIFORNIA'S DECLARATION OF EMERGENCY – THIS MEETING IS BEING HELD PURSUANT TO AUTHORIZATION FROM GOVERNOR NEWSOM'S EXECUTIVE ORDERS – CITY COUNCIL AND COMMISSION MEETINGS ARE NO LONGER OPEN TO IN-PERSON ATTENDANCE.

SUBMIT PUBLIC COMMENTS TO CITY CLERK BEFORE OR DURING THE MEETING VIA EMAIL

hiopu@ci.pinole.ca.us

Comments received before the close of the item will be read aloud into the record and limited to 3 minutes. Please include your full name, city of residence and agenda item you are commenting on.

WAYS TO WATCH THE MEETING

LIVE ON CHANNEL 26. They are retelecast the following Thursday at 6:00 p.m. The Community TV Channel 26 schedule is published on the city's website at www.ci.pinole.ca.us.

VIDEO-STREAMED LIVE ON THE CITY'S WEBSITE, www.ci.pinole.ca.us and remain archived on the site for five (5) years.

If neither of these options are available to you, please contact the City Clerk, Heather Iopu for assistance at (510) 724-8928 or hiopu@ci.pinole.ca.us .

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a City Meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the City Clerk's Office at (510) 724-8928. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection on the City Website at www.ci.pinole.ca.us. You may also contact the City Clerk via e-mail at hiopu@ci.pinole.ca.us .

Ralph M. Brown Act. Gov. Code § 54950. *In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly. The people of this State do not yield their sovereignty to the agencies, which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.*

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1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

2. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision: (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself /herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov't Code § 87105.

3. CONVENE TO A CLOSED SESSION

Citizens may address the Council regarding a Closed Session item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.

A. CONFERENCE WITH LABOR NEGOTIATORS

Gov. Code § 54957.6

Agency designated representatives: City Manager Andrew Murray, Assistant City Manager Hector De La Rosa, Greg Ramirez

Employee organizations: PPEA

B. CONFERENCE WITH LABOR NEGOTIATORS

Gov. Code § 54957.6

Agency designated representatives: City Manager Andrew Murray, Assistant City Manager Hector De La Rosa, Greg Ramirez

Employee organizations: IAFF

C. CONFERENCE WITH LABOR NEGOTIATORS

Gov. Code § 54957.6

Agency designated representatives: City Manager Andrew Murray, Assistant City Manager Hector De La Rosa, Greg Ramirez

Employee organizations: Unrepresented positions- Assistant City Manager, Development Services Director, City Engineer, Finance Director, Fire Chief, Police Chief, Fire Battalion Chief, Human Resources Specialist, Planning Manager, Police Lieutenant, Public Works Manager, Recreation Manager, WWTP Manager

OPEN SESSION WILL COMMENCE UPON COMPLETION OF CLOSED SESSION DISCUSSIONS, WHICH MAY OCCUR BEFORE 7:00 PM

4. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION

5. CITIZENS TO BE HEARD (Public Comments)

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes, and is subject to modification by the Mayor. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting.

SUBMIT COMMENTS TO THE CITY CLERK BEFORE OR DURING THE MEETING.

hiopu@ci.pinole.ca.us

Comments received before the close of the item will be read aloud into the record.
The time limit is 3 minutes.

6. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

- A. Proclamations
- B. Presentations / Recognitions

7. CONSENT CALENDAR

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

- A. Approve the Minutes of February 25, 2020
- B. Receive the February 29, 2020 – March 13, 2020 List of Warrants in the Amount of \$488,193.18; the March 14, 2020 – April 3, 2020 List of Warrants in the Amount of \$238,142.06; the March 6, 2020 Payroll in the Amount of \$434,213.29; the March 20, 2020 Payroll in the Amount of \$403,041.51; and the April 3, 2020 Payroll in the Amount of \$408,503.14.
- C. Approving The Pinole Salary Schedule For All Represented And Unrepresented Employee Classifications In Conformance With California Code Of Regulations, Title 2, Section 570.5 [Action: Adopt Resolution per Staff Recommendation (De La Rosa)]
- D. Revised Five-Year Forecast [Action: Receive and File Report (A. Miller)]
- E. Housing Successor Annual Report For Fiscal Year 2018-19 [Action: Receive and File Report (De La Rosa)]
- F. Adopt A Resolution Accepting The Fernandez Park Restroom Building Replacement Project As Complete And Ratifying The Filing Of A Notice Of Completion [Action: Adopt Resolution per Staff Recommendation (T. Miller)]
- G. Adopt A Resolution Initiating Proceedings For The Annual Levy Of Assessments And Ordering The Preparation Of The Annual Engineer's Report For The Pinole Valley Road Landscape And Lighting Assessment District For Fiscal Year 2020/2021 [Action: Adopt Resolution per Staff Recommendation (T. Miller)]
- H. Adopt A Resolution To Adopt A List Of Projects For Fiscal Year 2020/21 Funded By Sb 1: The Road Repair And Accountability Act Of 2017 [Action: Adopt Resolution per Staff Recommendation (T. Miller)]

- I. Adopt A Resolution Accepting The Pinole-Hercules Water Pollution Control Plant Upgrade Project As Complete And Directing The Filing Of A Notice Of Completion [Action: Adopt Resolution per Staff Recommendation (T. Miller)]

8. PUBLIC HEARINGS

Citizens wishing to speak regarding a Public Hearing item should fill out a speaker card prior to the completion of the presentation, by first providing a speaker card to the City Clerk. An official who engaged in an ex parte communication that is the subject of a Public Hearing must disclose the communication on the record prior to the start of the Public Hearing.

NONE

9. OLD BUSINESS

- A. Fourth Of July Fireworks Show [Action: Discuss and Provide Direction (De La Rosa)]

10. NEW BUSINESS

- A. Adopt An Urgency Ordinance Enacting A Temporary Moratorium On Evictions Due To Nonpayment Of Rent For Residential And Commercial Tenants Where The Failure To Pay Rent Is From Income Loss Resulting From The Novel Coronavirus (Covid-19) [Action: Adopt Urgency Ordinance per Staff Recommendation (Casher)]

11. REPORTS & COMMUNICATIONS

- A. Mayor Report
 1. Announcements
- B. Mayoral & Council Appointments
- C. City Council Committee Reports & Communications
- D. Council Requests For Future Agenda Items
- E. City Manager Report / Department Staff
- F. City Attorney Report

12. **ADJOURNMENT** to the Regular City Council Meeting of April 21, 2020 In Remembrance of Amber Swartz.

I hereby certify under the laws of the State of California that the foregoing Agenda was posted on the bulletin board at the main entrance of Pinole City Hall, 2131 Pear Street Pinole, CA, and on the City's website, not less than 72 hours prior to the meeting date set forth on this agenda.

POSTED: April 2, 2020 at 4:00 P.M.

Heather Iopu, CMC
City Clerk

**CITY COUNCIL SPECIAL MEETING
MINUTES
February 25, 2020**

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

The City Council Meeting was held in the Pinole Council Chambers, 2131 Pear Street, Pinole, California. Mayor Swearingen called the Regular Meeting of the City Council to order **6:04** p.m. and led the Pledge of Allegiance.

2. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT

A. COUNCILMEMBERS PRESENT

Roy Swearingen, Mayor
Norma Martinez-Rubin, Mayor Pro Tem
Peter Murray, Councilmember
Vincent Salimi, Councilmember
Anthony Tave, Councilmember, arrived at 6:12 p.m.

B. STAFF PRESENT

Andrew Murray, City Manager
Hector De La Rosa, Assistant City Manager
Heather Iopu, City Clerk
Eric Casher, City Attorney
Neil Gang, Police Chief
Chris Wynkoop, Fire Chief
Andrea Miller, Finance Director

City Clerk Iopu announced the agenda was posted on February 20, 2020 at 4:00 p.m. All legally required notice was provided.

Following an inquiry to the Council, the Council reported there were no conflicts with any items on the agenda.

3. CITIZENS TO BE HEARD (Public Comments)

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes, and is subject to modification by the Mayor. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting.

The following speaker addressed the City Council:

Rafael Menis, spoke regarding the Coronavirus and announced that the CDC is asking local officials to take precautions with regard to the spread of the virus.

4. WORKSHOP ITEM

- A. Provide Direction On Propose Charter Measure & Real Property Transfer Tax
[Action: Discuss and Provide Direction, per Staff Recommendation (Casher)]

Assistant City Attorney Mog presented the staff report. Discussed the history of the issue as it came before the Council.

City Manager Murray provided the City's current financial situation and budget outlook to provide financial context to the discussion.

Assistant City Attorney Mog reviewed the process of becoming a Charter City. Provided timelines for different stages of the steps necessary to put a charter on the ballot for the November 2020 election.

Council members asked questions.

City Manager Murray and Finance Director Miller addressed the questions of Council.

The following speakers addressed the City Council:

Rafael Menis, resident of Pinole, made comments regarding the financial details of the report. Stated that the City is not paying our safety personnel adequately.

Allen Faria, resident of Pinole, made comments in opposition of becoming a Charter City. Stated that home prices will escalate.

Maureen Toms, resident of Pinole, asked whether we are asking one question or two on the ballot measure. Asked for clarification on the timeline.

Debbie Long, resident of Pinole, made comments in opposition of becoming a Charter City. Stated that fees will increase on home sales. Expressed concern regarding the negative effect that additional taxes will have on seniors.

David Rupert, resident of Pinole, spoke regarding the need to look for additional revenue sources. Spoke in support of becoming a Charter City.

Ivette Ricco, resident of Pinole, spoke in support of becoming a Charter City. Stated that the City needs the additional sources of revenue.

Stacy McPhonson, resident of Pinole, stated that she is uncomfortable with a small group of people being able to change the laws and expressed concern regarding becoming a Charter City.

Bob Kopp, resident of Pinole, spoke against becoming a Charter City.

Irma Rupert, resident of Pinole, spoke in support of the Charter and the implementation of higher property transfer tax for increased revenue to the City.

City Treasurer Long made comments regarding details of the financial presentation.

Assistant City Attorney Mog responded to public questions.

Council members held discussion regarding the decision.

ACTION: Motion by Council Member Salimi/Tave to Become a Charter City

Vote: Failed 2-3
Ayes: Salimi, Tave
Noes: Swearingen, Martinez-Rubin, Murray
Abstain: None
Absent: None

Council held continued discussion.

ACTION: Motion by Council Member Tave/Salimi to direct staff to work towards becoming a Charter City, providing that the Charter includes a Real Property Transfer Tax provision, only

Vote: Passed 3-2
Ayes: Martinez-Rubin, Salimi, Tave
Noes: Murray, Swearingen
Abstain: None
Absent: None

Council held discussion regarding whether or not to retain a polling consultant to assist the City with gathering information on the public opinion regarding a Charter City ballot measure.

ACTION: Motion by Council Member Tave/Salimi to direct staff to retain a pollster with a contract amount not to exceed \$25K

Vote: Passed 4-1
Ayes: Martinez-Rubin, Murray, Salimi, Tave
Noes: Swearingen
Abstain: None
Absent: None

Council held discussion regarding whether or not to retain a communications consultant to assist the City with communications and public engagement regarding a Charter City ballot measure.

ACTION: Motion by Council Member Martinez-Rubin/Salimi to direct staff to retain a consultant for communications and public engagement related to a Charter City ballot measure.

Vote: Passed 3-1
Ayes: Martinez-Rubin, Salimi, Tave
Noes: Swearingen
Abstain: Murray
Absent: None

Council asked staff to provide a timeline of next steps. Staff will retain consultants, gather information and bring it back to Council at a scheduled or special meeting in next two months.

5. **ADJOURNMENT** to the Regular City Council Meeting of March 3, 2020 In Remembrance of Amber Swartz.

At 9:49 p.m., Mayor Swearingen adjourned to the Regular City Council Meeting of March 3, 2020 In Remembrance of Amber Swartz

Submitted by:

Heather Iopu, CMC
City Clerk



City of Pinole, CA

WARRANT LISTING

By Vendor Name

Payment Dates 02/29/2020 - 03/13/2020

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 4LE00 - 4LEAF, INC.					
J1909-01F	93384	03/06/2020	212-20340	PINOLE SQUARE PLANNING	13,110.00
J36810	93384	03/06/2020	100-231-42101	FIRE INSPECTIONS JAN 1-31, 2020	15,960.00
Vendor 4LE00 - 4LEAF, INC. Total:					29,070.00
Vendor: ACM07 - ACME PACIFIC REPAIRS, INC.					
73840	93385	03/06/2020	100-231-42108	REPAIRS/PARTS- FIRE	812.00
Vendor ACM07 - ACME PACIFIC REPAIRS, INC. Total:					812.00
Vendor: EUG00 - ALEX EUGENIO					
30320	93422	03/13/2020	209-552-43804	ST. PATRICK'S DAY LUNCHEON ENTERTAINMENT	150.00
Vendor EUG00 - ALEX EUGENIO Total:					150.00
Vendor: ALL14 - ALLSTAR FIRE EQUIPMENT, INC.					
221780	93386	03/06/2020	100-231-42107	REPAIR LABOR- FIRE	100.00
221907	93423	03/13/2020	100-231-42107	SUPPLIES- FIRE	573.56
Vendor ALL14 - ALLSTAR FIRE EQUIPMENT, INC. Total:					673.56
Vendor: AME52 - AMERICAN MESSAGING SERVICE, LLC					
W4102378UC	93387	03/06/2020	100-231-43101	SERVICE FROM 3/01- 3/31/20	26.44
Vendor AME52 - AMERICAN MESSAGING SERVICE, LLC Total:					26.44
Vendor: ROD01 - ANNETTE RODRIGUEZ					
30420	93424	03/13/2020	209-552-43802	EXERCISE CLASSES SENIOR CENTER	405.00
Vendor ROD01 - ANNETTE RODRIGUEZ Total:					405.00
Vendor: ARA01 - ARAMARK UNIFORM SERVICES					
704779205	93425	03/13/2020	209-552-43804	KITCHEN SUPPLIES- SC	199.62
704779206	93425	03/13/2020	100-343-44410	SAFETY CLOTHING- PW	269.93
704789373	93425	03/13/2020	209-552-43804	KITCHEN SUPPLIES- SC	189.77
704789374	93425	03/13/2020	100-343-44410	SAFETY CLOTHING- PW	269.93
704789378	93425	03/13/2020	100-221-44410	SAFETY CLOTHING- POLICE	4.51
704799544	93425	03/13/2020	209-552-43804	KITCHEN SUPPLIES- SC	189.77
704799545	93425	03/13/2020	100-343-44410	SAFETY CLOTHING- PW	269.93
704809749	93425	03/13/2020	209-552-43804	KITCHEN SUPPLIES- SC	189.77
704809750	93425	03/13/2020	100-343-44410	SAFETY CLOTHING- PW	269.93
704809754	93425	03/13/2020	100-221-44410	SAFETY CLOTHING- POLICE	4.51
997527	93425	03/13/2020	100-221-44410	FINANCE CHARGE	0.07
FEB 28 2020-4714	93425	03/13/2020	100-343-44410	MONTHLY STATEMENT-VEHICLE MAINTENANCE	13.27
FEB 28 20-3900	93425	03/13/2020	100-231-44410	MONTHLY STATEMENT- FIRE	229.72
FEB 28 20-4719	93425	03/13/2020	500-641-44410	MONTHLY STATEMENT- WPCP	1,265.25
Vendor ARA01 - ARAMARK UNIFORM SERVICES Total:					3,365.98
Vendor: ARM04 - ARMOR LOCKSMITH SERVICES					
71455	93388	03/06/2020	100-345-42108	PRIMUS KEY- PW	131.10
FC 7539	93426	03/13/2020	100-345-42108	FINANCE CHARGE	5.00
Vendor ARM04 - ARMOR LOCKSMITH SERVICES Total:					136.10
Vendor: ATT01 - AT&T					
000014357574	93427	03/13/2020	525-118-43101	9350BAN CABLE SERVICES IT- 1/20-2/19/20	1,191.27
287274105793X02282020	93429	03/13/2020	215-341-43101	1-80 MOBILITY PROJECT JAN 21- FEB 20 20	77.22
287277095767X02282020	93429	03/13/2020	215-341-43101	1-80 MOBILITY PROJECT JAN 21- FEB 20 20	77.22

WARRANT LISTING

Payment Dates: 02/29/2020 - 03/13/2020

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
FEB 08 20-2820	93428	03/13/2020	525-118-43101	TINY TOTS SOLAR 2/9-3/8/20	62.75
Vendor ATT01 - AT&T Total:					1,408.46
Vendor: BAY01 - BAY AREA AIR QUALITY					
4GU29	93430	03/13/2020	500-641-44304	PERMITS TO OPERATE TO APRIL 01 2021	14,567.00
Vendor BAY01 - BAY AREA AIR QUALITY Total:					14,567.00
Vendor: BAY34 - BAY AREA NEWS GROUP- EAST BAY					
0001243293	93431	03/13/2020	212-461-42514	CLASSIFIED ADVERTISING	175.50
Vendor BAY34 - BAY AREA NEWS GROUP- EAST BAY Total:					175.50
Vendor: BIR05 - BIRITE FOODSERVICE DISTRIBUTORS					
5924775	93432	03/13/2020	209-552-43804	DAILY LUCH PROGRAM- SC	820.08
5929172	93432	03/13/2020	209-552-43804	DAILY LUCH PROGRAM- SC	1,257.71
Vendor BIR05 - BIRITE FOODSERVICE DISTRIBUTORS Total:					2,077.79
Vendor: BLU03 - BLUE LAGOON POOL SERVICE					
15094	93389	03/06/2020	209-557-42108	WINTER POOL SERVICE	220.00
15139	93389	03/06/2020	209-557-42108	WINTER POOL SERVICE	220.00
Vendor BLU03 - BLUE LAGOON POOL SERVICE Total:					440.00
Vendor: BOA02 - BOARD OF BARBERING & COSMETOLOGY					
30520	93433	03/13/2020	209-552-43803	SALON ESTABLISHMENT RENEWAL NOTICE	40.00
Vendor BOA02 - BOARD OF BARBERING & COSMETOLOGY Total:					40.00
Vendor: CAL04 - CALCON SYSTEMS,INC.					
46264	93390	03/06/2020	500-641-42107	SERVICE CALLS- TP	1,950.00
Vendor CAL04 - CALCON SYSTEMS,INC. Total:					1,950.00
Vendor: CAL20 - CALIFORNIA ASSOCIATION OF PROFESSIONAL FIREFIGHTERS					
MARCH 2020	93391	03/06/2020	100-231-41008	LONG TERM DISABILITY PLAN	295.00
Vendor CAL20 - CALIFORNIA ASSOCIATION OF PROFESSIONAL FIREFIGHTERS Total:					295.00
Vendor: CAL97 - CALIFORNIA BUILDING STANDARDS COMMISION					
30320	93392	03/06/2020	212-462-34211	BLDG STDS ADM SPECIAL REVOLV FUND OCT - DEC 31 19	149.40
30320-02	93392	03/06/2020	212-462-34211	BLDG STDS ADM SPECIAL REVOLV FUND APR - JUN 30 19	223.74
30320-03	93392	03/06/2020	212-462-34211	BLDG STDS ADM SPECIAL REVOLV FUND JUL - SEP 30 19	213.30
Vendor CAL97 - CALIFORNIA BUILDING STANDARDS COMMISION Total:					586.44
Vendor: PER03 - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTM					
100000015966816	93434	03/13/2020	100-117-41004	ANNUAL UNF ACC LIAB AS OF JUNE 20 2017 ID 674	86,881.75
100000015966827	93434	03/13/2020	100-117-41004	ANNUAL UNF ACC LIAB AS OF JUNE 20 2017 ID 675	94,233.76
100000015966833	93434	03/13/2020	100-117-41004	ANNUAL UNF ACC LIAB AS OF JUNE 20 2017 ID 25716	153.20
100000015966843	93434	03/13/2020	100-117-41004	ANNUAL UNF ACC LIAB AS OF JUNE 20 2017 ID 25717	267.55
100000015966851	93434	03/13/2020	100-117-41004	ANNUAL UNF ACC LIAB AS OF JUNE 20 2017 ID 27205	194.74
Vendor PER03 - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTM Total:					181,731.00
Vendor: CAL01 - CALTEST ANALYTICAL LAB					
607591	93435	03/13/2020	500-641-44305	LAB SUPPLIES- TP	1,616.95
Vendor CAL01 - CALTEST ANALYTICAL LAB Total:					1,616.95
Vendor: CCP03 - CCP INDUSTRIES					
IN02480221	93436	03/13/2020	500-641-44305	LAB SUPPLIES- TP	98.51
IN02480407	93436	03/13/2020	500-641-44305	LAB SUPPLIES- TP	120.35
Vendor CCP03 - CCP INDUSTRIES Total:					218.86

WARRANT LISTING

Payment Dates: 02/29/2020 - 03/13/2020

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: CIT08 - CITY MECHANICAL, INC					
62803	93393	03/06/2020	209-558-42108	LABOR SERVICE- MEMORIAL HALL	422.37
Vendor CIT08 - CITY MECHANICAL, INC Total:					422.37
Vendor: 1190 - CITY OF BERKELEY					
31220	93437	03/13/2020	106-231-42301	OCT/DEC PAST DUE AND FEB PAYMENT ACADEMY RECRUITS	9,208.62
Vendor 1190 - CITY OF BERKELEY Total:					9,208.62
Vendor: CON16 - CITY OF CONCORD					
82895	93438	03/13/2020	209-552-43804	MARCH 2020 NEWSLETTER SENIOR CENTER	269.74
83261	93438	03/13/2020	100-117-42201	PRINTING SERVICES	571.77
Vendor CON16 - CITY OF CONCORD Total:					841.51
Vendor: PIT03 - CITY OF PITTSBURG					
31120	93439	03/13/2020	100-221-42301	FEES TO ATTEND GORDON GRAHAM TRAINING	297.00
Vendor PIT03 - CITY OF PITTSBURG Total:					297.00
Vendor: COM20 - COMCAST					
FEB 09 20-3131	93394	03/06/2020	100-231-43105	COMCAST BUSINESS CABLE 2/14- 3/13/20	5.33
FEB 14 20-8658	93394	03/06/2020	100-231-43105	COMCAST BUSINESS CABLE 2/19- 3/18/20	54.42
Vendor COM20 - COMCAST Total:					59.75
Vendor: CON93 - CONCORD UNIFORMS LLC					
16512	93395	03/06/2020	722-20431	EXPLORERS SAFETY CLOTHING-PD	151.00
Vendor CON93 - CONCORD UNIFORMS LLC Total:					151.00
Vendor: 1668 - DELTA SIGMA THETA					
30420	93440	03/13/2020	209-20308	PSC MAIN HALL RENTAL 2/29/20 DEPOSIT REFUND	340.00
Vendor 1668 - DELTA SIGMA THETA Total:					340.00
Vendor: 1443 - DIESEL DIRECT WEST, INC.					
83470534	93441	03/13/2020	500-10601	DIESEL FOR CORP YARD	292.03
83478375	93441	03/13/2020	100-10601	GASOLINE FOR CORP YARD	2,212.33
83485649	93441	03/13/2020	100-10601	GASOLINE FOR CORP YARD	1,544.71
Vendor 1443 - DIESEL DIRECT WEST, INC. Total:					4,049.07
Vendor: DIV01 - DIVERSIFIED RISK/HUB INTERNATIONAL					
FEB 2020	93442	03/13/2020	209-552-38112	SPECIAL EVENTS INSURANCE FOR THE MONTH OF FEBRUARY	148.74
Vendor DIV01 - DIVERSIFIED RISK/HUB INTERNATIONAL Total:					148.74
Vendor: DOL01 - DOLAN'S LUMBER					
FEB 29 20	93443	03/13/2020	100-222-42108	MONTHLY STMT FULL PAYMENT	70.29
FEB 29 20	93443	03/13/2020	100-231-42108	MONTHLY STMT FULL PAYMENT	137.90
FEB 29 20	93443	03/13/2020	100-231-42108	MONTHLY STMT FULL PAYMENT	510.14
FEB 29 20	93443	03/13/2020	100-345-42108	MONTHLY STMT FULL PAYMENT	24.27
FEB 29 20	93443	03/13/2020	500-642-42108	MONTHLY STMT FULL PAYMENT	26.01
Vendor DOL01 - DOLAN'S LUMBER Total:					768.61
Vendor: EBM01 - EBMUD					
13648-22820	93444	03/13/2020	100-343-43102	2161 Plum St--Parking Lot Irrigation	79.24
26819-22820	93444	03/13/2020	100-345-43102	2501 Pfeiffer Way--Irrigation Use Only	146.22

WARRANT LISTING

Payment Dates: 02/29/2020 - 03/13/2020

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
31771-22820	93444	03/13/2020	100-343-43102	2691 APPALOOSA TRAIL-IRRIGATION USE ONLY	146.22
31774-22820	93444	03/13/2020	100-343-43102	3001 Simas Ave--Irrigation Use Only	79.24
31775-22820	93444	03/13/2020	100-343-43102	3061 Simas Ave--Irrigation Use Only	79.24
32187-22820	93444	03/13/2020	100-343-43102	2601 Charles St--Irrigation Use Only	52.46
32364-22020	93396	03/06/2020	100-345-43102	1267 ADOBE RD-HAZEL DOWNER-THORNTON PICNIC GROVE	101.76
32606-22020	93396	03/06/2020	100-345-43102	1270 ADOBE RD-CARETAKER'S SHED FOR PINOLE PARK	96.46
34462-21920	93396	03/06/2020	100-345-43102	3450 SAVAGE AVE-IRRIGATION USE ONLY	52.46
35748-22020	93396	03/06/2020	209-553-43102	2454 SIMAS AVE-TINY TOTS	12.20
35748-22020	93396	03/06/2020	209-557-43102	2454 SIMAS AVE-TINY TOTS	394.50
40499-22820	93444	03/13/2020	100-343-43102	1230 Pinole Valley Rd--Irrigation Use Only	52.46
40787-22820	93444	03/13/2020	201-343-43102	2361 San Pablo Ave--Irrigation Use Only	52.46
43547-22620	93444	03/13/2020	209-559-43102	2937 Pinole Valley Rd--Tennis Court Restrooms	69.35
53826-22520	93444	03/13/2020	310-348-47202	2677 Pinole Valley Rd--Irrigation Use Only	52.46
54167-22820	93444	03/13/2020	100-345-43102	1600 Primrose Lane--Irrigation Use Only	79.24
54181-22020	93396	03/06/2020	100-231-43102	3790 PINOLE VALLEY RD-FIRE STATION	142.54
54182-22020	93396	03/06/2020	100-231-43102	3790 PINOLE VALLEY RD-FIRE STATION	272.32
64589-22820	93444	03/13/2020	100-345-43102	659 Tennent Ave--Parks & Gardens--Blackies Storage	52.46
65168-22820	93444	03/13/2020	201-343-43102	2100 San Pablo Ave--Irrigation Use Only	52.46
65190-22820	93444	03/13/2020	201-343-43102	813 Fernandez Ave--Irrigation Use Only	52.46
65553-22820	93444	03/13/2020	100-343-43102	2301 1/2 San Pablo Ave--Irrigation Use Only	79.24
65922-22820	93444	03/13/2020	100-343-43102	636 Tennent Ave--Irrigation Use Only	52.46
66529-22820	93444	03/13/2020	100-345-43102	656 Pinole Shores Dr--Irrigation Use Only	79.24
66532-22820	93444	03/13/2020	100-343-43102	901 Pinole Shores Dr--Irrigation Use Only	79.24
66535-22820	93444	03/13/2020	100-343-43102	1001 Pinole Shores Dr--Irrigation Use Only	79.24
66640-22820	93444	03/13/2020	100-343-43102	726 San Pablo Ave--Irrigation Use Only	79.24
66641-22820	93444	03/13/2020	100-343-43102	880 San Pablo Ave--Irrigation Use Only	79.24
66642-228020	93444	03/13/2020	100-343-43102	1400 San Pablo Ave--Irrigation Use Only	79.24
66643-22820	93444	03/13/2020	100-343-43102	2000 San Pablo Ave--Irrigation Use Only	79.24
71919-22820	93444	03/13/2020	100-343-43102	2329 Orleans Dr--Irrigation Use Only	52.46
87765-22020	93396	03/06/2020	100-345-43102	2520 APPIAN WAY-IRRIGATION USE ONLY	226.54
88057-228020	93444	03/13/2020	100-343-43102	1960 Sarah Dr--Irrigation Use Only	226.54
88506-22020	93396	03/06/2020	100-345-43102	1470 FITZGERALD DR-IRRIGATION USE ONLY	146.22
Vendor EBM01 - EBMUD Total:					3,456.35

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Vendor: 1511 - ECIVIS, INC					
INV102454	93397	03/06/2020	100-115-42510	DEVELOP COST ALLOCATION PLAN/INDIRECT COSTS	3,307.50
Vendor 1511 - ECIVIS, INC Total:					3,307.50
Vendor: ECO05 - ECOLAB					
6254237969	93446	03/13/2020	209-552-43811	KITCHEN CLEANING SUPPLIES- SC	501.99
Vendor ECO05 - ECOLAB Total:					501.99
Vendor: 1807 - ECO-PRO ENERGUY					
22520	93398	03/06/2020	212-461-34113	REFUND FOR WITHDRAWN PERMIT	15.60
22520	93398	03/06/2020	212-462-33212	REFUND FOR WITHDRAWN PERMIT	94.93
Vendor 1807 - ECO-PRO ENERGUY Total:					110.53
Vendor: 1574 - ERA- ENVIRONMENTAL RESOURCES ASSOCIATES					
927716	93447	03/13/2020	500-641-44305	SUPPLIES- TP	651.42
Vendor 1574 - ERA- ENVIRONMENTAL RESOURCES ASSOCIATES Total:					651.42
Vendor: FOR02 - FORENSIC SERVICES DIVISION					
PINPD-2001	93448	03/13/2020	100-222-42101	ALCOHOL/DRUG TESTING SERVICES	920.00
Vendor FOR02 - FORENSIC SERVICES DIVISION Total:					920.00
Vendor: GAL02 - GALLS, LLC					
015144752	93449	03/13/2020	100-231-42514	SUPPLIES- FIRE	331.71
Vendor GAL02 - GALLS, LLC Total:					331.71
Vendor: GLO08 - GLOBALSTAR					
1000000011004283	93450	03/13/2020	525-118-43101	MONTHLY CHARGES- Includes January	230.64
Vendor GLO08 - GLOBALSTAR Total:					230.64
Vendor: GRA03 - GRAINGER					
9439035313	93451	03/13/2020	500-641-42107	SUPPLIES- TP	230.80
Vendor GRA03 - GRAINGER Total:					230.80
Vendor: KEN14 - GREG KENNEDY RN					
80	93399	03/06/2020	100-231-42101	FEB EMS CQI DUTIES- FIRE	2,000.00
Vendor KEN14 - GREG KENNEDY RN Total:					2,000.00
Vendor: VER02 - GTE MOBILNET OF CALIFORNIA LIMITED PARTNERSHIP					
9848448337	93452	03/13/2020	525-118-43101	PHONE/MONITORS JAN 16- FEB 15 20	4,550.80
Vendor VER02 - GTE MOBILNET OF CALIFORNIA LIMITED PARTNERSHIP Total:					4,550.80
Vendor: HIL03 - HILLTOP FORD					
FOCS327963	93453	03/13/2020	100-221-42107	VEHICLE MAINTENANCE- PD	189.95
Vendor HIL03 - HILLTOP FORD Total:					189.95
Vendor: 1161 - HINDERLITER, DE LLAMAS & ASSOCIATES					
PINOLE(07-036)	93400	03/06/2020	100-115-42101	RECOVERY Q3/2019 DIRECT ALLOCATION PERIOD FEES	617.21
Vendor 1161 - HINDERLITER, DE LLAMAS & ASSOCIATES Total:					617.21
Vendor: HOM01 - HOME DEPOT CREDIT SERVICE					
FEB 21 20	93401	03/06/2020	100-222-42108	MONTHLY SMT PAYMENT	734.62
FEB 21 20	93401	03/06/2020	100-343-42108	MONTHLY SMT PAYMENT	1,251.31
FEB 21 20	93401	03/06/2020	100-345-42108	MONTHLY SMT PAYMENT	171.70
FEB 21 20	93401	03/06/2020	106-345-47203	MONTHLY SMT PAYMENT	300.00
FEB 21 20	93401	03/06/2020	209-554-42108	MONTHLY SMT PAYMENT	39.41
FEB 21 20	93401	03/06/2020	209-557-42108	MONTHLY SMT PAYMENT	194.90
FEB 21 20	93401	03/06/2020	209-558-42108	MONTHLY SMT PAYMENT	61.79
FEB 21 20	93401	03/06/2020	500-641-42107	MONTHLY SMT PAYMENT	902.58
FEB 21 20	93401	03/06/2020	500-642-42514	MONTHLY SMT PAYMENT	77.20
Vendor HOM01 - HOME DEPOT CREDIT SERVICE Total:					3,733.51

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Vendor: HOR05 - HORIZON					
1R257328	93454	03/13/2020	275-345-47203	PARTS- PW	217.30
1R257379	93454	03/13/2020	275-345-47203	SUPPLIS- PW	553.40
Vendor HOR05 - HORIZON Total:					770.70
Vendor: 1812 - IE, INC.					
31120	93455	03/13/2020	212-462-42502	REFUND OF OVERPAYMENT FOR PERMIT MP20-0015	100.00
Vendor 1812 - IE, INC. Total:					100.00
Vendor: IED02 - IEDA, INC.					
22921	93456	03/13/2020	100-116-42101	LABOR RELATIONS CONSULTING 3/01-3/31/20	2,197.00
Vendor IED02 - IEDA, INC. Total:					2,197.00
Vendor: 1368 - INTERACTIVE RESOURCES, INC.					
181800	93457	03/13/2020	100-117-42101	FARIA HOUSE PERIOD JAN 2020	5,000.00
Vendor 1368 - INTERACTIVE RESOURCES, INC. Total:					5,000.00
Vendor: CUL03 - ISING'S CULLIGAN-LIVERMORE					
379X03208704	93458	03/13/2020	500-641-44305	DEIONIZATION SERVICE CHARGE- TP	442.55
Vendor CUL03 - ISING'S CULLIGAN-LIVERMORE Total:					442.55
Vendor: MOO14 - ISSAC MOORE					
30520	93459	03/13/2020	209-552-43802	EXERCISE CLASSES SENIOR CENTER	45.00
Vendor MOO14 - ISSAC MOORE Total:					45.00
Vendor: JWE01 - J. W. ENTERPRISES - NORTH					
221715	93460	03/13/2020	100-117-42511	PORTABLE TOILET RENTAL	137.70
Vendor JWE01 - J. W. ENTERPRISES - NORTH Total:					137.70
Vendor: COR15 - JACQUELINE L CORL-SEIDEL					
30320	93461	03/13/2020	209-552-43802	BALANCE YOGA CLASSES SENIOR CENTER	481.60
Vendor COR15 - JACQUELINE L CORL-SEIDEL Total:					481.60
Vendor: 1611 - JANICE M. BYER					
30320	93462	03/13/2020	209-552-43802	7 EXERCISE CLASSES SENIOR CENTER	315.00
Vendor 1611 - JANICE M. BYER Total:					315.00
Vendor: LOP14 - JAVIER LOPEZ					
30220	93402	03/06/2020	100-231-42108	REIMB FOR PURCHASE OF COOKING PRESS FOR FIRE KITCH	21.99
Vendor LOP14 - JAVIER LOPEZ Total:					21.99
Vendor: 1806 - JULIAN TANEDA					
22720	93403	03/06/2020	100-000-31510	REFUND WITHDRAWN BL APPLICATION	338.00
Vendor 1806 - JULIAN TANEDA Total:					338.00
Vendor: 1682 - KAY SHEN					
30320	93463	03/13/2020	209-552-43802	EVENING/DAY TAI CHI CLASSES SENIOR CENTER	378.70
Vendor 1682 - KAY SHEN Total:					378.70
Vendor: KEL09 - KELLER CANYON LANDFILL					
4212-000028936	93464	03/13/2020	500-641-44302	SLUDGE TO LANDFILL- TP	4,892.72
Vendor KEL09 - KELLER CANYON LANDFILL Total:					4,892.72
Vendor: KEN09 - KENNEDY AND ASSOCIATES, INC.					
19-365	93465	03/13/2020	212-462-42101	2401 APPIAN WAY PLAN CHECK	466.00
19-366	93465	03/13/2020	207-344-42101	PROFESSIONAL SERVICES	4,099.63
Vendor KEN09 - KENNEDY AND ASSOCIATES, INC. Total:					4,565.63
Vendor: 1424 - KRISTINA SANTOYO					
22920	93466	03/13/2020	209-552-43804	PETTY CASH REPORT SENIOR CENTER	32.71

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22920	93466	03/13/2020	209-552-43806	PETTY CASH REPORT SENIOR CENTER	29.47
Vendor 1424 - KRISTINA SANTOYO Total:					62.18
Vendor: LAK01 - LAKESHORE					
2001290120	93467	03/13/2020	106-553-47103	FURNITURE PURCHASE FOR TINY TOTS	10,017.74
2099700120	93467	03/13/2020	209-553-38401	SUPPLIES FOR TINY TOTS	942.71
2407920220	93467	03/13/2020	209-553-42514	SUPPLIES FOR TINY TOTS	57.95
Vendor LAK01 - LAKESHORE Total:					11,018.40
Vendor: LAN01 - LANER ELECTRIC SUPPLY, INC					
899396.1	93468	03/13/2020	100-343-42108	SUPPLIES- PW	307.86
Vendor LAN01 - LANER ELECTRIC SUPPLY, INC Total:					307.86
Vendor: LAR04 - LARRY WALKER ASSOCIATES					
00243.10-29	93469	03/13/2020	500-641-42101	FOR SERVICES RENDERED THROUGH 1/31/20	272.50
Vendor LAR04 - LARRY WALKER ASSOCIATES Total:					272.50
Vendor: 1450 - LIKIBER INC. -RUBENSTEIN SUPPLY COMPANY					
S2071049.001	93470	03/13/2020	500-641-42107	MAINTENANCE- PW	153.93
S2086289.001	93470	03/13/2020	100-343-42108	MAINTENANCE- PW	332.39
S2088397.001	93470	03/13/2020	100-343-42108	FINANCE CHARGE	2.66
S2099453.001	93470	03/13/2020	100-343-42108	FINANCE CHARGE	2.31
Vendor 1450 - LIKIBER INC. -RUBENSTEIN SUPPLY COMPANY Total:					491.29
Vendor: 1705 - M V P CONSTRUCTION, LLC					
019-006-4	93404	03/06/2020	106-345-47203	FERNANDEZ PARK RESTROOMS	41,390.55
Vendor 1705 - M V P CONSTRUCTION, LLC Total:					41,390.55
Vendor: IRV03 - MARGARET M IRVIN					
30320	93471	03/13/2020	209-552-43802	WRITING CLASS SENIOR CENTER	69.30
Vendor IRV03 - MARGARET M IRVIN Total:					69.30
Vendor: ROB21 - MARY ROBERTS					
MARCH 2020	93405	03/06/2020	100-117-41101	RETIRE MEDICARE REIMBURSEMENT	320.70
Vendor ROB21 - MARY ROBERTS Total:					320.70
Vendor: 1805 - MISHA KAUR					
22620	93406	03/06/2020	212-462-42302	REIMBURSEMENT CAR ALLOWANCE TO ATTEND FIELD REVIEW	7.89
Vendor 1805 - MISHA KAUR Total:					7.89
Vendor: MEJ04 - NORMA MEJIA					
30320	93472	03/13/2020	209-552-43802	ZUMBA CLASSES SENIOR CENTER	1,016.75
Vendor MEJ04 - NORMA MEJIA Total:					1,016.75
Vendor: 1388 - ODIN SYSTEMS, INC.					
31020	93473	03/13/2020	100-000-31510	REFUND OVERPAYMENT OF 2020 BUSINESS LICENSE	15.50
Vendor 1388 - ODIN SYSTEMS, INC. Total:					15.50
Vendor: OTI01 - OTIS ELEVATOR COMPANY					
SK65465N320	93407	03/06/2020	100-343-42108	MAINTENANCE CITY HALL	113.15
SK65542N320	93407	03/06/2020	100-343-42108	MAINTENANCE FOR CITY OF PINOLE	113.10
SKO5793N320	93407	03/06/2020	209-554-42108	MAINTENANCE YOUTH CENTER	191.76
Vendor OTI01 - OTIS ELEVATOR COMPANY Total:					418.01
Vendor: 1555 - OWEN EQUIPMENT					
00047647- CR	93408	03/06/2020	207-344-42107	CREDIT APPLIED INVOICE# 00047647	-842.27
00048573	93408	03/06/2020	207-344-42107	PARTS/TOOLS/LABOR- PW	2,210.90
00048621	93474	03/13/2020	500-642-42514	PARTS/TOOLS- TP	747.09

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19120234	93408	03/06/2020	207-344-42107	SVC CHARGE	19.21
Vendor 1555 - OWEN EQUIPMENT Total:					2,134.93
Vendor: PAC55 - PACIFIC SITE MANAGEMENT					
53634	93475	03/13/2020	100-222-42108	JANUARY MONTHLY LANDSCAPE MAINTENANCE	122.50
53634	93475	03/13/2020	100-231-42108	JANUARY MONTHLY LANDSCAPE MAINTENANCE	327.50
53634	93475	03/13/2020	100-343-42108	JANUARY MONTHLY LANDSCAPE MAINTENANCE	174.40
53634	93475	03/13/2020	100-345-42108	JANUARY MONTHLY LANDSCAPE MAINTENANCE	5,619.33
53634	93475	03/13/2020	200-342-42108	JANUARY MONTHLY LANDSCAPE MAINTENANCE	326.00
53634	93475	03/13/2020	201-343-42108	JANUARY MONTHLY LANDSCAPE MAINTENANCE	532.60
53634	93475	03/13/2020	209-552-42108	JANUARY MONTHLY LANDSCAPE MAINTENANCE	198.00
53634	93475	03/13/2020	209-553-42108	JANUARY MONTHLY LANDSCAPE MAINTENANCE	206.00
53634	93475	03/13/2020	209-557-42108	JANUARY MONTHLY LANDSCAPE MAINTENANCE	206.00
53634	93475	03/13/2020	310-347-42108	JANUARY MONTHLY LANDSCAPE MAINTENANCE	60.00
53634	93475	03/13/2020	310-348-42108	JANUARY MONTHLY LANDSCAPE MAINTENANCE	65.00
Vendor PAC55 - PACIFIC SITE MANAGEMENT Total:					7,837.33
Vendor: 1469 - PAN-PACIFIC SUPPLY COMPANY					
29604485	93476	03/13/2020	500-641-42101	PARTS/SUPPLIES- TP	1,816.11
Vendor 1469 - PAN-PACIFIC SUPPLY COMPANY Total:					1,816.11
Vendor: LON02 - PATRICIA LONG					
30320	93477	03/13/2020	209-552-43802	CWLD CLASS SENIOR CENTER	190.40
Vendor LON02 - PATRICIA LONG Total:					190.40
Vendor: CLA17 - PAUL CLANCY					
FEB 2020	93409	03/06/2020	100-117-41101	RETIRE MEDICAL REIMBURSEMENT	401.13
JAN 2020	93409	03/06/2020	100-117-41101	RETIRE MEDICAL REIMBURSEMENT	401.13
MARCH 2020	93409	03/06/2020	100-117-41101	RETIRE MEDICAL REIMBURSEMENT	401.13
Vendor CLA17 - PAUL CLANCY Total:					1,203.39
Vendor: PER33 - PERMIT SERVICES, INC.					
22720	93410	03/06/2020	212-461-34113	REFUND FOR WITHDRAWN PERMIT	22.60
22720	93410	03/06/2020	212-462-33210	REFUND FOR WITHDRAWN PERMIT	107.58
Vendor PER33 - PERMIT SERVICES, INC. Total:					130.18
Vendor: PET08 - PET FOOD EXPRESS CORP					
02-200PN	93478	03/13/2020	100-221-42514	K9 SERVICES	53.24
05-2002PN	93478	03/13/2020	100-221-42514	K9 SERVICES	45.05
123-2002PN	93478	03/13/2020	100-221-42514	K9 SERVICES	53.24
48-2002PN	93478	03/13/2020	100-221-42514	K9 SERVICES	45.05
Vendor PET08 - PET FOOD EXPRESS CORP Total:					196.58
Vendor: PGE01 - PG&E					
FEB 18 20-0217	93411	03/06/2020	100-345-43103	TENNENT & PARK ST CLUB HOUSE	17.67
FEB 18 20-0813	93411	03/06/2020	200-342-43103	2149 1/2 APPIAN WAY TRAFFIC SIGNAL	48.75
FEB 18 20-0923	93411	03/06/2020	100-110-43103	2131 PEAR ST	60.76
FEB 18 20-0923	93411	03/06/2020	100-111-43103	2131 PEAR ST	79.95
FEB 18 20-0923	93411	03/06/2020	100-112-43103	2131 PEAR ST	87.96

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FEB 18 20-0923	93411	03/06/2020	100-115-43103	2131 PEAR ST	219.07
FEB 18 20-0923	93411	03/06/2020	100-116-43103	2131 PEAR ST	63.96
FEB 18 20-0923	93411	03/06/2020	100-117-43103	2131 PEAR ST	711.58
FEB 18 20-0923	93411	03/06/2020	100-343-43103	2131 PEAR ST	1,325.61
FEB 18 20-0923	93411	03/06/2020	200-342-43103	2131 PEAR ST	231.86
FEB 18 20-0923	93411	03/06/2020	212-461-43103	2131 PEAR ST	95.94
FEB 18 20-0923	93411	03/06/2020	212-462-43103	2131 PEAR ST	241.46
FEB 18 20-0923	93411	03/06/2020	285-464-43103	2131 PEAR ST	79.95
FEB 18 20-2506	93411	03/06/2020	215-341-43103	701 Pinon/2489 San Pablo-Electric CHGS	44.30
FEB 18 20-2969	93411	03/06/2020	201-343-43103	600 Tennent Ave-Blackies Storage	21.06
FEB 18 20-3537	93411	03/06/2020	100-343-43103	659 TENNENT AVE PARKING LOT LIGHTS	96.45
feb 18 20-3850	93411	03/06/2020	100-345-43103	601 TENNENT AVE CARETAKER'S SHED	192.08
FEB 18 20-3914	93411	03/06/2020	100-345-43103	FERNANDEZ PARK BALLPARK LIGHTING	424.96
FEB 18 20-4368	93411	03/06/2020	200-342-43103	APPIAN WAY & TARA HILLS TRAFFIC SIGNAL	125.84
FEB 18 20-4612	93411	03/06/2020	201-343-43103	2100 SAN PABLO AVE FARIA HOUSE	45.96
FEB 18 20-5274	93411	03/06/2020	201-343-43103	2361 SAN PABLO AVE OLD BANK BUILDING	50.40
FEB 18 20-6969	93411	03/06/2020	201-343-43103	2361 SAN PABLO AVE PARKING LOT LIGHTS	101.98
FEB 18 20-7509	93411	03/06/2020	200-342-43103	TARA HILLS DR 500 FT APPIAN WAY TRAFFIC SIGNAL	51.78
FEB 18 20-7964	93411	03/06/2020	310-348-43103	2680 PINOLE VALLEY RD MEDIAN IRRIGATION SHOPPING C	11.35
FEB 18 20-9985	93411	03/06/2020	201-343-43103	NEAR 795 FERNANDEZ PARKING LOT LIGHTS	171.90
FEB 19 20-0081	93411	03/06/2020	200-342-43103	2501 SAN PABLO AVE TRAFFIC CONTROLLER	75.64
FEB 19 20-0209	93411	03/06/2020	200-342-43103	S/E CORNER SAN PABLO AVE & TENNENT TRAFFIC SIGNAL	79.63
FEB 19 20-0466	93411	03/06/2020	209-554-43103	635 TENNENT AVE YOUTH CTR/CATV	156.28
FEB 19 20-0466	93411	03/06/2020	505-119-43103	635 TENNENT AVE YOUTH CTR/CATV	234.42
FEB 19 20-2615	93411	03/06/2020	100-345-43103	S/E CORNER OF ROGERS & NOB HILL SPRINKLER SYSTEM	9.86
FEB 19 20-2793	93411	03/06/2020	200-342-43103	1451 FITZGERALD DR TRAFFIC SIGNAL	68.43
FEB 19 20-3311	93411	03/06/2020	200-342-43103	PINOLE VALLEY RD & HENRY TRAFFIC CONTROLLER	106.88
FEB 19 20-4193	93411	03/06/2020	200-342-43103	HWY 80 PINOLE VALLEY RD TRAFFIC CONTROLLER	55.56
FEB 19 20-4951	93411	03/06/2020	201-343-43103	2279 1/2 PARK ST	11.35
FEB 19 20-5127	93411	03/06/2020	500-642-43103	893 1/2 SAN PABLO AVE PUMP STATION	127.11
FEB 19 20-5374	93411	03/06/2020	200-342-43103	1220 PINOLE VALLEY RD TRAFFIC SIGNAL	87.58
FEB 19 20-5387	93411	03/06/2020	100-345-43103	588 MARLESTA RD LOUIS FRANCIS PARK	43.27
FEB 19 20-7114	93411	03/06/2020	200-342-43103	2429 SAN PABLO AVE	58.41
FEB 19 20-8086	93411	03/06/2020	200-342-43103	N/S BORDER CITY OF PINOLE	107.67
FEB 19 20-9824	93411	03/06/2020	310-347-43103	1303 PINOLE VALLEY RD TRAFFIC CONTROL SVC	105.01
FEB 20 20-1121	93411	03/06/2020	200-342-43103	DEL MONTE & SAN PABLO TRAFFIC CONTROL LIGHT	65.95
FEB 20 20-1233	93411	03/06/2020	200-342-43103	SAN PABLO AVE TRAFFIC SIGNAL	81.50

WARRANT LISTING

Payment Dates: 02/29/2020 - 03/13/2020

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
FEB 20 20-2620	93411	03/06/2020	200-342-43103	N/W CORNER APPIAN WAY & FITZGERALD DR TRAFFIC SIG	74.47
FEB 20 20-8687	93411	03/06/2020	200-342-43103	FITZGERALD DR IFO LONG JOHN SILVERS TRAFFIC SIGNAL	80.71
FEB 21 20-2222	93479	03/13/2020	100-345-43103	STREET AND HIGHWAY LIGHTING	49.39
FEB 21 20-2222	93479	03/13/2020	200-342-43103	STREET AND HIGHWAY LIGHTING	14,915.09
FEB 21 20-2222	93479	03/13/2020	310-347-43103	STREET AND HIGHWAY LIGHTING	280.00
FEB 21 20-2222	93479	03/13/2020	310-348-43103	STREET AND HIGHWAY LIGHTING	400.00
FEB 26 20-8511	93479	03/13/2020	100-345-43103	W/S PINOLE SHORES DR-SPRINKLER CONTROLLER	11.34
FEB 26 20-9929	93479	03/13/2020	201-343-43103	790 PINOLE SHORES DR-NEW METAL BUILDING	60.78
FEB 27 20-7547	93479	03/13/2020	100-222-43103	880 Tennent Ave-Public Safety Facility	2,493.04
FEB 27 20-7547	93479	03/13/2020	100-223-43103	880 Tennent Ave-Public Safety Facility	498.61
FEB 27 20-7547	93479	03/13/2020	100-231-43103	880 Tennent Ave-Public Safety Facility	1,994.43
Vendor PGE01 - PG&E Total:					26,934.99
Vendor: JAR01 - PINOLE GOODYEAR					
FEB 25 20	93414	03/06/2020	100-343-42107	MONTHLY STATEMENT FULL PAYMENT	635.20
Vendor JAR01 - PINOLE GOODYEAR Total:					635.20
Vendor: 1038 - PINOLE PET HOSPITAL					
1257054	93480	03/13/2020	100-221-42514	EXAM-CONSULTATION- PD	740.03
Vendor 1038 - PINOLE PET HOSPITAL Total:					740.03
Vendor: 1009 - PRECISION IT CONSULTING					
10639	93481	03/13/2020	525-118-42101	AGREEMENT PRECISION 360 GOLD APRIL 20	14,611.45
10650	93481	03/13/2020	525-118-42101	AGREEMENT PRECISION 360 OFFICE 365 FEB 20	2,768.00
Vendor 1009 - PRECISION IT CONSULTING Total:					17,379.45
Vendor: PRO18 - PROTECTION 1 / ADT					
MARCH 2020-0999	93482	03/13/2020	209-553-42108	TINY TOTS ALARM MONITORING SVCS	78.45
Vendor PRO18 - PROTECTION 1 / ADT Total:					78.45
Vendor: 1536 - RAIN FOR RENT					
1457150	93483	03/13/2020	500-642-42101	EQUIPMENT REPAIR- TP	12,596.67
Vendor 1536 - RAIN FOR RENT Total:					12,596.67
Vendor: 1679 - SAFEBUILT, LLC					
PIN-20229	93415	03/06/2020	106-231-42101	PLAN CHECK SERVICES PROVIDED FEB 1-29 20	360.00
PIN-20229	93415	03/06/2020	212-462-42101	PLAN CHECK SERVICES PROVIDED FEB 1-29 20	178.50
Vendor 1679 - SAFEBUILT, LLC Total:					538.50
Vendor: SIE09 - SIERRA TRUCK AND VAN, INC.					
300228007	93484	03/13/2020	100-343-42107	LABOR AND REPAIRS- PW	987.63
Vendor SIE09 - SIERRA TRUCK AND VAN, INC. Total:					987.63
Vendor: STA56 - STAILING S&S RV REPAIRS					
6327-804	93416	03/06/2020	100-221-42107	VEHICLE MAINTENANCE 2011 FORD- PD	721.99
6328-806	93485	03/13/2020	100-221-42107	VEHICLE MAINTENANCE- PD	759.86
6331-811	93485	03/13/2020	100-221-42107	VEHICLE MAINTENANCE- PD	154.95
Vendor STA56 - STAILING S&S RV REPAIRS Total:					1,636.80

WARRANT LISTING

Payment Dates: 02/29/2020 - 03/13/2020

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: STA42 - STAPLES BUSINESS CREDIT					
FEB 25 20	93486	03/13/2020	100-115-42201	MONTHLY STMT FULL PAYMENT	15.86
FEB 25 20	93486	03/13/2020	100-117-42201	MONTHLY STMT FULL PAYMENT	201.33
FEB 25 20	93486	03/13/2020	100-222-42201	MONTHLY STMT FULL PAYMENT	94.39
FEB 25 20	93486	03/13/2020	100-223-42201	MONTHLY STMT FULL PAYMENT	1,003.72
FEB 25 20	93486	03/13/2020	100-341-42201	MONTHLY STMT FULL PAYMENT	82.33
FEB 25 20	93486	03/13/2020	209-553-42514	MONTHLY STMT FULL PAYMENT	852.60
FEB 25 20	93486	03/13/2020	212-462-42201	MONTHLY STMT FULL PAYMENT	35.00
FEB 25 20	93486	03/13/2020	525-118-42201	MONTHLY STMT FULL PAYMENT	32.98
Vendor STA42 - STAPLES BUSINESS CREDIT Total:					2,318.21
Vendor: 1246 - STARCHASE, LLC					
01092020VHBS1	93487	03/13/2020	105-221-47101	TOTAL SOLUTIONS PACKAGE	9,405.00
11252019VH3	93487	03/13/2020	105-221-47101	TOTAL SOLUTIONS PACKAGE	2,850.00
Vendor 1246 - STARCHASE, LLC Total:					12,255.00
Vendor: STE20 - STERICYCLE, INC.					
3005016670	93488	03/13/2020	100-222-42101	MONTHLY CHARGES- PD	55.44
Vendor STE20 - STERICYCLE, INC. Total:					55.44
Vendor: DOD02 - SUSAN BOYLE DODGE					
30320	93489	03/13/2020	209-552-43806	MARCH CWLD ENTERTAINMENT SENIOR CENTER	180.00
30320-02	93489	03/13/2020	209-552-43806	FEB 20 CWLD ENTERTAINMENT SENIOR CENTER	180.00
Vendor DOD02 - SUSAN BOYLE DODGE Total:					360.00
Vendor: MIL29 - TAMARA MILLER					
30620	93417	03/06/2020	100-341-42401	REIMBURSEMENT FOR PAYMENT OF APWA PROFESSIONAL MEM	232.30
30620-02	93417	03/06/2020	100-341-42301	REIMBURSEMENT FOR PAYMENT OF ENGINEER LICENSE RENE	116.00
Vendor MIL29 - TAMARA MILLER Total:					348.30
Vendor: OFF11 - THE OFFICE CITY					
FEB 28 20	93490	03/13/2020	100-117-42201	MONTHLY STMT FULL PAYMENT	71.99
FEB 28 20	93490	03/13/2020	500-641-42201	MONTHLY STMT FULL PAYMENT	215.67
Vendor OFF11 - THE OFFICE CITY Total:					287.66
Vendor: TRA20 - TRANSUNION RISK AND ALTERNATIVE DATA					
263397-202002-1	93491	03/13/2020	525-118-42510	SUBSCRIPTION 2/01-2/29/20	85.30
Vendor TRA20 - TRANSUNION RISK AND ALTERNATIVE DATA Total:					85.30
Vendor: USP01 - U.S. POSTMASTER					
21220	93492	03/13/2020	209-551-42514	ANNUAL BULK PERMIT #32 FEE	240.00
30620	93492	03/13/2020	209-551-42514	COMMUNITY GUIDE SPRING/SUMMER POSTAGE	532.30
Vendor USP01 - U.S. POSTMASTER Total:					772.30
Vendor: UNI38 - UNIVAR USA INC					
48479699	93493	03/13/2020	500-641-44303	CHEMICALS- TP	3,619.22
48500528	93493	03/13/2020	500-641-44303	CHEMICALS- TP	6,235.76
48502349	93493	03/13/2020	500-641-44303	CHEMICALS- TP	3,537.25
Vendor UNI38 - UNIVAR USA INC Total:					13,392.23

WARRANT LISTING

Payment Dates: 02/29/2020 - 03/13/2020

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: UNI07 - UNIVERSAL BUILDING SVCS.					
473864	93494	03/13/2020	100-343-42108	FEB 20 JANITORIAL SERVICES-CITY HALL	1,070.00
473865	93494	03/13/2020	100-221-42108	FEB 20 JANITORIAL SERVICES-PD/PUBLIC SAFETY	1,176.00
473865	93494	03/13/2020	100-222-42108	FEB 20 JANITORIAL SERVICES-PD/PUBLIC SAFETY	1,176.00
473866	93494	03/13/2020	209-557-42108	FEB 20 JANITORIAL SERVICES-SWIM CENTER	274.00
473871	93494	03/13/2020	500-641-42108	FEB 20 JANITORIAL SERVICES- TP	508.00
Vendor UNI07 - UNIVERSAL BUILDING SVCS. Total:					4,204.00
Vendor: 1181 - UNIVERSAL PROTECTION SERVICE					
30920	93495	03/13/2020	100-000-31510	REFUND OF OVERPAYMENT OF BUSINESS LICENSE #20-0913	82.00
Vendor 1181 - UNIVERSAL PROTECTION SERVICE Total:					82.00
Vendor: USB06 - US BANK CORPORATE PMN'T.SYSTEM					
FEB 24 20	93418	03/06/2020	100-20018	MONTHLY SMT FULL PAYMENT	21,928.66
Vendor USB06 - US BANK CORPORATE PMN'T.SYSTEM Total:					21,928.66
Vendor: 1811 - VALENTINE CORPORATION					
31320	93496	03/13/2020	100-000-31510	REFUND OF OVERPAYMENT OF 2020 BUSINESS LICENSE	4.00
Vendor 1811 - VALENTINE CORPORATION Total:					4.00
Vendor: 1810 - VCA ANIMAL HOSPITALS, INC					
758424549	93419	03/06/2020	100-221-42514	KAISER EXAMS- PD	1,516.17
Vendor 1810 - VCA ANIMAL HOSPITALS, INC Total:					1,516.17
Vendor: LUK00 - VIVIENNE F. KEARSLEY-LUKE					
30320	93497	03/13/2020	209-552-43802	GENTLE YOGA CLASS SENIOR CENTER	81.90
Vendor LUK00 - VIVIENNE F. KEARSLEY-LUKE Total:					81.90
Vendor: WES01 - WESTERN EXTERMINATOR CO.					
JAN 31 20	93420	03/06/2020	100-222-42108	PEST CTRL SVCS FOR 880 TENNENT-PUB SFTY FAC	46.46
JAN 31 20	93420	03/06/2020	100-223-42108	PEST CTRL SVCS FOR 880 TENNENT-PUB SFTY FAC	15.49
JAN 31 20	93420	03/06/2020	100-231-42108	PEST CTRL SVCS FOR 880 TENNENT-PUB SFTY FAC	41.30
Vendor WES01 - WESTERN EXTERMINATOR CO. Total:					103.25
Vendor: XER01 - XEROX CORPORATION					
099423020	93498	03/13/2020	525-118-42107	EQUIPMENT/MAINTENANCE/SU PPLY- POLIC RECORDS	395.98
099423021	93498	03/13/2020	525-118-42107	EQUIPMENT/MAINTENANCE/SU PPLY- FIRE DEPT STATION 73	77.72
099423023	93498	03/13/2020	525-118-42107	EQUIPMENT/MAINTENANCE/SU PPLY- WPCP	234.97
099423024	93498	03/13/2020	525-118-42107	EQUIPMENT/MAINTENANCE/SU PPLY- PD BULL PEN	369.06
099510539	93498	03/13/2020	525-118-42107	EQUIPMENT/MAINTENANCE/SU PPLY- CITY HALL	1,136.59
099510540	93498	03/13/2020	525-118-42107	EQUIPMENT/MAINTENANCE/SU PPLY- CORP YARD	234.00
099510541	93498	03/13/2020	525-118-42107	EQUIPMENT/MAINTENANCE/SU PPLY- SENIOR CENTER	424.92
Vendor XER01 - XEROX CORPORATION Total:					2,873.24
Vendor: 1808 - ZW USA INC.					
325659	93421	03/06/2020	100-345-42108	DOG WASTE ROLL BAGS	546.20
Vendor 1808 - ZW USA INC. Total:					546.20
Grand Total:					488,193.18

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	277,089.87
105 - Measure S -2006	12,255.00
106 - MEASURE S-2014	61,276.91
200 - Gas Tax Fund	16,641.75
201 - Restricted Real Estate Maintenance Fund	1,153.41
207 - NPDES Storm Water Fund	5,487.47
209 - Recreation Fund	13,273.59
212 - Building & Planning	15,237.44
215 - Measure C and J Fund	198.74
275 - Parkland Dedication Fund	770.70
285 - Housing Land Held for Resale	79.95
310 - Lighting & Landscape Districts	973.82
500 - Sewer Enterprise Fund	56,962.68
505 - Cable Access TV	234.42
525 - Information Systems	26,406.43
722 - Community Assistance Program	151.00
Grand Total:	488,193.18

Account Summary

Account Number	Account Name	Payment Amount
100-000-31510	Other Tax/Business	439.50
100-10601	Gas Tanks/Corp Yard	3,757.04
100-110-43103	Utilities/Electricity &	60.76
100-111-43103	Utilities/Electricity &	79.95
100-112-43103	Utilities/Electricity &	87.96
100-115-42101	Prof Svcs/Professional	617.21
100-115-42201	Office Expense	15.86
100-115-42510	Admin Exp/Software Purch	3,307.50
100-115-43103	Utilities/Electricity &	219.07
100-116-42101	Prof Svcs/Professional	2,197.00
100-116-43103	Utilities/Electricity &	63.96
100-117-41004	Emp Benefits/PERS	181,731.00
100-117-41101	Retiree Benefits/Medical-	1,524.09
100-117-42101	Prof Svcs/Professional	5,000.00
100-117-42201	Office Expense	845.09
100-117-42511	Admin Exp/Equipment	137.70
100-117-43103	Utilities/Electricity &	711.58
100-20018	Accounts Payable/CalCard	21,928.66
100-221-42107	Prof Svcs/Equipment	1,826.75
100-221-42108	Prof Svcs/Building-	1,176.00
100-221-42301	Travel & Training/Conf-	297.00
100-221-42514	Admin Exp/Special Depart	2,452.78
100-221-44410	Safety Clothing	9.09
100-222-42101	Prof Svcs/Professional	975.44
100-222-42108	Prof Svcs/Building-	2,149.87
100-222-42201	Office Expense	94.39
100-222-43103	Utilities/Electricity &	2,493.04
100-223-42108	Prof Svcs/Building-	15.49
100-223-42201	Office Expense	1,003.72
100-223-43103	Utilities/Electricity &	498.61
100-231-41008	Emp Benefits/Long Term	295.00
100-231-42101	Prof Svcs/Professional	17,960.00
100-231-42107	Prof Svcs/Equipment	673.56
100-231-42108	Prof Svcs/Building-	1,850.83
100-231-42514	Admin Exp/Special Depart	331.71
100-231-43101	Utilities/Telephone	26.44
100-231-43102	Utilities/Water	414.86

Account Summary

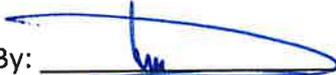
Account Number	Account Name	Payment Amount
100-231-43103	Utilities/Electricity &	1,994.43
100-231-43105	Utilities/Cable	59.75
100-231-44410	Safety Clothing	229.72
100-341-42201	Office Expense	82.33
100-341-42301	Travel & Training/Conf-	116.00
100-341-42401	Dues & Pub/Memberships	232.30
100-343-42107	Prof Svcs/Equipment	1,622.83
100-343-42108	Prof Svcs/Building-	3,367.18
100-343-43102	Utilities/Water	1,375.00
100-343-43103	Utilities/Electricity &	1,422.06
100-343-44410	Safety Clothing	1,092.99
100-345-42108	Prof Svcs/Building-	6,497.60
100-345-43102	Utilities/Water	980.60
100-345-43103	Utilities/Electricity &	748.57
105-221-47101	FF&E/Equipment	12,255.00
106-231-42101	Prof Svcs/Professional	360.00
106-231-42301	Travel & Training/Conf-	9,208.62
106-345-47203	Improvements/Parks	41,690.55
106-553-47103	FF&E/Furniture	10,017.74
200-342-42108	Prof Svcs/Building-	326.00
200-342-43103	Utilities/Electricity &	16,315.75
201-343-42108	Prof Svcs/Building-	532.60
201-343-43102	Utilities/Water	157.38
201-343-43103	Utilities/Electricity &	463.43
207-344-42101	Prof Svcs/Professional	4,099.63
207-344-42107	Prof Svcs/Equipment	1,387.84
209-20308	Deposits	340.00
209-551-42514	Admin Exp/Special Depart	772.30
209-552-38112	Rental Income/Facility	148.74
209-552-42108	Prof Svcs/Building-	198.00
209-552-43802	Program Cost/Class Fees	2,983.65
209-552-43803	Program Cost/Personal Svc	40.00
209-552-43804	Program Cost/Food	3,299.17
209-552-43806	Program Cost/Dance	389.47
209-552-43811	Program Cost/Supplies	501.99
209-553-38401	Other Rev/Contributions	942.71
209-553-42108	Prof Svcs/Building-	284.45
209-553-42514	Admin Exp/Special Depart	910.55
209-553-43102	Utilities/Water	12.20
209-554-42108	Prof Svcs/Building-	231.17
209-554-43103	Utilities/Electricity &	156.28
209-557-42108	Prof Svcs/Building-	1,114.90
209-557-43102	Utilities/Water	394.50
209-558-42108	Prof Svcs/Building-	484.16
209-559-43102	Utilities/Water	69.35
212-20340	Developer Deposit/Appian	13,110.00
212-461-34113	Review Fees/Gen-Specific	38.20
212-461-42514	Admin Exp/Special Depart	175.50
212-461-43103	Utilities/Electricity &	95.94
212-462-33210	Permits/Building Permit	107.58
212-462-33212	Permits/Mechanical	94.93
212-462-34211	Fees/CA State Building Fee	586.44
212-462-42101	Prof Svcs/Professional	644.50
212-462-42201	Office Expense	35.00
212-462-42302	Travel & Training/Mileage,	7.89
212-462-42502	Admin Exp/Cash Over-	100.00
212-462-43103	Utilities/Electricity &	241.46
215-341-43101	Utilities/Telephone	154.44

Account Summary

Account Number	Account Name	Payment Amount
215-341-43103	Utilities/Electricity &	44.30
275-345-47203	Improvements/Parks	770.70
285-464-43103	Utilities/Electricity &	79.95
310-347-42108	Prof Svcs/Building-	60.00
310-347-43103	Utilities/Electricity &	385.01
310-348-42108	Prof Svcs/Building-	65.00
310-348-43103	Utilities/Electricity &	411.35
310-348-47202	Improvements/Landscape-	52.46
500-10601	Gas Tanks/Corp Yard	292.03
500-641-42101	Prof Svcs/Professional	2,088.61
500-641-42107	Prof Svcs/Equipment	3,237.31
500-641-42108	Prof Svcs/Building-	508.00
500-641-42201	Office Expense	215.67
500-641-44302	Other Materials	4,892.72
500-641-44303	Other Materials	13,392.23
500-641-44304	Other Materials	14,567.00
500-641-44305	Other Materials Supp/Lab	2,929.78
500-641-44410	Safety Clothing	1,265.25
500-642-42101	Prof Svcs/Professional	12,596.67
500-642-42108	Prof Svcs/Building-	26.01
500-642-42514	Admin Exp/Special Depart	824.29
500-642-43103	Utilities/Electricity &	127.11
505-119-43103	Utilities/Electricity &	234.42
525-118-42101	Prof Svcs/Professional	17,379.45
525-118-42107	Prof Svcs/Equipment	2,873.24
525-118-42201	Office Expense	32.98
525-118-42510	Admin Exp/Software Purch	85.30
525-118-43101	Utilities/Telephone	6,035.46
722-20431	Deferred Rev/CAP	151.00
	Grand Total:	488,193.18

Project Account Summary

Project Account Key	Payment Amount
None	488,193.18
Grand Total:	488,193.18

Approved By:  Date: 3/12/2020



City of Pinole, CA

WARRANT LISTING

By Vendor Name

Payment Dates 03/14/2020 - 04/03/2020

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 4LE00 - 4LEAF, INC.					
J1909A15	93507	03/20/2020	100-465-42101	ON-CALL BUILDING DEPT SERVICES JULY 1-31 2019	15,300.00
J1909A15	93507	03/20/2020	212-461-42101	ON-CALL BUILDING DEPT SERVICES JULY 1-31 2019	45,600.00
J1909A15	93507	03/20/2020	212-462-42101	ON-CALL BUILDING DEPT SERVICES JULY 1-31 2019	13,350.00
J1909A21	93507	03/20/2020	212-461-42101	ON-CALL BUILDING DEPT SERVICES JAN 1-31 2020	4,440.00
J1909A21	93507	03/20/2020	212-465-42101	ON-CALL BUILDING DEPT SERVICES JAN 1-31 2020	13,600.00
Vendor 4LE00 - 4LEAF, INC. Total:					92,290.00
Vendor: AAA03 - AAA FIRE PROTECTION SERVICES					
6546179	93508	03/20/2020	209-552-42107	FIRE SYSTEM SERVICE- SC	724.98
Vendor AAA03 - AAA FIRE PROTECTION SERVICES Total:					724.98
Vendor: AIR10 - AIRGAS USA, LLC					
9969198255	93509	03/20/2020	100-343-42108	RENT CYL MED LARGE AIR- PW	72.27
Vendor AIR10 - AIRGAS USA, LLC Total:					72.27
Vendor: ASC03 - ASCAP					
32020	93510	03/20/2020	209-551-42101	ANNUAL MUSIC LICENSE FEE ACC#500613306	363.00
Vendor ASC03 - ASCAP Total:					363.00
Vendor: ATT01 - AT&T					
00001440405	93511	03/20/2020	525-118-43101	9347 BAN CABLE SERVICES IT 2/11-3/10/20	660.60
00001440411	93511	03/20/2020	525-118-43101	9349 BAN CABLE SERVICES IT 2/11-3/10/20	780.54
00001440412	93511	03/20/2020	525-118-43101	9346 BAN CABLE SERVICES IT 2/11-3/10/20	1,592.30
00001440413	93511	03/20/2020	525-118-43101	9348 BAN CABLE SERVICES IT 2/11-3/10/20	719.84
00001440414	93511	03/20/2020	525-118-43101	9351 BAN CABLE SERVICES IT 2/11-3/10/20	222.37
00001440416	93511	03/20/2020	525-118-43101	9345 BAN CABLE SERVICES IT 2/11-3/10/20	156.75
000014404469	93511	03/20/2020	525-118-43101	7193 BAN CABLE SERVICES IT 1/01-2/29/20	418.60
00001440939	93511	03/20/2020	525-118-43101	9017 BAN CABLE SERVICES IT 2/11-3/10/20	208.77
000014436979	93511	03/20/2020	525-118-43101	1099 BAN CABLE SERVICES IT 2/10-3/9/20	1,242.94
FEB 24 20-5000	93512	03/20/2020	525-118-43101	DSL INTERNET 2/25-3/24/20	110.90
MARCH 08 20-2820	93512	03/20/2020	525-118-43101	TINY TOTS SOLAR 3/9-4/8/20	62.75
Vendor ATT01 - AT&T Total:					6,176.36
Vendor: BIR05 - BIRITE FOODSERVICE DISTRIBUTORS					
5929173	93513	03/20/2020	209-552-43804	FOOD PROGRAM- SC	492.30
5933972	93513	03/20/2020	209-552-43804	FOOD PROGRAM- SC	146.90
5935371	93513	03/20/2020	209-552-43804	FOOD PROGRAM- SC	1,739.21
Vendor BIR05 - BIRITE FOODSERVICE DISTRIBUTORS Total:					2,378.41
Vendor: BOU01 - BOUND TREE MEDICAL, LLC					
83538583	93514	03/20/2020	100-231-42104	SUPPLIES- FIRE	129.90
Vendor BOU01 - BOUND TREE MEDICAL, LLC Total:					129.90
Vendor: 1654 - BRINK'S INCORPORATED					
11064072	93515	03/20/2020	100-115-42101	TRANSPORTATION 3/1-3/31/20	171.37

WARRANT LISTING

Payment Dates: 03/14/2020 - 04/03/2020

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
3173471	93515	03/20/2020	100-115-42101	TRANSP 2/1-2/29/20(Deducted credit case# 00915931)	12.03
Vendor 1654 - BRINK'S INCORPORATED Total:					183.40
Vendor: CAP10 - CAP-HILLTOP					
31196	93516	03/20/2020	100-345-42108	OUTDOOR CLEANING OF PARKS	931.25
Vendor CAP10 - CAP-HILLTOP Total:					931.25
Vendor: CIT08 - CITY MECHANICAL, INC					
63339	93517	03/20/2020	209-554-42108	MAINTENANCE- YOUTH CENTER	1,929.06
63340	93517	03/20/2020	209-558-42108	MAINTENANCE- MEMORIAL HALL	3,662.23
Vendor CIT08 - CITY MECHANICAL, INC Total:					5,591.29
Vendor: COM20 - COMCAST					
MARCH 01 20-3450	93518	03/20/2020	215-341-43101	I-80 MOBILITY PROJECT 3/5-4/4/20	236.24
MARCH 09 20-3131	93518	03/20/2020	100-231-43105	BUSINESS CABLE 3/14-4/13/20	5.33
Vendor COM20 - COMCAST Total:					241.57
Vendor: CON93 - CONCORD UNIFORMS LLC					
16606	93519	03/20/2020	722-20431	SAFETY CLOTHING- PD	35.83
Vendor CON93 - CONCORD UNIFORMS LLC Total:					35.83
Vendor: COR12 - CORELOGIC SOLUTIONS LLC					
82009327	93520	03/20/2020	525-118-42510	REALQUEST FOR FEBRUARY 20	662.41
Vendor COR12 - CORELOGIC SOLUTIONS LLC Total:					662.41
Vendor: CSG01 - CSG CONSULTANTS INC.					
29360	93521	03/20/2020	212-461-42101	INTERIM PLANNING MANAGER SERVICES THROUGH 1/31/20	1,400.00
29510	93521	03/20/2020	212-462-42101	IN HOUSE BUILDING SERVICES BHROUGH 1/31/20	15,010.00
Vendor CSG01 - CSG CONSULTANTS INC. Total:					16,410.00
Vendor: CSI01 - CSI FORENSIC SUPPLY					
1837	93522	03/20/2020	100-222-42514	SUPPLIES- PD	194.77
Vendor CSI01 - CSI FORENSIC SUPPLY Total:					194.77
Vendor: DAS02 - DASH MEDICAL GLOVES, INC.					
INV1187939	93523	03/20/2020	100-222-42514	EXAM GLOVES- PD	157.10
Vendor DAS02 - DASH MEDICAL GLOVES, INC. Total:					157.10
Vendor: 1443 - DIESEL DIRECT WEST, INC.					
83495894	93524	03/20/2020	100-10601	GASOLINE FOR THE CORP YARD	1,538.65
83495900	93524	03/20/2020	100-10602	DIESEL FOR FIRE STATION	391.55
83502702	93524	03/20/2020	100-10601	GASOLINE FOR CORP YARD	2,164.83
Vendor 1443 - DIESEL DIRECT WEST, INC. Total:					4,095.03
Vendor: EBM01 - EBMUD					
24589-30220	93525	03/20/2020	100-345-43102	592 Marlesta Rd--Irrigation Use Only	146.22
29821-30320	93525	03/20/2020	209-552-43102	2500 Charles St--Senior Center	844.32
29852-30320	93525	03/20/2020	209-552-43102	2500 Charles St--Senior Center	1,714.04
31772-30320	93525	03/20/2020	100-343-43102	2785 SIMAS AVE--IRRIGATION USE ONLY	229.94
32000-30320	93525	03/20/2020	201-343-43102	2361 San Pablo Ave--Offices--Old Bank Building	532.32
41397-30320	93525	03/20/2020	100-343-43102	1601 Marlesta Rd--Irrigation Use Only	52.46
44461-30320	93525	03/20/2020	100-110-43102	2131 Pear St--Offices--City Hall	2.52
44461-30320	93525	03/20/2020	100-111-43102	2131 Pear St--Offices--City Hall	6.08
44461-30320	93525	03/20/2020	100-112-43102	2131 Pear St--Offices--City Hall	5.57
44461-30320	93525	03/20/2020	100-115-43102	2131 Pear St--Offices--City Hall	16.51
44461-30320	93525	03/20/2020	100-116-43102	2131 Pear St--Offices--City Hall	5.57
44461-30320	93525	03/20/2020	100-117-43102	2131 Pear St--Offices--City Hall	44.55

WARRANT LISTING

Payment Dates: 03/14/2020 - 04/03/2020

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
44461-30320	93525	03/20/2020	100-343-43102	2131 Pear St--Offices--City Hall	79.39
44461-30320	93525	03/20/2020	200-342-43102	2131 Pear St--Offices--City Hall	14.18
44461-30320	93525	03/20/2020	212-461-43102	2131 Pear St--Offices--City Hall	5.37
44461-30320	93525	03/20/2020	212-462-43102	2131 Pear St--Offices--City Hall	14.28
44461-30320	93525	03/20/2020	285-464-43102	2131 Pear St--Offices--City Hall	4.25
44461-30320	93525	03/20/2020	505-119-43102	2131 Pear St--Offices--City Hall	4.25
45474-30320	93525	03/20/2020	100-110-43102	2131 Pear St--Offices--City Hall	6.71
45474-30320	93525	03/20/2020	100-111-43102	2131 Pear St--Offices--City Hall	16.14
45474-30320	93525	03/20/2020	100-112-43102	2131 Pear St--Offices--City Hall	14.79
45474-30320	93525	03/20/2020	100-115-43102	2131 Pear St--Offices--City Hall	43.84
45474-30320	93525	03/20/2020	100-116-43102	2131 Pear St--Offices--City Hall	14.79
45474-30320	93525	03/20/2020	100-117-43102	2131 Pear St--Offices--City Hall	118.35
45474-30320	93525	03/20/2020	100-343-43102	2131 Pear St--Offices--City Hall	210.88
45474-30320	93525	03/20/2020	200-342-43102	2131 Pear St--Offices--City Hall	37.66
45474-30320	93525	03/20/2020	212-461-43102	2131 Pear St--Offices--City Hall	14.26
45474-30320	93525	03/20/2020	212-462-43102	2131 Pear St--Offices--City Hall	37.93
45474-30320	93525	03/20/2020	285-464-43102	2131 Pear St--Offices--City Hall	11.30
45474-30320	93525	03/20/2020	505-119-43102	2131 Pear St--Offices--City Hall	11.30
54625-30320	93525	03/20/2020	209-558-43102	601 Tennent Ave--Memorial Hall	272.32
64595-30320	93525	03/20/2020	209-554-43102	635 Tennent Ave--Pinole Youth Center/CTV	99.42
64595-30320	93525	03/20/2020	505-119-43102	635 Tennent Ave--Pinole Youth Center/CTV	99.42
64596-30220	93525	03/20/2020	100-345-43102	2310 Park St--Fernandez Park Baseball Field	1,335.65
65167-30320	93525	03/20/2020	201-343-43102	2100 San Pablo Ave--Offices--Faria House	367.74
65169-30320	93525	03/20/2020	201-343-43102	2100 San Pablo Ave--Offices--Faria House	95.50
65183-30320	93525	03/20/2020	201-343-43102	2361 San Pablo Ave--Old Bank Building	52.46
65395-30220	93525	03/20/2020	100-345-43102	1095 Nob Hill Ave--Parks & Gardens--Meadow Park	226.54
65422-30320	93525	03/20/2020	500-641-43102	80 TENNENT AVE--WASTE WATER TREATMENT PLANT	660.05
65569-30320	93525	03/20/2020	209-558-43102	601 Tennent Ave--Memorial Hall	107.39
65923-30320	93525	03/20/2020	100-231-43102	880 Tennent Ave--Public Safety Facility/Building	532.32
65924-30320	93525	03/20/2020	100-222-43102	880 Tennent Ave--Public Safety Facility/Building	719.81
65924-30320	93525	03/20/2020	100-223-43102	880 Tennent Ave--Public Safety Facility/Building	159.96
65924-30320	93525	03/20/2020	100-231-43102	880 Tennent Ave--Public Safety Facility/Building	719.80
66363-30320	93525	03/20/2020	100-345-43102	1818 Canyon Dr--Irrigation Use Only	52.46
66531-30220	93525	03/20/2020	100-343-43102	800 PINOLE SHORES DR-IRRIGATION USE ONLY	146.22
66536-30320	93525	03/20/2020	100-343-43102	2401 Del Monte Way--Irrigation Use Only	52.46
70108-30320	93525	03/20/2020	310-347-43102	1303 Pinole Valley Rd--Irrigation Use Only	367.74
Vendor EBM01 - EBMUD Total:					10,327.03
Vendor: FAR01 - FARMER BROS. COFFEE					
69899968	93527	03/20/2020	209-552-43804	FOOD SEASONING- SC	17.64
Vendor FAR01 - FARMER BROS. COFFEE Total:					17.64
Vendor: FIS01 - FISHER SCIENTIFIC					
1372563	93528	03/20/2020	500-641-44305	SUPPLIES- TP	124.61
Vendor FIS01 - FISHER SCIENTIFIC Total:					124.61

WARRANT LISTING

Payment Dates: 03/14/2020 - 04/03/2020

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: FOR02 - FORENSIC SERVICES DIVISION					
PIPD-419	93529	03/20/2020	100-222-42101	PROFESSIONAL SERVICES- PD	296.94
Vendor FOR02 - FORENSIC SERVICES DIVISION Total:					296.94
Vendor: GAT07 - GATEWAY PINOLE VISTA, LLC					
APRIL 2020	93530	03/20/2020	201-343-42513	1340 FITZGERALD DRIVE LEASE PAYMENT	100.00
Vendor GAT07 - GATEWAY PINOLE VISTA, LLC Total:					100.00
Vendor: HAC01 - HACH COMPANY					
11868331	93531	03/20/2020	500-641-44305	LAB SUPPLIES- TP	569.37
11870606	93531	03/20/2020	500-641-44305	LAB SUPPLIES- TP	53.08
Vendor HAC01 - HACH COMPANY Total:					622.45
Vendor: HILO3 - HILLTOP FORD					
FOCS329322	93532	03/20/2020	100-343-42107	VEHICLE MAINTENANCE	149.63
Vendor HILO3 - HILLTOP FORD Total:					149.63
Vendor: 1285 - JACKSON LEWIS P.C.					
7499360	93533	03/20/2020	100-116-42101	GENERAL ADVICE AND COUNSEL ENDING JAN 31 2020	3,478.00
Vendor 1285 - JACKSON LEWIS P.C. Total:					3,478.00
Vendor: 1815 - KELLY RING					
32020	93534	03/20/2020	500-641-42401	REFUND PAYMENT FOR CWEA ENV COMPLIANCE EXAM	175.00
Vendor 1815 - KELLY RING Total:					175.00
Vendor: KUB00 - KUBWATER RESOURCES, INC.					
09368	93535	03/20/2020	500-641-44303	ZETAG TOTE BAGS- TP	13,231.68
Vendor KUB00 - KUBWATER RESOURCES, INC. Total:					13,231.68
Vendor: MUN10 - MUNICIPAL EMERGENCY SERVICES INC.					
IN1433596	93536	03/20/2020	100-231-44410	FIT TEST SERVICE- FIRE	50.00
IN1435048	93536	03/20/2020	100-231-44410	SAFETY CLOTHING- FIRE	962.87
Vendor MUN10 - MUNICIPAL EMERGENCY SERVICES INC. Total:					1,012.87
Vendor: 1814 - MURRENDER JACKSON					
31020	93537	03/20/2020	209-20308	PSC MAIN HALL RENTAL 3/7/20 DEPOSIT REFUND	250.00
Vendor 1814 - MURRENDER JACKSON Total:					250.00
Vendor: 1813 - NATURE'S PARADISE BY JOANNA					
32020	93538	03/20/2020	100-000-31510	REFUND OVERPAYMENT OF 2020 BUSINESS LICENSE	4.00
Vendor 1813 - NATURE'S PARADISE BY JOANNA Total:					4.00
Vendor: O'R01 - O'REILLY AUTOMOTIVE, INC					
FEB 28 20	93539	03/20/2020	100-343-42107	MONTHLY STMT FULL PAYMENT	398.35
FEB 28 20	93539	03/20/2020	100-343-42108	MONTHLY STMT FULL PAYMENT	36.03
FEB 28 20	93539	03/20/2020	100-345-42108	MONTHLY STMT FULL PAYMENT	8.73
FEB 28 20	93539	03/20/2020	500-642-42108	MONTHLY STMT FULL PAYMENT	18.94
Vendor O'R01 - O'REILLY AUTOMOTIVE, INC Total:					462.05
Vendor: CBA00 - PACIFIC CREDIT SERVICES					
862800000088	93540	03/20/2020	100-000-31510	TRUST REC AND BILLING	91.99
Vendor CBA00 - PACIFIC CREDIT SERVICES Total:					91.99
Vendor: PAC41 - PACIFIC ECORISK					
16279	93541	03/20/2020	500-641-44305	NPDES TOXICITY TESTING- TP	1,046.00
Vendor PAC41 - PACIFIC ECORISK Total:					1,046.00
Vendor: PAC55 - PACIFIC SITE MANAGEMENT					
59123	93542	03/20/2020	100-343-42108	BACKFLOW TEST	2,030.00
59175	93542	03/20/2020	100-222-42108	MARCH MONTHLY LANDSCAPE MAINTENANCE	122.50

WARRANT LISTING

Payment Dates: 03/14/2020 - 04/03/2020

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
59175	93542	03/20/2020	100-231-42108	MARCH MONTHLY LANDSCAPE MAINTENANCE	327.50
59175	93542	03/20/2020	100-343-42108	MARCH MONTHLY LANDSCAPE MAINTENANCE	174.40
59175	93542	03/20/2020	100-345-42108	MARCH MONTHLY LANDSCAPE MAINTENANCE	5,619.33
59175	93542	03/20/2020	200-342-42108	MARCH MONTHLY LANDSCAPE MAINTENANCE	326.00
59175	93542	03/20/2020	201-343-42108	MARCH MONTHLY LANDSCAPE MAINTENANCE	532.60
59175	93542	03/20/2020	209-552-42108	MARCH MONTHLY LANDSCAPE MAINTENANCE	198.00
59175	93542	03/20/2020	209-553-42108	MARCH MONTHLY LANDSCAPE MAINTENANCE	206.00
59175	93542	03/20/2020	209-557-42108	MARCH MONTHLY LANDSCAPE MAINTENANCE	206.00
59175	93542	03/20/2020	310-347-42108	MARCH MONTHLY LANDSCAPE MAINTENANCE	60.00
59175	93542	03/20/2020	310-348-42108	MARCH MONTHLY LANDSCAPE MAINTENANCE	65.00
59223	93542	03/20/2020	100-343-42108	SERVICES VARIOUS AREAS	1,690.00
Vendor PAC55 - PACIFIC SITE MANAGEMENT Total:					11,557.33
Vendor: PGE01 - PG&E					
FEB 27 20-4256	93543	03/20/2020	500-641-43103	11 TENNANT AVE	42,523.68
FEB 27 20-4430	93543	03/20/2020	100-345-43103	S/O MARLESTA 1ST POLE-SPRINKLER CONTROLLER	10.49
FEB 27 20-6521	93543	03/20/2020	200-342-43103	IFO 971 SAN PABLO AVE-TRAFFIC SIGNAL CONTROL	92.64
FEB 27 20-6897	93543	03/20/2020	200-342-43103	PINOLE VALLEY RD & ESTATES AVE-TRAFFIC LIGHT CTRL	52.11
FEB 27 20-9961	93543	03/20/2020	209-552-43103	2500 CHARLES ST-SENIOR CENTER	2,588.47
MARCH 03 20-1093	93543	03/20/2020	500-642-43103	W END/HAZEL AVE SEWAGE PLANT	417.51
MARCH 04 20-0887	93543	03/20/2020	200-342-43103	PINON AVE & SAN PABLO AVE TRAFFIC SIGNAL	63.28
MARCH 04 20-2182	93543	03/20/2020	200-342-43103	OAKRIDGE/SAN PABLO AVE TRAFFIC SIGNAL	63.68
MARCH 08 20-3834	93543	03/20/2020	100-231-43103	3790 PINOLE VALLEY RD FIRESTATION	178.22
Vendor PGE01 - PG&E Total:					45,990.08
Vendor: PIT01 - PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC					
3103778339	93544	03/20/2020	525-118-42107	LEASING CHARGERS	441.57
Vendor PIT01 - PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC Total:					441.57
Vendor: R&S01 - R & S ERECTION OF RICHMOND, INC.					
97952C	93545	03/20/2020	100-231-42108	DOOR MAINTENANCE- FIRE	980.50
Vendor R&S01 - R & S ERECTION OF RICHMOND, INC. Total:					980.50
Vendor: ROS08 - RSG, INC.					
1005846	93546	03/20/2020	285-464-42101	COMPLIANCE MONITORING-YEAR 3	4,077.50
1005848	93546	03/20/2020	285-464-42101	AFFORDABLE HOUSING RFP AND DEVELOPER SELECTION	495.00
Vendor ROS08 - RSG, INC. Total:					4,572.50
Vendor: J&O01 - RUBBER DUST INC.					
129519	93547	03/20/2020	500-642-42107	EQUIPMENT MAINTENANCE- TP	220.79
Vendor J&O01 - RUBBER DUST INC. Total:					220.79
Vendor: 1802 - SCHAAF & WHEELER, CONSULTING CIVIL ENGINEERS					
32484	93548	03/20/2020	106-344-47206	HAZEL STREET STORM DRAIN DESIGN- PHASE 1	6,142.50
Vendor 1802 - SCHAAF & WHEELER, CONSULTING CIVIL ENGINEERS Total:					6,142.50

WARRANT LISTING

Payment Dates: 03/14/2020 - 04/03/2020

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: STA56 - STAILING S&S RV REPAIRS					
6307	93549	03/20/2020	100-221-42107	EQUIPMENT MAINTENANCE- PD	1,415.85
Vendor STA56 - STAILING S&S RV REPAIRS Total:					1,415.85
Vendor: SUG01 - SUGAR CITY BUILDING MATERIALS COMPANY					
49560	93550	03/20/2020	106-345-47203	TOP SAND	148.23
Vendor SUG01 - SUGAR CITY BUILDING MATERIALS COMPANY Total:					148.23
Vendor: EDJ01 - THE ED JONES CO., INC.					
45269	93551	03/20/2020	100-231-42514	SUPPLIES- FIRE	114.05
Vendor EDJ01 - THE ED JONES CO., INC. Total:					114.05
Vendor: UNI07 - UNIVERSAL BUILDING SVCS.					
253887	93552	03/20/2020	100-343-42108	SANITARY SUPPLIES- CORP YARD	305.04
253924	93552	03/20/2020	100-343-42108	SANITARY SUPPLIES- CITY HAL	93.37
Vendor UNI07 - UNIVERSAL BUILDING SVCS. Total:					398.41
Vendor: WES63 - WESCO GRAPHICS, INC.					
46063	93553	03/20/2020	209-551-42514	SPRING/SUMMER COMMUNITY GUIDE	2,703.99
Vendor WES63 - WESCO GRAPHICS, INC. Total:					2,703.99
Vendor: WES01 - WESTERN EXTERMINATOR CO.					
FEB 29 20-11 TENNENT AVE	93554	03/20/2020	500-641-42108	PEST CTRL SVCS FOR 11 TENNENT--CORP YARD	69.00
FEB 29 20-SC	93554	03/20/2020	209-552-42108	PEST CTRL SVCS FOR 2500 CHARLES ST-SNR CTR	71.00
Vendor WES01 - WESTERN EXTERMINATOR CO. Total:					140.00
Vendor: XER01 - XEROX CORPORATION					
099684828	93555	03/20/2020	525-118-42107	EQUIPMENT/MAINTENACE/SUP PLY- CITY HALL 1ST FL	490.69
099684831	93555	03/20/2020	525-118-42107	EQUIPMENT/MAINTENACE/SUP PLY- YOUTH CENTER	232.08
099784030	93555	03/20/2020	525-118-42107	EQUIPMENT/MAINTENACE/SUP PLY- SENIOR CENTER	408.53
Vendor XER01 - XEROX CORPORATION Total:					1,131.30
Vendor: ZOL02 - ZOLL					
INV00059501	93556	03/20/2020	525-118-42106	FIRERMS ENTERPRISE EDITION PER STATION SQTR MAINT	157.50
Vendor ZOL02 - ZOLL Total:					157.50
Grand Total:					238,142.06

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	44,566.37
106 - MEASURE S-2014	6,290.73
200 - Gas Tax Fund	649.55
201 - Restricted Real Estate Maintenance Fund	1,680.62
209 - Recreation Fund	18,336.27
212 - Building & Planning	93,471.84
215 - Measure C and J Fund	236.24
285 - Housing Land Held for Resale	4,588.05
310 - Lighting & Landscape Districts	492.74
500 - Sewer Enterprise Fund	59,109.71
505 - Cable Access TV	114.97
525 - Information Systems	8,569.14
722 - Community Assistance Program	35.83
Grand Total:	238,142.06

Account Summary

Account Number	Account Name	Payment Amount
100-000-31510	Other Tax/Business License	95.99
100-10601	Gas Tanks/Corp Yard	3,703.48
100-10602	Gas Tanks/Fire Station	391.55
100-110-43102	Utilities/Water	9.23
100-111-43102	Utilities/Water	22.22
100-112-43102	Utilities/Water	20.36
100-115-42101	Prof Svcs/Professional Ser...	183.40
100-115-43102	Utilities/Water	60.35
100-116-42101	Prof Svcs/Professional Ser...	3,478.00
100-116-43102	Utilities/Water	20.36
100-117-43102	Utilities/Water	162.90
100-221-42107	Prof Svcs/Equipment Mai...	1,415.85
100-222-42101	Prof Svcs/Professional Ser...	296.94
100-222-42108	Prof Svcs/Building-Structu...	122.50
100-222-42514	Admin Exp/Special Depart	351.87
100-222-43102	Utilities/Water	719.81
100-223-43102	Utilities/Water	159.96
100-231-42104	Prof Svcs/Paramedic Servi...	129.90
100-231-42108	Prof Svcs/Building-Structu...	1,308.00
100-231-42514	Admin Exp/Special Depart	114.05
100-231-43102	Utilities/Water	1,252.12
100-231-43103	Utilities/Electricity & Pow...	178.22
100-231-43105	Utilities/Cable	5.33
100-231-44410	Safety Clothing	1,012.87
100-343-42107	Prof Svcs/Equipment Mai...	547.98
100-343-42108	Prof Svcs/Building-Structu...	4,401.11
100-343-43102	Utilities/Water	771.35
100-345-42108	Prof Svcs/Building-Structu...	6,559.31
100-345-43102	Utilities/Water	1,760.87
100-345-43103	Utilities/Electricity & Pow...	10.49
100-465-42101	Prof Svcs/Professional Ser...	15,300.00
106-344-47206	Improvements/Storm Dra...	6,142.50
106-345-47203	Improvements/Parks	148.23
200-342-42108	Prof Svcs/Building-Structu...	326.00
200-342-43102	Utilities/Water	51.84
200-342-43103	Utilities/Electricity & Pow...	271.71
201-343-42108	Prof Svcs/Building-Structu...	532.60
201-343-42513	Admin Exp/Rent	100.00
201-343-43102	Utilities/Water	1,048.02
209-20308	Deposits Payable/Recreat...	250.00

Account Summary

Account Number	Account Name	Payment Amount
209-551-42101	Prof Svcs/Professional Ser...	363.00
209-551-42514	Admin Exp/Special Depart	2,703.99
209-552-42107	Prof Svcs/Equipment Mai...	724.98
209-552-42108	Prof Svcs/Building-Structu...	269.00
209-552-43102	Utilities/Water	2,558.36
209-552-43103	Utilities/Electricity & Pow...	2,588.47
209-552-43804	Program Cost/Food Progr...	2,396.05
209-553-42108	Prof Svcs/Building-Structu...	206.00
209-554-42108	Prof Svcs/Building-Structu...	1,929.06
209-554-43102	Utilities/Water	99.42
209-557-42108	Prof Svcs/Building-Structu...	206.00
209-558-42108	Prof Svcs/Building-Structu...	3,662.23
209-558-43102	Utilities/Water	379.71
212-461-42101	Prof Svcs/Professional Ser...	51,440.00
212-461-43102	Utilities/Water	19.63
212-462-42101	Prof Svcs/Professional Ser...	28,360.00
212-462-43102	Utilities/Water	52.21
212-465-42101	Prof Svcs/Professional Ser...	13,600.00
215-341-43101	Utilities/Telephone	236.24
285-464-42101	Prof Svcs/Professional Ser...	4,572.50
285-464-43102	Utilities/Water	15.55
310-347-42108	Prof Svcs/Building-Structu...	60.00
310-347-43102	Utilities/Water	367.74
310-348-42108	Prof Svcs/Building-Structu...	65.00
500-641-42108	Prof Svcs/Building-Structu...	69.00
500-641-42401	Dues & Pub/Memberships	175.00
500-641-43102	Utilities/Water	660.05
500-641-43103	Utilities/Electricity & Pow...	42,523.68
500-641-44303	Other Materials Supp/Ch...	13,231.68
500-641-44305	Other Materials Supp/Lab...	1,793.06
500-642-42107	Prof Svcs/Equipment Mai...	220.79
500-642-42108	Prof Svcs/Building-Structu...	18.94
500-642-43103	Utilities/Electricity & Pow...	417.51
505-119-43102	Utilities/Water	114.97
525-118-42106	Prof Svcs/Software Maint...	157.50
525-118-42107	Prof Svcs/Equipment Mai...	1,572.87
525-118-42510	Admin Exp/Software Purch	662.41
525-118-43101	Utilities/Telephone	6,176.36
722-20431	Deferred Rev/CAP Donati...	35.83
	Grand Total:	238,142.06

Project Account Summary

Project Account Key	Payment Amount
None	238,142.06
Grand Total:	238,142.06

Approved By:  Date: 4/2/2020



CITY COUNCIL REPORT

7C

DATE: APRIL 7, 2020

TO: MAYOR AND COUNCILMEMBERS

FROM: HECTOR DE LA ROSA, ASSISTANT CITY MANAGER

SUBJECT: APPROVING THE PINOLE SALARY SCHEDULE FOR ALL REPRESENTED AND UNREPRESENTED EMPLOYEE CLASSIFICATIONS IN CONFORMANCE WITH CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 570.5

RECOMMENDATION

It is recommended that the City Council adopt a resolution approving the Pinole Salary Schedule for all represented and unrepresented employee classifications in conformance with California Code of Regulations, Title 2, Section 570.5.

BACKGROUND

The California Public Employees' Retirement System (CalPERS), pursuant to their interpretation of California Code of Regulations section 570.5, recommends that all CalPERS employers maintain a single, publicly available document (i.e. Salary Schedule), approved by the governing body, showing all employee salaries.

On June 19, 2019, the Council approved the salary schedule for the then current and prior periods. At that time, staff stated that as compensation for any classification changes outside their ranges, a new salary schedule will be presented to the City Council (quarterly or semi-annually) for approval as a formality to remain in compliance with the CalPERS requirement.

REVIEW AND ANALYSIS

A copy of the City's salary schedule is, has been, and will be posted on the City's website. Attached are the salary schedules for 1-1-2020, 1-6-2020, 1-20-2020, and 3-1-2020, which reflect changes due to merit increases based on performance evaluations.

FISCAL IMPACT

None.

ATTACHMENTS

- A Resolution
- B Salary Schedules

RESOLUTION NO. 2020-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE, APPROVING THE CITY'S SALARY SCHEDULE FOR ALL REPRESENTED AND UNREPRESENTED EMPLOYEE CLASSIFICATIONS IN CONFORMANCE WITH CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 570.5

WHEREAS, the California Public Employees' Retirement System (CalPERS) has requested that all CalPERS employers list their compensation levels on one document, approved and adopted by the governing body, in accordance with California Code of Regulations section 570.5; and

WHEREAS, the City of Pinole desires to comply with the CalPERS reporting requirement through adoption and approval of the Pinole Salary Schedule reflecting compensation levels for all represented and unrepresented employee classifications; and

WHEREAS, any changes to the attached salary schedule will be presented to the City Council for approval: and

WHEREAS, the updated salary schedules for 1-1-2020, 1-6-2020, 1-20-2020, and 3-1-2020, are attached; and

WHEREAS, a copy of the updated City salary schedules have been posted on the City's website.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Pinole does hereby approve the City Salary Schedules attached as Exhibit A.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Pinole held on the 7th day of April, 2020 by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

I hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on this 7th day of April, 2020.

Heather Iopu
City Clerk

City of Pinole Salary Ranking

Bargaining Unit	A Monthly	A Hourly	B Monthly	B Hourly	C Monthly	C Hourly	D Monthly	D Hourly	E Monthly	E Hourly
ELECTED @ 07/01/16 budget										
City Treasurer	3,000 ANNUALLY									
Councilmember	6,750 ANNUALLY as of 01/2017									
MANAGEMENT* @ 07/08/19 (unless otherwise noted)										
Assistant City Manager	17,842.45	102.9372								
City Clerk	9,870.82	56.9470								
City Manager	19,938.35	115.0289								
Development Services Director/ City Engineer	15,650.41	90.2908								
Finance Director	15,821.71	91.2791	as of 08/05/19							
Fire Chief	15,000.00	86.5385	as of 12/21/2019							
Police Chief	17,030.73	98.2542	as of 08/19/19							
UNREPRESENTED/CONFIDENTIAL* @ 07/08/19 (unless otherwise noted)										
Fire Battalion Chief	13,123.42	54.0800								
Human Resources Specialist	5,443.32	31.4038	5,715.49	32.9740	6,001.27	34.6227	6,301.34	36.3539	6,616.42	38.1716
Planning Manager	11,192.66	64.5731								
Police Lieutenant	12,047.32	69.5038	as of 12/18/2019							
Public Works Manager	9,012.50	51.9952	as of 10/29/2019							
Recreation Manager	5,621.55	32.4320	5,902.63	34.0537	6,197.77	35.7564	6,507.67	37.5442	6,833.06	39.4215
WWTP Manager	10,572.62	60.9959								
LOCAL 1230 @ 07/08/19										
Firefighter	5,968.54	24.5956	6,266.97	25.8254	6,580.32	27.1167	6,909.35	28.4726	7,254.82	29.8962
Firefighter/Paramedic	6,565.39	27.0552	6,893.67	28.4080	7,238.36	29.8284	7,600.28	31.3198	7,980.30	32.8859
Fire Engineer	6,852.12	28.2368	7,194.74	29.6486	7,554.48	31.1311	7,932.21	32.6877	8,328.83	34.3221
Fire Captain	7,582.42	31.2463	7,961.55	32.8086	8,359.64	34.4491	8,777.63	36.1716	9,216.52	37.9802
PPEA @ 07/08/19										
Community Safety Specialist	4,541.94	26.2035	4,769.04	27.5137	5,007.49	28.8894	5,257.87	30.3339	5,520.77	31.8506
Dispatcher	5,165.27	29.7997	5,423.54	31.2897	5,694.73	32.8542	5,979.47	34.4969	6,278.45	36.2218
Lead Dispatcher	5,529.18	31.8991	5,805.64	33.4941	6,095.93	35.1688	6,400.74	36.9273	6,720.78	38.7737
Police Officer	6,547.27	37.7727	6,874.64	39.6614	7,218.37	41.6445	7,579.30	43.7267	7,958.27	45.9131
Police Sergeant	7,669.31	44.2460	8,052.79	46.4584	8,455.43	48.7813	8,878.21	51.2205	9,322.13	53.7815

City of Pinole Salary Ranking

Bargaining Unit	A Monthly	A Hourly	B Monthly	B Hourly	C Monthly	C Hourly	D Monthly	D Hourly	E Monthly	E Hourly
<u>AFSCME @ 07/08/19</u>										
Accountant	6,564.11	37.8698	6,892.32	39.7634	7,236.94	41.7516	7,598.80	43.8392	7,978.74	46.0312
Accounting Specialist	5,606.61	32.3458	5,886.95	33.9632	6,181.30	35.6614	6,490.38	37.4445	6,814.90	39.3167
Associate Civil Engineer	7,791.14	44.9489	8,180.71	47.1964	8,589.75	49.5563	9,019.25	52.0341	9,470.22	54.6359
Associate Planner	6,564.10	37.8698	6,892.31	39.7634	7,236.94	41.7516	7,598.79	43.8392	7,978.74	46.0312
Building Inspector	5,802.45	33.4757	6,092.58	35.1495	6,397.21	36.9070	6,717.08	38.7524	7,052.94	40.6900
Sr. Building Inspector	6,016.27	34.7093	6,317.09	36.4448	6,632.95	38.2670	6,964.61	40.1804	7,312.85	42.1895
Cable Access Coordinator	6,192.73	35.7273	6,502.38	37.5137	6,827.50	39.3894	7,168.89	41.3590	7,527.34	43.4269
Code Enforcement Officer	5,802.45	33.4757	6,092.58	35.1495	6,397.21	36.9070	6,717.08	38.7524	7,052.94	40.6900
Environmental Analyst	5,802.45	33.4757	6,092.58	35.1495	6,397.21	36.9070	6,717.08	38.7524	7,052.94	40.6900
Information Systems Administrator	6,192.75	35.7274	6,502.39	37.5138	6,827.52	39.3895	7,168.90	41.3591	7,527.36	43.4271
Information Systems Specialist	5,930.95	34.2170	6,227.50	35.9279	6,538.88	37.7243	6,865.83	39.6106	7,209.13	41.5911
Management Analyst	5,833.11	33.6526	6,124.77	35.3352	6,431.02	37.1020	6,752.58	38.9572	7,090.21	40.9051
Public Works Specialist	5,833.12	33.6526	6,124.78	35.3353	6,431.02	37.1021	6,752.58	38.9572	7,090.22	40.9051
Recreation Coordinator	4,207.49	24.2740	4,417.87	25.4877	4,638.77	26.7621	4,870.71	28.1003	5,114.26	29.5053
Rental Inspector	5,802.46	33.4757	6,092.59	35.1496	6,397.23	36.9071	6,717.09	38.7525	7,052.96	40.6901
Project Manager	5,670.30	32.7132	5,953.82	34.3489	6,251.51	36.0664	6,564.10	37.8698	6,892.31	39.7633
Senior Project Manager	6,564.10	37.8698	6,892.32	39.7634	7,236.94	41.7516	7,598.79	43.8392	7,978.74	46.0312
WWTP Operations Supervisor	6,823.85	39.3683	7,165.05	41.3368	7,523.31	43.4037	7,899.48	45.5739	8,294.46	47.8527
WPCP Supervisor	6,382.71	36.8233	6,701.85	38.6645	7,036.95	40.5978	7,388.80	42.6277	7,758.25	44.7591

City of Pinole Salary Ranking

Bargaining Unit	A Monthly	A Hourly	B Monthly	B Hourly	C Monthly	C Hourly	D Monthly	D Hourly	E Monthly	E Hourly
LOCAL ONE @ 07/08/19										
Accounting Technician	4,163.63	24.0209	4,371.81	25.2220	4,590.41	26.4831	4,819.93	27.8073	5,060.94	29.1977
Administrative Assistant	4,612.55	26.6109	4,843.18	27.9415	5,085.35	29.3386	5,339.62	30.8055	5,606.61	32.3458
Cable Access Technician	5,011.23	28.9110	5,261.80	30.3565	5,524.90	31.8744	5,801.15	33.4682	6,091.21	35.1416
Cook		16.8169		17.6577		18.5406		19.4677		
Community Service Officer	4,162.50	24.0144	4,370.63	25.2152	4,589.16	26.4759	4,818.63	27.7998	5,059.56	29.1898
Environmental Assistant	2,983.04	17.209819	2,715.00	18.0703	2,850.00	18.9739	2,993.00	19.9226	3,143.00	20.9187
Permit Technician	4,645.97	26.8037	4,878.28	28.1439	5,122.20	29.5511	5,378.31	31.0287	5,647.23	32.5802
PW Maintenance Worker	4,375.91	25.2456	4,594.71	26.5079	4,824.45	27.8334	5,065.68	29.2251	5,318.97	30.6864
PW Senior Maintenance Worker	4,751.66	27.4134	4,989.25	28.7841	5,238.71	30.2234	5,500.66	31.7345	5,775.69	33.3213
PW Maintenance Supervisor	5,944.28	34.2939	6,241.50	36.0086	6,553.58	37.8091	6,881.26	39.6996	7,225.33	41.6846
Police Property Specialist	4,162.50	24.0144	4,370.63	25.2152	4,589.16	26.4759	4,818.63	27.7998	5,059.56	29.1898
Police Records Specialist	4,163.63	24.0209	4,371.81	25.2220	4,590.41	26.4831	4,819.93	27.8073	5,060.94	29.1977
WWTP Operator	5,329.84	30.7491	5,596.33	32.2865	5,876.16	33.9009	6,169.97	35.5960	6,478.47	37.3758
WWTP Senior Operator	5,884.26	33.9476	6,178.48	35.6451	6,487.41	37.4273	6,811.78	39.2988	7,152.38	41.2637
WWTP Maintenance Mechanic	4,750.27	27.4054	4,987.79	28.7757	5,237.18	30.2145	5,499.05	31.7253	5,774.00	33.3116
WWTP Senior Maint. Mechanic	5,884.26	33.9476	6,178.48	35.6451	6,487.41	37.4273	6,811.78	39.2988	7,152.38	41.2637
WWTP Operator in Training	4,368.46	25.2026	4,586.89	26.4628						

City of Pinole Salary Ranking

Bargaining Unit	A Monthly	A Hourly	B Monthly	B Hourly	C Monthly	C Hourly	D Monthly	D Hourly	E Monthly	E Hourly
<u>TRAINEE - BENEFITTED @ 07/08/19</u>										
<u>PART-TIME</u>										
Police Officer Trainee		29.1898								
Fire Academy Recruit (EMT-1)		26.6105								
Fire Academy Recruit (EMT-P)		30.9904								
<u>Interns @ 01/01/2020</u>										
Intern		13.0000		14.0000		15.0000		16.0000		17.0000
<u>Police @ 01/01/2020</u>										
Crossing Guard		13.0000								
<u>Recreation @ 07/08/19 (unless otherwise noted)</u>										
Cable Equipment Operator I	as of 01/01/20	13.0000		13.6500		14.3325		15.0491		15.8016
Cable Equipment Operator II		15.7749		16.5636		17.3918		18.2614		19.1745
Recreation Leader		13.0529		13.7056		14.3909		15.1104		15.8660
Rental Facility Custodian		13.0851		13.7394		14.4263				
Rental Facility Senior Custodian		15.1476		15.9050		16.7003				
Senior Recreation Leader		15.8552		16.6479		17.4804		18.3544		19.2721
<u>Administration - 05/03/17</u>										
Records Management Administrator		60.0000								
<u>CONTRACT-Part Time</u>										
<u>Public Works @ 07/01/05</u>										
Park Caretaker		20.7000								

City of Pinole Salary Ranking

Bargaining Unit	A Monthly	A Hourly	B Monthly	B Hourly	C Monthly	C Hourly	D Monthly	D Hourly	E Monthly	E Hourly
ELECTED @ 07/01/16 budget										
City Treasurer	3,000 ANNUALLY									
Councilmember	6,750 ANNUALLY as of 01/2017									
MANAGEMENT* @ 07/08/19 (unless otherwise noted)										
Assistant City Manager	17,842.45	102.9372								
City Clerk	9,870.82	56.9470								
City Manager	18,750.00	108.1731	as of 01/06/20							
Development Services Director/ City Engineer	15,650.41	90.2908								
Finance Director	15,821.71	91.2791	as of 08/05/19							
Fire Chief	15,000.00	86.5385	as of 12/21/2019							
Police Chief	17,030.73	98.2542	as of 08/19/19							
UNREPRESENTED/CONFIDENTIAL* @ 07/08/19 (unless otherwise noted)										
Fire Battalion Chief	13,123.42	54.0800								
Human Resources Specialist	5,443.32	31.4038	5,715.49	32.9740	6,001.27	34.6227	6,301.34	36.3539	6,616.42	38.1716
Planning Manager	11,192.66	64.5731								
Police Lieutenant	12,047.32	69.5038	as of 12/18/2019							
Public Works Manager	9,012.50	51.9952	as of 10/29/2019							
Recreation Manager	5,621.55	32.4320	5,902.63	34.0537	6,197.77	35.7564	6,507.67	37.5442	6,833.06	39.4215
WWTP Manager	10,572.62	60.9959								
LOCAL 1230 @ 07/08/19										
Firefighter	5,968.54	24.5956	6,266.97	25.8254	6,580.32	27.1167	6,909.35	28.4726	7,254.82	29.8962
Firefighter/Paramedic	6,565.39	27.0552	6,893.67	28.4080	7,238.36	29.8284	7,600.28	31.3198	7,980.30	32.8859
Fire Engineer	6,852.12	28.2368	7,194.74	29.6486	7,554.48	31.1311	7,932.21	32.6877	8,328.83	34.3221
Fire Captain	7,582.42	31.2463	7,961.55	32.8086	8,359.64	34.4491	8,777.63	36.1716	9,216.52	37.9802
PPEA @ 07/08/19										
Community Safety Specialist	4,541.94	26.2035	4,769.04	27.5137	5,007.49	28.8894	5,257.87	30.3339	5,520.77	31.8506
Dispatcher	5,165.27	29.7997	5,423.54	31.2897	5,694.73	32.8542	5,979.47	34.4969	6,278.45	36.2218
Lead Dispatcher	5,529.18	31.8991	5,805.64	33.4941	6,095.93	35.1688	6,400.74	36.9273	6,720.78	38.7737
Police Officer	6,547.27	37.7727	6,874.64	39.6614	7,218.37	41.6445	7,579.30	43.7267	7,958.27	45.9131
Police Sergeant	7,669.31	44.2460	8,052.79	46.4584	8,455.43	48.7813	8,878.21	51.2205	9,322.13	53.7815

City of Pinole Salary Ranking

Bargaining Unit	A Monthly	A Hourly	B Monthly	B Hourly	C Monthly	C Hourly	D Monthly	D Hourly	E Monthly	E Hourly
<u>AFSCME @ 07/08/19</u>										
Accountant	6,564.11	37.8698	6,892.32	39.7634	7,236.94	41.7516	7,598.80	43.8392	7,978.74	46.0312
Accounting Specialist	5,606.61	32.3458	5,886.95	33.9632	6,181.30	35.6614	6,490.38	37.4445	6,814.90	39.3167
Associate Civil Engineer	7,791.14	44.9489	8,180.71	47.1964	8,589.75	49.5563	9,019.25	52.0341	9,470.22	54.6359
Associate Planner	6,564.10	37.8698	6,892.31	39.7634	7,236.94	41.7516	7,598.79	43.8392	7,978.74	46.0312
Building Inspector	5,802.45	33.4757	6,092.58	35.1495	6,397.21	36.9070	6,717.08	38.7524	7,052.94	40.6900
Sr. Building Inspector	6,016.27	34.7093	6,317.09	36.4448	6,632.95	38.2670	6,964.61	40.1804	7,312.85	42.1895
Cable Access Coordinator	6,192.73	35.7273	6,502.38	37.5137	6,827.50	39.3894	7,168.89	41.3590	7,527.34	43.4269
Code Enforcement Officer	5,802.45	33.4757	6,092.58	35.1495	6,397.21	36.9070	6,717.08	38.7524	7,052.94	40.6900
Environmental Analyst	5,802.45	33.4757	6,092.58	35.1495	6,397.21	36.9070	6,717.08	38.7524	7,052.94	40.6900
Information Systems Administrator	6,192.75	35.7274	6,502.39	37.5138	6,827.52	39.3895	7,168.90	41.3591	7,527.36	43.4271
Information Systems Specialist	5,930.95	34.2170	6,227.50	35.9279	6,538.88	37.7243	6,865.83	39.6106	7,209.13	41.5911
Management Analyst	5,833.11	33.6526	6,124.77	35.3352	6,431.02	37.1020	6,752.58	38.9572	7,090.21	40.9051
Public Works Specialist	5,833.12	33.6526	6,124.78	35.3353	6,431.02	37.1021	6,752.58	38.9572	7,090.22	40.9051
Recreation Coordinator	4,207.49	24.2740	4,417.87	25.4877	4,638.77	26.7621	4,870.71	28.1003	5,114.26	29.5053
Rental Inspector	5,802.46	33.4757	6,092.59	35.1496	6,397.23	36.9071	6,717.09	38.7525	7,052.96	40.6901
Project Manager	5,670.30	32.7132	5,953.82	34.3489	6,251.51	36.0664	6,564.10	37.8698	6,892.31	39.7633
Senior Project Manager	6,564.10	37.8698	6,892.32	39.7634	7,236.94	41.7516	7,598.79	43.8392	7,978.74	46.0312
WWTP Operations Supervisor	6,823.85	39.3683	7,165.05	41.3368	7,523.31	43.4037	7,899.48	45.5739	8,294.46	47.8527
WPCP Supervisor	6,382.71	36.8233	6,701.85	38.6645	7,036.95	40.5978	7,388.80	42.6277	7,758.25	44.7591

City of Pinole Salary Ranking

Bargaining Unit	A Monthly	A Hourly	B Monthly	B Hourly	C Monthly	C Hourly	D Monthly	D Hourly	E Monthly	E Hourly
LOCAL ONE @ 07/08/19										
Accounting Technician	4,163.63	24.0209	4,371.81	25.2220	4,590.41	26.4831	4,819.93	27.8073	5,060.94	29.1977
Administrative Assistant	4,612.55	26.6109	4,843.18	27.9415	5,085.35	29.3386	5,339.62	30.8055	5,606.61	32.3458
Cable Access Technician	5,011.23	28.9110	5,261.80	30.3565	5,524.90	31.8744	5,801.15	33.4682	6,091.21	35.1416
Cook		16.8169		17.6577		18.5406		19.4677		
Community Service Officer	4,162.50	24.0144	4,370.63	25.2152	4,589.16	26.4759	4,818.63	27.7998	5,059.56	29.1898
Environmental Assistant	2,983.04	17.209819	2,715.00	18.0703	2,850.00	18.9739	2,993.00	19.9226	3,143.00	20.9187
Permit Technician	4,645.97	26.8037	4,878.28	28.1439	5,122.20	29.5511	5,378.31	31.0287	5,647.23	32.5802
PW Maintenance Worker	4,375.91	25.2456	4,594.71	26.5079	4,824.45	27.8334	5,065.68	29.2251	5,318.97	30.6864
PW Senior Maintenance Worker	4,751.66	27.4134	4,989.25	28.7841	5,238.71	30.2234	5,500.66	31.7345	5,775.69	33.3213
PW Maintenance Supervisor	5,944.28	34.2939	6,241.50	36.0086	6,553.58	37.8091	6,881.26	39.6996	7,225.33	41.6846
Police Property Specialist	4,162.50	24.0144	4,370.63	25.2152	4,589.16	26.4759	4,818.63	27.7998	5,059.56	29.1898
Police Records Specialist	4,163.63	24.0209	4,371.81	25.2220	4,590.41	26.4831	4,819.93	27.8073	5,060.94	29.1977
WWTP Operator	5,329.84	30.7491	5,596.33	32.2865	5,876.16	33.9009	6,169.97	35.5960	6,478.47	37.3758
WWTP Senior Operator	5,884.26	33.9476	6,178.48	35.6451	6,487.41	37.4273	6,811.78	39.2988	7,152.38	41.2637
WWTP Maintenance Mechanic	4,750.27	27.4054	4,987.79	28.7757	5,237.18	30.2145	5,499.05	31.7253	5,774.00	33.3116
WWTP Senior Maint. Mechanic	5,884.26	33.9476	6,178.48	35.6451	6,487.41	37.4273	6,811.78	39.2988	7,152.38	41.2637
WWTP Operator in Training	4,368.46	25.2026	4,586.89	26.4628						

City of Pinole Salary Ranking

Bargaining Unit	A Monthly	A Hourly	B Monthly	B Hourly	C Monthly	C Hourly	D Monthly	D Hourly	E Monthly	E Hourly
<u>TRAINEE - BENEFITTED @ 07/08/19</u>										
<u>PART-TIME</u>										
Police Officer Trainee		29.1898								
Fire Academy Recruit (EMT-1)		26.6105								
Fire Academy Recruit (EMT-P)		30.9904								
<u>Interns @ 01/01/2020</u>										
Intern		13.0000		14.0000		15.0000		16.0000		17.0000
<u>Police @ 01/01/2020</u>										
Crossing Guard		13.0000								
<u>Recreation @ 07/08/19 (unless otherwise noted)</u>										
Cable Equipment Operator I	as of 01/01/20	13.0000		13.6500		14.3325		15.0491		15.8016
Cable Equipment Operator II		15.7749		16.5636		17.3918		18.2614		19.1745
Recreation Leader		13.0529		13.7056		14.3909		15.1104		15.8660
Rental Facility Custodian		13.0851		13.7394		14.4263				
Rental Facility Senior Custodian		15.1476		15.9050		16.7003				
Senior Recreation Leader		15.8552		16.6479		17.4804		18.3544		19.2721
<u>Administration - 05/03/17</u>										
Records Management Administrator		60.0000								
<u>CONTRACT-Part Time</u>										
<u>Public Works @ 07/01/05</u>										
Park Caretaker		20.7000								

Updated 01/20/2020

City of Pinole Salary Ranking

Bargaining Unit	A Monthly	A Hourly	B Monthly	B Hourly	C Monthly	C Hourly	D Monthly	D Hourly	E Monthly	E Hourly
ELECTED @ 07/01/16 budget										
City Treasurer	3,000 ANNUALLY									
Councilmember	6,750 ANNUALLY as of 01/2017									
MANAGEMENT* @ 07/08/19 (unless otherwise noted)										
Assistant City Manager	17,842.45	102.9372								
City Clerk	9,870.82	56.9470								
City Manager	18,750.00	108.1731	as of 01/06/20							
Development Services Director/ City Engineer	15,650.41	90.2908								
Finance Director	15,821.71	91.2791	as of 08/05/19							
Fire Chief	15,000.00	86.5385	as of 12/21/2019							
Police Chief	17,030.73	98.2542	as of 08/19/19							
UNREPRESENTED/CONFIDENTIAL* @ 07/08/19 (unless otherwise noted)										
Fire Battalion Chief	13,123.42	54.0800								
Human Resources Specialist	5,443.32	31.4038	5,715.49	32.9740	6,001.27	34.6227	6,301.34	36.3539	6,616.42	38.1716
Planning Manager	11,192.66	64.5731								
Police Lieutenant	12,047.32	69.5038	as of 12/18/2019							
Public Works Manager	9,012.50	51.9952	as of 10/29/2019							
Recreation Manager	5,621.55	32.4320	5,902.63	34.0537	6,197.77	35.7564	6,507.67	37.5442	6,833.06	39.4215
WWTP Manager	11,101.25	64.0457	as of 01/20/2020							
LOCAL 1230 @ 07/08/19										
Firefighter	5,968.54	24.5956	6,266.97	25.8254	6,580.32	27.1167	6,909.35	28.4726	7,254.82	29.8962
Firefighter/Paramedic	6,565.39	27.0552	6,893.67	28.4080	7,238.36	29.8284	7,600.28	31.3198	7,980.30	32.8859
Fire Engineer	6,852.12	28.2368	7,194.74	29.6486	7,554.48	31.1311	7,932.21	32.6877	8,328.83	34.3221
Fire Captain	7,582.42	31.2463	7,961.55	32.8086	8,359.64	34.4491	8,777.63	36.1716	9,216.52	37.9802
PPEA @ 07/08/19										
Community Safety Specialist	4,541.94	26.2035	4,769.04	27.5137	5,007.49	28.8894	5,257.87	30.3339	5,520.77	31.8506
Dispatcher	5,165.27	29.7997	5,423.54	31.2897	5,694.73	32.8542	5,979.47	34.4969	6,278.45	36.2218
Lead Dispatcher	5,529.18	31.8991	5,805.64	33.4941	6,095.93	35.1688	6,400.74	36.9273	6,720.78	38.7737
Police Officer	6,547.27	37.7727	6,874.64	39.6614	7,218.37	41.6445	7,579.30	43.7267	7,958.27	45.9131
Police Sergeant	7,669.31	44.2460	8,052.79	46.4584	8,455.43	48.7813	8,878.21	51.2205	9,322.13	53.7815

City of Pinole Salary Ranking

Bargaining Unit	A Monthly	A Hourly	B Monthly	B Hourly	C Monthly	C Hourly	D Monthly	D Hourly	E Monthly	E Hourly
<u>AFSCME @ 07/08/19</u>										
Accountant	6,564.11	37.8698	6,892.32	39.7634	7,236.94	41.7516	7,598.80	43.8392	7,978.74	46.0312
Accounting Specialist	5,606.61	32.3458	5,886.95	33.9632	6,181.30	35.6614	6,490.38	37.4445	6,814.90	39.3167
Associate Civil Engineer	7,791.14	44.9489	8,180.71	47.1964	8,589.75	49.5563	9,019.25	52.0341	9,470.22	54.6359
Associate Planner	6,564.10	37.8698	6,892.31	39.7634	7,236.94	41.7516	7,598.79	43.8392	7,978.74	46.0312
Building Inspector	5,802.45	33.4757	6,092.58	35.1495	6,397.21	36.9070	6,717.08	38.7524	7,052.94	40.6900
Sr. Building Inspector	6,016.27	34.7093	6,317.09	36.4448	6,632.95	38.2670	6,964.61	40.1804	7,312.85	42.1895
Cable Access Coordinator	6,192.73	35.7273	6,502.38	37.5137	6,827.50	39.3894	7,168.89	41.3590	7,527.34	43.4269
Code Enforcement Officer	5,802.45	33.4757	6,092.58	35.1495	6,397.21	36.9070	6,717.08	38.7524	7,052.94	40.6900
Environmental Analyst	5,802.45	33.4757	6,092.58	35.1495	6,397.21	36.9070	6,717.08	38.7524	7,052.94	40.6900
Information Systems Administrator	6,192.75	35.7274	6,502.39	37.5138	6,827.52	39.3895	7,168.90	41.3591	7,527.36	43.4271
Information Systems Specialist	5,930.95	34.2170	6,227.50	35.9279	6,538.88	37.7243	6,865.83	39.6106	7,209.13	41.5911
Management Analyst	5,833.11	33.6526	6,124.77	35.3352	6,431.02	37.1020	6,752.58	38.9572	7,090.21	40.9051
Public Works Specialist	5,833.12	33.6526	6,124.78	35.3353	6,431.02	37.1021	6,752.58	38.9572	7,090.22	40.9051
Recreation Coordinator	4,207.49	24.2740	4,417.87	25.4877	4,638.77	26.7621	4,870.71	28.1003	5,114.26	29.5053
Rental Inspector	5,802.46	33.4757	6,092.59	35.1496	6,397.23	36.9071	6,717.09	38.7525	7,052.96	40.6901
Project Manager	5,670.30	32.7132	5,953.82	34.3489	6,251.51	36.0664	6,564.10	37.8698	6,892.31	39.7633
Senior Project Manager	6,564.10	37.8698	6,892.32	39.7634	7,236.94	41.7516	7,598.79	43.8392	7,978.74	46.0312
WWTP Operations Supervisor	6,823.85	39.3683	7,165.05	41.3368	7,523.31	43.4037	7,899.48	45.5739	8,294.46	47.8527
WPCP Supervisor	6,382.71	36.8233	6,701.85	38.6645	7,036.95	40.5978	7,388.80	42.6277	7,758.25	44.7591

City of Pinole Salary Ranking

Bargaining Unit	A Monthly	A Hourly	B Monthly	B Hourly	C Monthly	C Hourly	D Monthly	D Hourly	E Monthly	E Hourly
LOCAL ONE @ 07/08/19										
Accounting Technician	4,163.63	24.0209	4,371.81	25.2220	4,590.41	26.4831	4,819.93	27.8073	5,060.94	29.1977
Administrative Assistant	4,612.55	26.6109	4,843.18	27.9415	5,085.35	29.3386	5,339.62	30.8055	5,606.61	32.3458
Cable Access Technician	5,011.23	28.9110	5,261.80	30.3565	5,524.90	31.8744	5,801.15	33.4682	6,091.21	35.1416
Cook		16.8169		17.6577		18.5406		19.4677		
Community Service Officer	4,162.50	24.0144	4,370.63	25.2152	4,589.16	26.4759	4,818.63	27.7998	5,059.56	29.1898
Environmental Assistant	2,983.04	17.209819	2,715.00	18.0703	2,850.00	18.9739	2,993.00	19.9226	3,143.00	20.9187
Permit Technician	4,645.97	26.8037	4,878.28	28.1439	5,122.20	29.5511	5,378.31	31.0287	5,647.23	32.5802
PW Maintenance Worker	4,375.91	25.2456	4,594.71	26.5079	4,824.45	27.8334	5,065.68	29.2251	5,318.97	30.6864
PW Senior Maintenance Worker	4,751.66	27.4134	4,989.25	28.7841	5,238.71	30.2234	5,500.66	31.7345	5,775.69	33.3213
PW Maintenance Supervisor	5,944.28	34.2939	6,241.50	36.0086	6,553.58	37.8091	6,881.26	39.6996	7,225.33	41.6846
Police Property Specialist	4,162.50	24.0144	4,370.63	25.2152	4,589.16	26.4759	4,818.63	27.7998	5,059.56	29.1898
Police Records Specialist	4,163.63	24.0209	4,371.81	25.2220	4,590.41	26.4831	4,819.93	27.8073	5,060.94	29.1977
WWTP Operator	5,329.84	30.7491	5,596.33	32.2865	5,876.16	33.9009	6,169.97	35.5960	6,478.47	37.3758
WWTP Senior Operator	5,884.26	33.9476	6,178.48	35.6451	6,487.41	37.4273	6,811.78	39.2988	7,152.38	41.2637
WWTP Maintenance Mechanic	4,750.27	27.4054	4,987.79	28.7757	5,237.18	30.2145	5,499.05	31.7253	5,774.00	33.3116
WWTP Senior Maint. Mechanic	5,884.26	33.9476	6,178.48	35.6451	6,487.41	37.4273	6,811.78	39.2988	7,152.38	41.2637
WWTP Operator in Training	4,368.46	25.2026	4,586.89	26.4628						

City of Pinole Salary Ranking

Bargaining Unit	A Monthly	A Hourly	B Monthly	B Hourly	C Monthly	C Hourly	D Monthly	D Hourly	E Monthly	E Hourly
<u>TRAINEE - BENEFITTED @ 07/08/19</u>										
<u>PART-TIME</u>										
Police Officer Trainee		29.1898								
Fire Academy Recruit (EMT-1)		26.6105								
Fire Academy Recruit (EMT-P)		30.9904								
<u>Interns @ 01/01/2020</u>										
Intern		13.0000		14.0000		15.0000		16.0000		17.0000
<u>Police @ 01/01/2020</u>										
Crossing Guard		13.0000								
<u>Recreation @ 07/08/19 (unless otherwise noted)</u>										
Cable Equipment Operator I	as of 01/01/20	13.0000		13.6500		14.3325		15.0491		15.8016
Cable Equipment Operator II		15.7749		16.5636		17.3918		18.2614		19.1745
Recreation Leader		13.0529		13.7056		14.3909		15.1104		15.8660
Rental Facility Custodian		13.0851		13.7394		14.4263				
Rental Facility Senior Custodian		15.1476		15.9050		16.7003				
Senior Recreation Leader		15.8552		16.6479		17.4804		18.3544		19.2721
<u>Administration - 05/03/17</u>										
Records Management Administrator		60.0000								
<u>CONTRACT-Part Time</u>										
<u>Public Works @ 07/01/05</u>										
Park Caretaker		20.7000								

City of Pinole Salary Ranking

Bargaining Unit	A Monthly	A Hourly	B Monthly	B Hourly	C Monthly	C Hourly	D Monthly	D Hourly	E Monthly	E Hourly
ELECTED @ 07/01/16 budget										
City Treasurer	3,000 ANNUALLY									
Councilmember	6,750 ANNUALLY as of 01/2017									
MANAGEMENT* @ 07/08/19 (unless otherwise noted)										
Assistant City Manager	17,842.45	102.9372								
City Clerk	9,870.82	56.9470								
City Manager	18,750.00	108.1731	as of 01/06/20							
Development Services Director/ City Engineer	16,432.92	94.8053	as of 03/01/2020							
Finance Director	15,821.71	91.2791	as of 08/05/19							
Fire Chief	15,000.00	86.5385	as of 12/21/2019							
Police Chief	17,030.73	98.2542	as of 08/19/19							
UNREPRESENTED/CONFIDENTIAL* @ 07/08/19 (unless otherwise noted)										
Fire Battalion Chief	13,123.42	54.0800								
Human Resources Specialist	5,443.32	31.4038	5,715.49	32.9740	6,001.27	34.6227	6,301.34	36.3539	6,616.42	38.1716
Planning Manager	11,192.66	64.5731								
Police Lieutenant	12,047.32	69.5038	as of 12/18/2019							
Public Works Manager	9,012.50	51.9952	as of 10/29/2019							
Recreation Manager	5,621.55	32.4320	5,902.63	34.0537	6,197.77	35.7564	6,507.67	37.5442	6,833.06	39.4215
WWTP Manager	11,101.25	64.0457	as of 01/20/2020							
LOCAL 1230 @ 07/08/19										
Firefighter	5,968.54	24.5956	6,266.97	25.8254	6,580.32	27.1167	6,909.35	28.4726	7,254.82	29.8962
Firefighter/Paramedic	6,565.39	27.0552	6,893.67	28.4080	7,238.36	29.8284	7,600.28	31.3198	7,980.30	32.8859
Fire Engineer	6,852.12	28.2368	7,194.74	29.6486	7,554.48	31.1311	7,932.21	32.6877	8,328.83	34.3221
Fire Captain	7,582.42	31.2463	7,961.55	32.8086	8,359.64	34.4491	8,777.63	36.1716	9,216.52	37.9802
PPEA @ 07/08/19										
Community Safety Specialist	4,541.94	26.2035	4,769.04	27.5137	5,007.49	28.8894	5,257.87	30.3339	5,520.77	31.8506
Dispatcher	5,165.27	29.7997	5,423.54	31.2897	5,694.73	32.8542	5,979.47	34.4969	6,278.45	36.2218
Lead Dispatcher	5,529.18	31.8991	5,805.64	33.4941	6,095.93	35.1688	6,400.74	36.9273	6,720.78	38.7737
Police Officer	6,547.27	37.7727	6,874.64	39.6614	7,218.37	41.6445	7,579.30	43.7267	7,958.27	45.9131
Police Sergeant	7,669.31	44.2460	8,052.79	46.4584	8,455.43	48.7813	8,878.21	51.2205	9,322.13	53.7815

City of Pinole Salary Ranking

Bargaining Unit	A Monthly	A Hourly	B Monthly	B Hourly	C Monthly	C Hourly	D Monthly	D Hourly	E Monthly	E Hourly
<u>AFSCME @ 07/08/19</u>										
Accountant	6,564.11	37.8698	6,892.32	39.7634	7,236.94	41.7516	7,598.80	43.8392	7,978.74	46.0312
Accounting Specialist	5,606.61	32.3458	5,886.95	33.9632	6,181.30	35.6614	6,490.38	37.4445	6,814.90	39.3167
Associate Civil Engineer	7,791.14	44.9489	8,180.71	47.1964	8,589.75	49.5563	9,019.25	52.0341	9,470.22	54.6359
Associate Planner	6,564.10	37.8698	6,892.31	39.7634	7,236.94	41.7516	7,598.79	43.8392	7,978.74	46.0312
Building Inspector	5,802.45	33.4757	6,092.58	35.1495	6,397.21	36.9070	6,717.08	38.7524	7,052.94	40.6900
Sr. Building Inspector	6,016.27	34.7093	6,317.09	36.4448	6,632.95	38.2670	6,964.61	40.1804	7,312.85	42.1895
Cable Access Coordinator	6,192.73	35.7273	6,502.38	37.5137	6,827.50	39.3894	7,168.89	41.3590	7,527.34	43.4269
Code Enforcement Officer	5,802.45	33.4757	6,092.58	35.1495	6,397.21	36.9070	6,717.08	38.7524	7,052.94	40.6900
Environmental Analyst	5,802.45	33.4757	6,092.58	35.1495	6,397.21	36.9070	6,717.08	38.7524	7,052.94	40.6900
Information Systems Administrator	6,192.75	35.7274	6,502.39	37.5138	6,827.52	39.3895	7,168.90	41.3591	7,527.36	43.4271
Information Systems Specialist	5,930.95	34.2170	6,227.50	35.9279	6,538.88	37.7243	6,865.83	39.6106	7,209.13	41.5911
Management Analyst	5,833.11	33.6526	6,124.77	35.3352	6,431.02	37.1020	6,752.58	38.9572	7,090.21	40.9051
Public Works Specialist	5,833.12	33.6526	6,124.78	35.3353	6,431.02	37.1021	6,752.58	38.9572	7,090.22	40.9051
Recreation Coordinator	4,207.49	24.2740	4,417.87	25.4877	4,638.77	26.7621	4,870.71	28.1003	5,114.26	29.5053
Rental Inspector	5,802.46	33.4757	6,092.59	35.1496	6,397.23	36.9071	6,717.09	38.7525	7,052.96	40.6901
Project Manager	5,670.30	32.7132	5,953.82	34.3489	6,251.51	36.0664	6,564.10	37.8698	6,892.31	39.7633
Senior Project Manager	6,564.10	37.8698	6,892.32	39.7634	7,236.94	41.7516	7,598.79	43.8392	7,978.74	46.0312
WWTP Operations Supervisor	6,823.85	39.3683	7,165.05	41.3368	7,523.31	43.4037	7,899.48	45.5739	8,294.46	47.8527
WPCP Supervisor	6,382.71	36.8233	6,701.85	38.6645	7,036.95	40.5978	7,388.80	42.6277	7,758.25	44.7591

City of Pinole Salary Ranking

Bargaining Unit	A Monthly	A Hourly	B Monthly	B Hourly	C Monthly	C Hourly	D Monthly	D Hourly	E Monthly	E Hourly
LOCAL ONE @ 07/08/19										
Accounting Technician	4,163.63	24.0209	4,371.81	25.2220	4,590.41	26.4831	4,819.93	27.8073	5,060.94	29.1977
Administrative Assistant	4,612.55	26.6109	4,843.18	27.9415	5,085.35	29.3386	5,339.62	30.8055	5,606.61	32.3458
Cable Access Technician	5,011.23	28.9110	5,261.80	30.3565	5,524.90	31.8744	5,801.15	33.4682	6,091.21	35.1416
Cook		16.8169		17.6577		18.5406		19.4677		
Community Service Officer	4,162.50	24.0144	4,370.63	25.2152	4,589.16	26.4759	4,818.63	27.7998	5,059.56	29.1898
Environmental Assistant	2,983.04	17.209819	2,715.00	18.0703	2,850.00	18.9739	2,993.00	19.9226	3,143.00	20.9187
Permit Technician	4,645.97	26.8037	4,878.28	28.1439	5,122.20	29.5511	5,378.31	31.0287	5,647.23	32.5802
PW Maintenance Worker	4,375.91	25.2456	4,594.71	26.5079	4,824.45	27.8334	5,065.68	29.2251	5,318.97	30.6864
PW Senior Maintenance Worker	4,751.66	27.4134	4,989.25	28.7841	5,238.71	30.2234	5,500.66	31.7345	5,775.69	33.3213
PW Maintenance Supervisor	5,944.28	34.2939	6,241.50	36.0086	6,553.58	37.8091	6,881.26	39.6996	7,225.33	41.6846
Police Property Specialist	4,162.50	24.0144	4,370.63	25.2152	4,589.16	26.4759	4,818.63	27.7998	5,059.56	29.1898
Police Records Specialist	4,163.63	24.0209	4,371.81	25.2220	4,590.41	26.4831	4,819.93	27.8073	5,060.94	29.1977
WWTP Operator	5,329.84	30.7491	5,596.33	32.2865	5,876.16	33.9009	6,169.97	35.5960	6,478.47	37.3758
WWTP Senior Operator	5,884.26	33.9476	6,178.48	35.6451	6,487.41	37.4273	6,811.78	39.2988	7,152.38	41.2637
WWTP Maintenance Mechanic	4,750.27	27.4054	4,987.79	28.7757	5,237.18	30.2145	5,499.05	31.7253	5,774.00	33.3116
WWTP Senior Maint. Mechanic	5,884.26	33.9476	6,178.48	35.6451	6,487.41	37.4273	6,811.78	39.2988	7,152.38	41.2637
WWTP Operator in Training	4,368.46	25.2026	4,586.89	26.4628						

City of Pinole Salary Ranking

Bargaining Unit	A Monthly	A Hourly	B Monthly	B Hourly	C Monthly	C Hourly	D Monthly	D Hourly	E Monthly	E Hourly
<u>TRAINEE - BENEFITTED @ 07/08/19</u>										
<u>PART-TIME</u>										
Police Officer Trainee		29.1898								
Fire Academy Recruit (EMT-1)		26.6105								
Fire Academy Recruit (EMT-P)		30.9904								
<u>Interns @ 01/01/2020</u>										
Intern		13.0000		14.0000		15.0000		16.0000		17.0000
<u>Police @ 01/01/2020</u>										
Crossing Guard		13.0000								
<u>Recreation @ 07/08/19 (unless otherwise noted)</u>										
Cable Equipment Operator I	as of 01/01/20	13.0000		13.6500		14.3325		15.0491		15.8016
Cable Equipment Operator II		15.7749		16.5636		17.3918		18.2614		19.1745
Recreation Leader		13.0529		13.7056		14.3909		15.1104		15.8660
Rental Facility Custodian		13.0851		13.7394		14.4263				
Rental Facility Senior Custodian		15.1476		15.9050		16.7003				
Senior Recreation Leader		15.8552		16.6479		17.4804		18.3544		19.2721
<u>Administration - 05/03/17</u>										
Records Management Administrator		60.0000								
<u>CONTRACT-Part Time</u>										
<u>Public Works @ 07/01/05</u>										
Park Caretaker		20.7000								



CITY COUNCIL REPORT

7D

DATE: APRIL 7, 2020
TO: MAYOR AND COUNCIL MEMBERS
FROM: ANDREA MILLER, FINANCE DIRECTOR
SUBJECT: REVISED FIVE-YEAR FORECAST

RECOMMENDATION

City staff recommends that the City Council accept the revised Five-Year Forecast.

BACKGROUND

Since fiscal year (FY) 2014-15, the City has presented a Five-Year Forecast as part of the annual budget. The City most recently presented a forecast as part of the FY 2019-20 budget, which the City Council adopted in June 2019.

Subsequent to that time, several of the assumptions upon which the forecast was based, including employee retirement benefit costs, have become outdated. As such, City staff has prepared a revised forecast that reflects more current information and updated assumptions. (Note that staff presented a draft of the revised forecast during discussion of the charter city item at the February 25, 2020 City Council meeting).

This revised forecast was prepared based on information available through December 2019, prior to the onset of COVID-19. Staff will provide information on COVID-19's impact to the current year budget in the third-quarter financial report, tentatively scheduled to be presented on May 19, 2020, and its impact on future year budgets in the forthcoming proposed FY 2020-21 budget.

REVIEW AND ANALYSIS

The Five-Year Forecast contained in the FY 2019-20 budget projected the need to use significant General Fund and Measure S (2006 and 2014) fund balance for operational purposes in future years. Staff advised Council that further analysis would be conducted and that a revised forecast would be provided.

The revised Five-Year Forecast contains the following updates to format and content:

- A summary of General Fund and Measure S 2006 and 2014 funds that excludes emergency dispatch activities;
- Columns that show adopted FY 2019-20 versus revised FY 2019-20 budget;
- Revised CalPERS rates based on figures provided by CalPERS;

- CalPERS rates in FY 2020-21 through 2023-24 based on 75% classic and 25% PEPRA for miscellaneous employees, and 50% classic and 50% PEPRA for safety employees;
- Additional employee CalPERS cost sharing above the 8% standard amount in FY 2020-2022 for miscellaneous, and above the 11% standard amount for safety in FY 2020-2023;
- All other benefits increased at 4% each year; and
- FY 2018-19 reflects actuals rather than budget.

The General Fund balance as of July 1, 2018 has been updated to reflect \$1.5 million from the PALC loan repayment that was received in FY 2018-19 and inadvertently recorded in the Housing Fund. These funds have been moved from the Housing Fund to the General Fund and will be reflected in the financial statements for fiscal year ending June 30, 2020 with a prior period adjustment.

FISCAL IMPACT

The revised Five-Year Forecast shows generally balanced budgets, with anticipated revenues expected to equal or exceed recommended expenditures, except for a net use of fund balance of approximately \$50,000 projected in FY 2020-21 and FY 2023-24.

ATTACHMENTS

A – Revised Five-Year Forecast

**CITY OF PINOLE
FIVE-YEAR FORECAST**

GENERAL FUND SUMMARY							
INCLUDES MEASURE S 2006 & 2014, EXCLUDES DISPATCH	2018-19 Actual	2019-20 Adopted	2019-20 Revised	2020-21 Forecast	2021-22 Forecast	2022-23 Forecast	2023-24 Forecast
REVENUE							
PROPERTY TAX	3,837,167	4,033,892	4,033,892	4,114,570	4,196,861	4,280,798	4,366,414
SALES TAX	3,994,720	3,629,286	3,629,286	3,701,872	3,775,909	3,851,427	3,928,456
MEAS S 2006 & 2014 LOCAL SALES TAX	4,346,662	3,971,600	4,019,100	4,050,032	4,130,033	4,211,633	4,294,866
UTILITY USERS TAX	1,812,844	1,898,000	1,898,000	1,916,980	1,936,150	1,955,511	1,975,066
FRANCHISE TAX	735,311	744,000	744,000	751,440	758,954	766,544	774,209
OTHER TAXES	884,757	858,900	858,900	876,078	893,600	911,472	929,701
OTHER REVENUE	2,685,897	2,420,360	2,447,066	2,468,767	2,518,143	2,568,505	2,619,876
Total Revenue	18,297,359	17,556,038	17,630,244	17,879,739	18,209,649	18,545,891	18,888,589
TRANSFERS IN	6,290,688						
PENSION TRANSFER IN [6]		900,938	900,938	1,465,765	1,866,242	2,258,567	2,527,151
Total Sources	24,588,047	18,456,976	18,531,182	19,345,504	20,075,891	20,804,458	21,415,739
EXPENDITURES							
SALARIES	8,593,887	9,138,860	9,130,226	9,413,026	9,695,417	9,986,279	10,285,867
BENEFITS - PERS RETIRE	1,792,051	2,695,381	2,685,381	3,257,816	3,658,292	4,050,617	4,319,202
BENEFITS - OTHER	3,079,527	3,092,049	3,083,939	3,215,731	3,344,360	3,478,135	3,617,260
OTHER OPERATING EXPENSES	2,461,335	3,797,889	4,311,935	2,551,572	2,642,914	2,681,578	2,770,631
DEBT SERVICE	590,433	605,433	655,215	555,000	575,000	595,000	610,000
CAPITAL PROJECTS	211,292	882,618	1,642,799	517,000	315,000	150,000	150,000
TRANSFERS OUT	21,732,833	1,328,948	1,335,137	1,249,000	1,250,500	1,251,000	1,251,500
LESS DISPATCH EXPENSES	924,755	1,197,373	1,197,373	1,356,944	1,422,209	1,488,414	1,550,163
Total Expenditures	37,536,603	20,343,805	21,647,259	19,402,201	20,059,274	20,704,195	21,454,297
Surplus/Deficit	-12,948,556	-1,886,829	-3,116,077	-56,697	16,617	100,263	-38,557
Fund Balance, July 1	26,863,425	13,914,869	13,914,869	10,798,792	10,742,095	10,758,711	10,858,975
Fund Balance, June 30	13,914,869	12,028,040	10,798,792	10,742,095	10,758,711	10,858,975	10,820,417
Pension Fund Balance, June 30	17,159,258	16,258,320	16,258,320	14,792,555	12,926,314	10,667,747	8,140,596
General Reserve Balance, June 30 [7]	7,137,963	7,352,102	7,352,102	7,572,665	7,799,845	8,033,841	8,274,856

**CITY OF PINOLE
FIVE-YEAR FORECAST**

General Fund - 100	2018-19 Actual	2019-20 Adopted	2019-20 Revised	2020-21 Projected	2021-22 Projected	2022-23 Projected	2023-24 Projected
REVENUE:							
PROPERTY TAX	3,837,167	4,033,892	4,033,892	4,114,570	4,196,861	4,280,798	4,366,414
SALES TAX	3,994,720	3,629,286	3,629,286	3,701,872	3,775,909	3,851,427	3,928,456
UTILITY USERS TAX	1,812,844	1,898,000	1,898,000	1,916,980	1,936,150	1,955,511	1,975,066
FRANCHISE TAX	735,311	744,000	744,000	751,440	758,954	766,544	774,209
OTHER TAXES	884,757	858,900	858,900	876,078	893,600	911,472	929,701
OTHER REVENUE	3,610,652	3,617,733	3,644,439	3,825,711	3,940,351	4,056,920	4,170,039
Total Revenue	14,875,452	14,781,811	14,808,517	15,186,651	15,501,825	15,822,672	16,143,886
TRANSFERS IN	6,290,688						
PENSION TRANSFER IN [6]		708,615	708,615	971,486	1,282,841	1,586,525	1,782,965
Total Sources	21,166,140	15,490,426	15,517,132	16,158,137	16,784,666	17,409,198	17,926,851
EXPENDITURES:							
SALARIES	7,140,412	7,264,202	7,285,322	7,482,128	7,706,592	7,937,790	8,175,923
BENEFITS & INSURANCE	4,378,221	4,977,374	4,959,264	5,390,423	5,816,222	6,238,928	6,559,150
OTHER OPERATING EXPENSES	1,746,213	3,074,570	3,120,091	2,132,657	2,192,372	2,253,758	2,316,863
DEBT SERVICE	520,000	535,000	584,782	555,000	575,000	595,000	610,000
TRANSFERS OUT	21,225,833	636,448	642,637	500,000	500,000	500,000	500,000
Total Expenditures	35,010,680	16,487,594	16,592,096	16,060,209	16,790,185	17,525,476	18,161,937
Net Results	-13,844,540	-997,168	-1,074,964	97,928	-5,519	-116,278	-235,086
Fund Balance, July 1	21,041,322	7,196,782	7,196,782	6,121,819	6,219,747	6,214,228	6,097,950
Fund Balance, June 30	7,196,782	6,199,615	6,121,819	6,219,747	6,214,228	6,097,950	5,862,864

Measure S -2006 Fund - 105	2018-19 Actual	2019-20 Adopted	2019-20 Revised	2020-21 Projected	2021-22 Projected	2022-23 Projected	2023-24 Projected
REVENUE:							
SALES TAX	2,146,708	1,960,800	1,960,800	2,000,016	2,040,016	2,080,817	2,122,433
OTHER REVENUE	24,151	20,000	32,500	20,000	20,000	20,000	20,000
Total Revenue	2,170,860	1,980,800	1,993,300	2,020,016	2,060,016	2,100,817	2,142,433
PENSION TRANSFER IN [6]		184,117	184,117	302,153	363,213	423,969	473,581
Total Sources	2,170,860	2,164,917	2,177,417	2,322,169	2,423,229	2,524,786	2,616,014
EXPENDITURES:							
SALARIES	1,248,787	1,476,268	1,446,514	1,520,556	1,566,173	1,613,158	1,661,553
BENEFITS & INSURANCE	446,992	729,242	729,242	820,303	893,477	966,831	1,029,544
OTHER OPERATING EXPENSES	406,349	27,274	228,749	28,038	28,823	29,630	30,459
DEBT SERVICE	70,433	70,433	70,433	-	-	-	-
Total Expenses	2,172,561	2,303,217	2,474,938	2,368,897	2,488,472	2,609,619	2,721,556
Net Results	-1,702	-138,300	-297,521	-46,729	-65,243	-84,833	-105,543
Fund Balance, July 1	2,820,249	2,818,547	2,818,547	2,521,026	2,474,297	2,409,054	2,324,221
Fund Balance, June 30	2,818,547	2,680,247	2,521,026	2,474,297	2,409,054	2,324,221	2,218,678

**CITY OF PINOLE
FIVE-YEAR FORECAST**

MEASURE S-2014 - 106	2018-19 Actual	2019-20 Adopted	2019-20 Revised	2020-21 Projected	2021-22 Projected	2022-23 Projected	2023-24 Projected
REVENUE:							
SALES TAX	2,139,620	1,960,800	1,960,800	2,000,016	2,040,016	2,080,817	2,122,433
OTHER REVENUE	36,183	30,000	65,000	30,000	30,000	30,000	30,000
Total Revenue	2,175,803	1,990,800	2,025,800	2,030,016	2,070,016	2,110,817	2,152,433
PENSION TRANSFER IN [6]		8,206	8,206	192,126	220,188	248,072	270,605
Total Sources	2,175,803	1,999,006	2,034,006	2,222,142	2,290,204	2,358,889	2,423,038
EXPENDITURES:							
SALARIES	204,687	398,390	398,390	410,342	422,652	435,332	448,391
BENEFITS & INSURANCE	46,364	80,814	80,814	262,820	292,954	322,993	347,767
OTHER OPERATING EXPENSES	308,774	696,045	963,095	390,877	421,719	398,190	423,308
CAPITAL PROJECTS	211,292	882,618	1,642,799	517,000	315,000	150,000	150,000
TRANSFERS OUT	507,000	692,500	692,500	749,000	750,500	751,000	751,500
Total Expenses	1,278,117	2,750,367	3,777,598	2,330,039	2,202,825	2,057,515	2,120,967
Net Results	897,686	-751,361	-1,743,592	-107,897	87,379	301,374	302,071
Fund Balance, July 1	3,001,854	3,899,540	3,899,540	2,155,947	2,048,050	2,135,430	2,436,804
Fund Balance, June 30	3,899,540	3,148,179	2,155,947	2,048,050	2,135,430	2,436,804	2,738,875

ASSUMPTIONS:

[1] 3% Salary increases included each year

[2] 2.8% operating expenses applied based on four year average.

[3] PERS rate increases applied based on 75% classic and 25% PEPRA for miscellaneous; and 50% classic and 50% PEPRA for safety in all years.

[4] PERS rate increases are reflected at 8% cap on misc. and 11% cap on safety employee share towards employer costs. Additional employee share in 2020-2023 for safety and 2020-2022 for miscellaneous.

[5] All other benefits increased 4% each year.

[6] Transfers In beginning in FY2019-20 is from the Section 115 Pension Fund to offset PERS increases.

[7] General Reserve balance includes an estimated 3% annual earnings.



CITY COUNCIL REPORT

7E

DATE: APRIL 7, 2020
TO: MAYOR AND COUNCILMEMBERS
FROM: HECTOR DE LA ROSA, ASSISTANT CITY MANAGER
SUBJECT: HOUSING SUCCESSOR ANNUAL REPORT FOR FISCAL YEAR 2018-19

RECOMMENDATION

Staff recommends that the City Council receive the Housing Successor Agency Annual Report for Fiscal Year 2018-19 and file it with the California Department of Housing and Community Development (“HCD”).

BACKGROUND

The City of Pinole is the housing successor (the “Housing Successor”) to the former Redevelopment Agency of the City of Pinole (the “Agency”), which was dissolved on February 1, 2012. State law requires that the City prepare an annual report on the housing successor finances and activities as set forth in Health and Safety Code Section 34176.1.

The annual report is required to contain: (1) a summary of housing successor duties; (2) the balance of the Low and Moderate Income Housing Asset Fund (“Housing Asset Fund”); (3) an inventory of properties held in the Housing Asset Fund; and (4) reports on the City’s performance thus far in meeting requirements of Health and Safety Code Section 34176.1.

The report is due to HCD by April 1st each year and must be posted on the City’s website. The report for Fiscal Year 2018-19 is being presented to the City Council to receive and file with HCD.

REVIEW AND ANALYSIS

The City is meeting all requirements imposed by Health and Safety Code Section 34176.1. The City’s progress on major requirements is summarized below.

Housing Asset Fund Activity

As of June 30, 2019, the Housing Asset Fund had a balance of approximately \$7.9 million (\$2.38 million of which is cash). As set forth in the report, due to an accounting error, \$1.5 million was incorrectly deposited into the Housing Asset Fund. The City will make a correcting entry to its FY 2019-20 accounting records to reverse the \$1.5 million deposit. Revenue sources include \$156,645 in loan repayments from first-time homebuyer and residential rehabilitation loans issued by the former Agency and \$5,795 from miscellaneous sources.

There were \$168,910 in Housing Asset Fund expenditures in FY 2018-19 for administrative items, such as legal and professional services, building maintenance and utilities, housing compliance monitoring, and staff costs for time related to Housing Successor administration.

Real Property Assets and Loans Receivables

As of June 30, 2019, the City owned four housing successor properties with a value of \$1.2 million:

- One property (811 San Pablo Avenue) was under negotiation to be developed with an 18-unit affordable housing project. The negotiations were unsuccessful due to the developer's inability to obtain project funding. The city re-issued a Request for Proposals to develop the site in January 2020. Proposals will be presented to City Council around June 2020.
- One property (Collins House at 612 Tennent Avenue) is being marketed for sale. The City has not received any viable offers to date and will continue working with a real estate broker to market the property.
- Two properties (Grove Vacant Land and Faria House Vacant Land) are restricted and cannot be developed.

The Housing Asset Fund has approximately \$4.3 million in loans receivable. The most significant is a loan, in the amount of \$4,291,575, that was provided from the Agency's affordable housing fund to the Redevelopment Agency general fund, then subsequently provided to the State to pay amounts due to the Supplemental Educational Revenue Augmentation Fund ("SERAF"). Staff expects that the Housing Asset Fund will begin receiving repayment of this loan through the Recognized Obligation Payment Schedule in one to two years, when enough Redevelopment Property Tax Trust Funds are available, following payment of the 2015B Taxable Bonds.

Additionally, the City has approximately \$383,400 in outstanding First-Time Homebuyer Loans and Housing Rehabilitation Loans. The First-Time Homebuyer and Housing Rehabilitation Loans have different maturity dates ranging from 2022 through 2099. A total of \$267,800 are deferred loans.

Expenditure Proportionality Requirements

Expenditures from the Housing Asset Fund must meet specific proportionality requirements by income level and age:

- Administrative and monitoring expenses have an annual cap, which was \$275,443 in Fiscal Year 2018-19. Pinole spent \$168,910 on administration and monitoring in FY 2018-19 which is well below the limit. The annual administrative limit is calculated based on 5% of the Housing Successor's real property and loans receivable portfolio (\$5,508,870 in FY 2018-19); the limit changes each year based on the portfolio value.
- Up to \$250,000 may be spent annually on homeless prevention and rapid rehousing solutions for homelessness. No Housing Asset Funds have been spent on this category to date in order to prioritize funding for affordable housing development at 811 San Pablo Avenue. Pinole had a low homeless population according to recent Point-in-Time counts, with 0 counted in 2018 and 3 in 2019.
- If Housing Asset Funds are spent on housing development projects or programs, specific income levels must be assisted within a five-year compliance period (see page 1 of report for more details). FY 2018-19 marks the end of the first five-year compliance period of January 1, 2014 through June 30, 2019. Pinole did not spend any Housing Asset Funds on housing development projects or programs within this timeframe. Therefore, five-year compliance income targets do not apply. Staff will ensure income targets are met in the next five-year compliance period of July 1, 2019 through June 30, 2024.
- No more than 50% of rental housing units assisted by the City or the former Agency in the prior 10 years may be restricted to seniors. The City assisted 70 units in the prior 10 years. All 70 units are at a single property restricted to seniors that was assisted in FY 2011-12. These are the only rental units that have been assisted with Housing Asset Funds in the last ten years, therefore the City may not begin using Housing Asset Funds to assist senior rental units until FY 2021-22.

The City is meeting all Housing Asset Fund requirements and will continue to ensure compliance with future expenditures, particularly with the future development of 811 San Pablo Avenue.

Excess Surplus

Housing successors are subject to the same excess surplus requirement as former redevelopment agencies. Excess surplus is a cash balance that is equal to the greater of \$1 million or the sum of all cash deposits to the Housing Asset Fund in the

prior four years. Housing successors must spend or encumber any excess surplus within three fiscal years or transfer its excess surplus to HCD to spend on statewide housing programs. The intent of the law is to encourage housing successors to spend available affordable housing funds on a timely basis.

In FY 2018-19, the Housing Successor did not have excess surplus. However, staff anticipates a potential excess surplus of approximately \$500,000 in FY 2019-20 if the Housing Successor does not encumber more Housing Asset Funds before the end of the fiscal year. The City intends to encumber Housing Asset Funds within the next year to assist affordable housing development at 811 San Pablo Avenue.

FISCAL IMPACT

There are no implications of receiving and filing this annual report on the City's activities as the housing successor to the former Redevelopment Agency of the City of Pinole.

ATTACHMENTS

- A Pinole Housing Successor Annual Report for Fiscal Year 2018-19

HOUSING SUCCESSOR ANNUAL REPORT
Pinole Housing Successor

Fiscal Year 2018-19

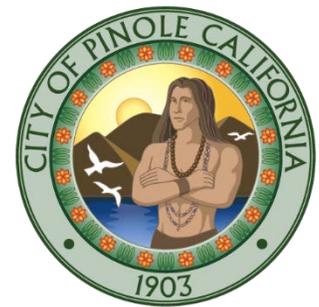


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INTRODUCTION

The City of Pinole (“City”) is the housing successor (the “Housing Successor”) to the former Redevelopment Agency of the City of Pinole (the “Agency”). All California redevelopment agencies were dissolved effective February 1, 2012. With dissolution, the former Agency’s affordable housing rights, powers, assets, liabilities, duties, and obligations, excluding any amounts in the Agency’s Low- and Moderate-Income Housing Fund, were transferred to the City. This Housing Successor Annual Report (“Annual Report”) contains information on Fiscal Year (“FY”) 2018-19 finances and activities as required by Health and Safety Code (“HSC”) Section 34176.1(f). FY 2018-19 marks the end of the first five-year compliance period for income proportionality. This Annual Report details how the Housing Successor complies with all requirements for expenditures by income level from January 1, 2014 (when SB 341 became effective) through June 30, 2019.

The Annual Report is due to the California Department of Housing and Community Development (“HCD”) by April 1 annually, and must be accompanied by an independent financial audit. The City’s audited financial statements are posted on the City website at https://www.ci.pinoles.ca.us/city_government/finance/comprehensive_annual_financial_report.

HOUSING SUCCESSOR REQUIREMENTS

Senate Bill (“SB”) 341¹ and subsequent legislation enacted several requirements for housing successors. Housing successors must comply with three major requirements pursuant to HSC Section 34176.1:

1. Expenditures and housing production are subject to income and age targets.
2. Housing successors may not accumulate an “excess surplus,” or a high balance based on certain thresholds.

¹ 2013-14 legislative session

3. Properties must be developed with affordable housing or sold within five to ten years of being approved for transfer from the former redevelopment agency to the housing successor.

The requirements are designed to ensure that housing successors are actively utilizing former Agency housing assets to produce affordable housing in a timely manner. Appendix 1 provides a detailed summary of the reporting requirements that are addressed in this Annual Report.

ASSETS TRANSFERRED TO HOUSING SUCCESSOR

Upon the statewide dissolution of redevelopment in 2012, all rights, powers, committed assets, liabilities, duties, and obligations associated with the housing activities of the Agency were transferred to the Housing Successor. The Housing Successor prepared a Housing Asset Transfer Form (“HAT”) that provided an inventory of all housing assets transferred from the Agency to the Housing Successor. In Pinole this included:

1. Real properties;
2. Personal property;
3. Low- and Moderate-Income Housing Fund encumbrances;
4. Loans/Grants Receivable;
5. Rents/Operations; and
6. Deferrals.

All items on the HAT were approved by the California Department of Finance (“DOF”) on February 15, 2013. A copy of the HAT is provided as Appendix 2.

HOUSING ASSET FUND ACTIVITY

Former Agency assets, and the revenues generated by those assets, are maintained in a Low- and Moderate-Income Housing Asset Fund (“Housing Asset Fund”).² The expenditure of Housing Asset Funds are limited as follows:

- **Administrative costs** are limited to the greater of \$200,000 per year adjusted for inflation, or 5% of the statutory value of real property owned by the Housing Successor plus the value of loans and grants receivable (the “Portfolio”). According to HCD, the FY 2018-19 standard administrative cost allowance adjusted for inflation is \$215,500. Five percent of the Housing Successor portfolio was \$275,443 (5% of \$5,508,870). The FY 2018-19 administrative cost limit for the Housing Successor was the larger of the two numbers, or \$275,433.
- **Homeless prevention and rapid rehousing services** of up to \$250,000 per year if the former Agency did not have any outstanding housing inclusionary or replacement housing production requirements. The former Agency had more inclusionary units than required upon the dissolution of redevelopment. Therefore, the City as Housing Successor is permitted to make expenditures in this category.
- **Affordable housing development** assisting households up to 80 percent of the Area Median Income (“AMI”), subject to specific income and age targets.

Five-Year Income Proportionality: If any Housing Asset Funds are spent on affordable housing development, it triggers a requirement to spend at least 30 percent of such expenses assisting extremely low income households (30% AMI) and no more than 20 percent on low income households (between 60-80% AMI) per five-year compliance period. The first five-year compliance period was January 1, 2014 through June 30, 2019.

² The Housing Asset Fund replaced the former Agency’s Low- and Moderate-Income Housing Fund.

Note that housing successors must report expenditures by category each year, but compliance with income proportionality limits is measured every five years. For example, a housing successor could spend all its funds in a single year on households earning between 60-80% AMI, as long as it was 20 percent or less of the total expenditures during the five-year compliance period.

Ten-Year Age Proportionality: If more than 50% of the total aggregate number of rental units produced by the City, Housing Successor, or former Agency during the past 10 years are restricted to seniors, the Housing Successor may not spend more Housing Asset Funds on senior rental housing.

Appendix 3 describes Housing Asset Fund expenditure limit requirements in more detail, including the types of costs eligible in each category.

EXPENDITURE LIMIT COMPLIANCE

The Housing Successor complied with all Housing Asset Fund spending restrictions in FY 2018-19, including five-year compliance period income targeting requirements:

- Administrative costs of \$168,910 did not exceed the \$275,443 maximum expenditure allowed for FY 2018-19. Administrative expenses included legal and professional services, building maintenance and utilities, housing compliance monitoring, and staff costs for time related to Housing Successor administration.
- No homeless prevention or rapid rehousing expenses were made in FY 2018-19.
- No affordable housing development-related expenditures were made in the first five-year compliance period of January 1, 2014 through June 30, 2019, so five-year compliance period income targets do not apply.

The Housing Successor will ensure it continues to meet all expenditure limit requirements going forward, including through the next five-year compliance period of July 1, 2019 through June 30, 2024.

Failure to comply with the extremely low-income requirement in any five-year compliance period will result in the Housing Successor having to ensure that 50 percent of remaining funds be spent on extremely low-income rental units until it is in compliance. Exceeding the expenditure limit for low-income

households earning between 60-80% AMI in any five-year reporting period will result in the Housing Successor not being able to expend any funds on these income categories until in compliance.

SENIOR HOUSING LIMIT COMPLIANCE

HSC 34176.1(b) requires that if more than 50% of deed-restricted rental housing assisted by the Housing Successor, the former Agency, or the City in the prior 10 years are restricted to seniors, Housing Asset Funds may not be used to assist senior units. In the prior ten years, the Housing Successor, former Agency, and City assisted 70 deed-restricted rental units, all located in the 800 John Street development. All 70 units are restricted to seniors. The former Redevelopment Agency assisted the project in FY 2011-12. Since these are the only rental housing units assisted within the last 10 years, the Housing Successor may not assist any more deed-restricted senior units until ten years have passed, or FY 2021-22. The Housing Successor will ensure that it complies with the 50% limit on senior units in future years.

Table 1
Deed-Restricted Senior Rental Units Assisted Prior Ten Years

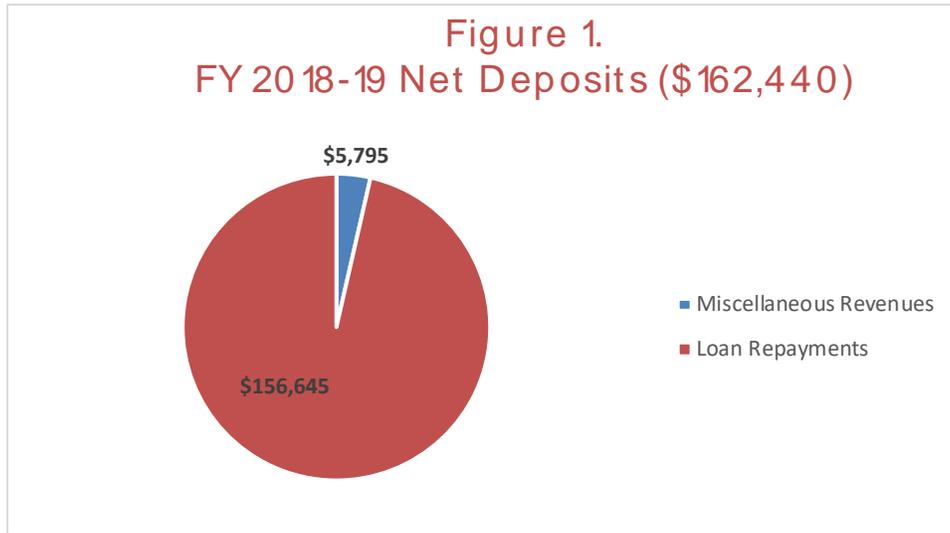
Property	Date Assisted	Senior Units	%	Non-Senior Units	%	Total Units
800 John Street	9/30/2011	70	100%	0	0%	70
Total		70		0		70

Total Deed-Restricted Senior Units: 100%

Source: City of Pinole

DEPOSITS AND FUND BALANCE

The Housing Successor deposited \$1,662,440 into the Housing Asset Fund during FY 2018-19. Due to an accounting error, \$1.5 million was deposited into the Housing Asset Fund from a loan repayment from the Pinole Assisted Living Community (“PALC”) that should have been deposited into the General Fund. The City will make a correcting entry to its FY 2019-20 accounting records to reverse the \$1.5 million deposit. After netting out the \$1.5 million deposit pending reversal, total revenues were \$162,440. Revenue sources include loan repayments (\$156,645) from first-time homebuyer and residential rehabilitation loans issued by the former Redevelopment Agency and miscellaneous sources (\$5,795).



After reversing the incorrect deposit as set forth above, the Housing Asset Fund balance as of June 30, 2019 was \$7,787,270 as summarized in Table 2. Of this amount, the available cash balance was \$3,777,761. As previously mentioned, the \$1.5 million PALC loan repayment deposit will be reversed in FY 2019-20, which will reduce the cash balance to \$2,277,761 and the total fund balance to \$7,787,270.

Table 2
Housing Asset Fund Ending Balance FY 2018-19

Balance Type	Gross Balance	Net of Reversed Deposit
Cash	3,777,761	2,277,761
Miscellaneous Receivable	640	640
Notes Receivable	3,726,241	3,726,241
Allowance for Uncollectable Notes	(3,740,960)	(3,740,960)
Loans Receivable	388,569	388,569
Allowance for Uncollectable Loans	(378,625)	(378,625)
Land Held for Resale	1,222,070	1,222,070
Due from RDA Successor Agency	4,291,575	4,291,575
Ending Balance¹	\$ 9,287,270	\$ 7,787,270

¹ In FY 2018-19, \$1.5 million was deposited into the Housing Asset Fund in error from a loan repayment due to the General Fund. The deposit will be reversed in FY 2019-20.

EXCESS SURPLUS

The Housing Asset Fund may not accumulate an “excess surplus,” or an unencumbered cash balance that exceeds the greater of \$1 million, or the sum of deposits in the prior four fiscal years. This requirement ensures that housing successors are actively spending available Housing Asset Funds on affordable housing in a timely manner. In FY 2018-19, the Housing Successor did not have an excess surplus, as shown in Table 3.

Table 3 Excess Surplus Calculation						
Fiscal Year	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Deposits ¹	\$ 511,803	\$ 997,042	\$ 243,527	\$ 236,396	\$ 1,098,878	\$ 162,440
FY Beginning Cash Balance					\$ 1,373,042	\$ 2,239,570
Less: Encumbered Funds					\$ -	\$ -
Unencumbered Amount					\$ 1,373,042	\$ 2,239,570
Step 1						
\$1 Million, or Last 4 Deposits					\$ 1,000,000	\$ 1,000,000
					\$ 1,988,768	\$ 2,575,843
Result: Larger Number					\$ 1,988,768	\$ 2,575,843
Step 2						
Unencumbered Cash Balance					\$ 1,373,042	\$ 2,239,570
Larger Number From Step 1					\$ 1,988,768	\$ 2,575,843
Excess Surplus					\$ -	\$ -

¹ In FY 2018-19, \$1.5 million was deposited into the Housing Asset Fund in error from a loan repayment due to the General Fund. The deposit will be reversed in FY 2019-20. The FY 2018-19 deposits are net of the \$1.5 million deposit pending reversal.

The FY 2017-18 excess surplus calculation methodology has been updated to calculate excess surplus based on the cash balance at the beginning of the fiscal year. In last years report, the ending cash balance was used to calculate the excess surplus. Utilizing the beginning balance to calculate the excess surplus matches the methodology applied by HCD prior to redevelopment dissolution. Initially, the FY 2017-18 Annual Report reported an excess surplus of \$250,802 as of June 30,2018, however, based on the updated methodology, there is no excess surplus for FY 2017-18 as shown in Table 3. Excess surplus for FY 2018-19 was calculated applying this same methodology. There is no excess surplus balance for FY 2018-19.

If the City incurs an excess surplus balance in the future, the City must expend or encumber the excess surplus amount within three fiscal years. If the City fails to comply, the City must transfer the excess surplus amount to HCD within ninety days of the third fiscal year. Although Pinole has not incurred an excess surplus through FY 2018-19, the Housing Successor is projected to have an excess surplus of approximately \$500,000 in FY 2019-20 if it does not encumber Housing Asset Funds before the end of the fiscal year. The City plans on encumbering funds by June 30, 2019 to develop affordable housing at 811 San Pablo Avenue in order to ensure that the Housing Successor does not have an excess surplus balance at the end of FY 2019-20. The Housing Successor will continue monitoring its deposits and fund balance to avoid an excess surplus issue.

TRANSFERS TO OTHER HOUSING SUCCESSORS

There were no transfers to another housing successor entity for a joint project pursuant to HSC Section 34176.1.

HOUSING SUCCESSOR PORTFOLIO

The Housing Successor Portfolio includes four properties and several loans receivable transferred from the former Agency. The Portfolio had a value of \$5,508,870 in FY 2018-19, as detailed in Table 4.

Table 4
Portfolio Value of Real Properties and Loans Receivable

Asset	Amount
<i>Real Properties</i>	
Grove Land (Samuel Street)	62
Faria House Land (2100 San Pablo Ave)	355,000
Collins Housing (612 Tennent Ave)	625,000
Vacant Land (811 San Pablo Ave)	242,008
<i>Subtotal</i>	<i>\$1,222,070</i>
<i>Loans Receivable</i>	
Bridge Housing Note	983,763
Alvarez Court Note	1,693,937
East Bluff Note	1,048,541
First-Time Homebuyer Loans	324,771
Housing Rehab Loans	63,798
SERAF Loan	4,291,575
Allowance for uncollectable notes	(4,119,585)
<i>Subtotal</i>	<i>\$4,286,800</i>
Total Portfolio Value	\$5,508,870

Source: City of Pinole

PROPERTY DESCRIPTIONS AND DISPOSITION STATUS

The Agency transferred five properties to the Housing Successor. One of the properties was sold in FY 2017-18. HSC Sections 33334.16 and 34176.1(e) require the City to initiate activities to develop affordable housing on developable properties within five years from the date DOF approved the transfer of the properties as housing assets from the former Agency to the City, or February 15, 2018. The City extended the deadline to February 15, 2023, by action of the City Council on November 21, 2017 as permitted by law. The properties are described below.

- Grove Vacant Land (Samuel Street): Pursuant to a Development and Disposition Agreement, this property is required to remain vacant as open space for an adjacent property. The property has a steep slope and cannot be developed.
- Faria House Vacant Land (2100 San Pablo Avenue): This 2.3-acre parcel of vacant land is park land in which the Faria House resides.

- Collins House (612 Tennent Avenue): The City has been working with a broker to market this property for sale but has not received any viable offers to date. The City will continue to solicit offers.
- Vacant Land (811 San Pablo Avenue): The City issued a Request for Proposals to develop this property in June 2018. City negotiations with a non-profit to develop the property with 18 units of affordable multifamily housing were unsuccessful due to the developer's inability to obtain project funding. The City reissued a Request for Proposals in January 2020 and plans to select a development proposal in June 2020.

The City will ensure that the Collins House and 811 San Pablo Avenue are developed or sold by February 15, 2023.

LOANS RECEIVABLE

The Housing Asset Fund has approximately \$4.3 million in loans receivable. The Supplemental Educational Revenue Augmentation Fund ("SERAF") loan receivable of \$4,291,575 is for an amount due to the Housing Successor payable from Redevelopment Property Tax Trust Funds (RPTTF) due from the Successor Agency to the Redevelopment Agency of the City of Pinole (the "Successor Agency"). Staff expects the Successor Agency will begin repaying this loan in one to two years when enough RPTTF is available, following repayment of the 2015B Taxable Bonds.

Additionally, the Housing Successor has approximately \$383,400 in outstanding First-Time Homebuyer Loans and Housing Rehabilitation Loans. The First-Time Homebuyer and Housing Rehabilitation Loans have different maturity dates ranging from 2022 through 2099. A total of \$267,800 are deferred loans.

HOMEOWNERSHIP UNIT INVENTORY

Table 5 presents an inventory of homeownership units assisted by the Housing Successor that require restrictions, covenants, or an adopted program that protects the former Agency's investment of moneys from its Housing Asset Fund.

Table 5
Homeownership Unit Inventory

Project Name / Address	Unit No.	Covenant Expiration
Maiden Lane		
620 Maiden Lane	1	10/30/2054
609 Maiden Lane	1	9/22/2054
Heritage Park		
2051 Buena Vista Drive	1	9/23/2056
2061 Buena Vista Drive	1	8/31/2056
2071 Buena Vista Drive	1	11/7/2056

Source: City of Pinole

APPENDIX 1 - HOUSING SUCCESSOR ANNUAL REPORT REQUIREMENTS

Housing Successor Reporting Requirements <i>Health and Safety Code Section 34176.1(f)</i>		
Housing Asset Fund Revenues & Expenditures	Other Assets and Active Projects	Obligations & Proportionality
Total amount deposited in the Housing Asset Fund for the fiscal year Amount of deposits funded by a Recognized Obligation Payment Schedule ("ROPS")	Description of any project(s) funded through the ROPS	Description of any outstanding production obligations of the former Agency that were inherited by the Housing Successor
Statement of balance at the close of the fiscal year	Update on property disposition efforts (note that housing successors may only hold property for up to five years, unless it is already developed with affordable housing)	Compliance with proportionality requirements (income group targets), which must be upheld on a five-year cycle
Description of Expenditures for the fiscal year, broken out as follows: <ul style="list-style-type: none"> • Homeless prevention and rapid rehousing • Administrative and monitoring • Housing development expenses by income level assisted 	Other "portfolio" balances, including: <ul style="list-style-type: none"> • Statutory value of any real property either transferred from the former Agency or purchased by the Housing Asset Fund • Value of loans and grants receivable 	Percentage of deed-restricted rental housing restricted to seniors and assisted by the former Agency, the Housing Successor, or the City within the past ten years compared to the total number of units assisted by any of those three agencies
Description of any transfers to another housing successor for a joint project	Inventory of homeownership units assisted by the former Agency or the housing successor that are subject to covenants or restrictions or to an adopted program that protects the former Agency's investment of monies from the Low- and Moderate-Income Housing Fund	Amount of any excess surplus, and, if any, the plan for eliminating it

APPENDIX 2 – HOUSING ASSET TRANSFER FORM

The Housing Asset Transfer Form is attached as a separate document.

APPENDIX 3 – HOUSING ASSET FUND EXPENDITURE REQUIREMENTS

Housing Asset Fund Expenditure Requirements <i>Health and Safety Code Section 34176.1</i>		
Expense Category	Limits	Allowable Uses
Administration and Compliance Monitoring	\$275,443 maximum for FY 2018-19 (limit varies each year)	Administrative activities such as: <ul style="list-style-type: none"> • Professional services (consultant fees, auditor fees, etc.) • Staff salaries, benefits, and overhead for time spent on Housing Successor administration • Compliance monitoring to ensure compliance with affordable housing and loan agreements • Property maintenance at Housing Successor-owned properties <p>Capped at \$200,000 adjusted annually for inflation or 5% of the statutory value of real property owned by the housing successor and the value of loans and grants receivable from the HAT (“Portfolio”), whichever is greater.</p>
Homeless Prevention and Rapid Rehousing Solutions	\$250,000 maximum per fiscal year	Services for individuals and families who are homeless or would be homeless but for this assistance, including: <ul style="list-style-type: none"> • Contributions toward the construction of local or regional homeless shelters • Housing relocation and stabilization services including housing search, mediation, or outreach to property owners • Short-term or medium-term rental assistance • Security or utility deposits • Utility payments • Moving cost assistance • Credit repair • Case management • Other appropriate activities for homelessness prevention and rapid rehousing of persons who have become homeless.
Affordable Housing Development	No spending limit, but must comply with income and age targets	“Development” includes: <ul style="list-style-type: none"> • New construction • Acquisition and rehabilitation • Substantial rehabilitation • Acquisition of long-term affordability covenants on multifamily units • Preservation of at-risk units whose affordable rent restrictions would otherwise expire over the next five years

Housing Asset Fund Expenditure Requirements
Health and Safety Code Section 34176.1

Expense Category	Limits	Allowable Uses
	<i>Income Targets</i>	<p>Every five years (currently FYE 2020-2024), Housing Asset Funds must meet income targets:</p> <ul style="list-style-type: none"> • At least 30% on extremely low-income rental households (up to 30% AMI or “Area Median Income”) • No more than 20% on low income households (60-80% AMI) <p>Moderate and above moderate-income households may not be assisted (above 80% AMI).</p> <p>Failure to comply with the extremely low-income requirement in any five-year compliance period will result in having to ensure that 50 percent of remaining funds be spent on extremely low-income rental units until in compliance.</p> <p>Exceeding the expenditure limit for low households earning between 60-80% AMI in any five-year reporting period will result in not being able to expend any funds on these income categories until in compliance.</p>
	<i>Age Targets</i>	<p>For the prior ten years (resets every year), a maximum of 50% of deed-restricted rental housing units assisted by the Housing Successor or its host jurisdiction may be restricted to seniors.</p> <p>If a housing successor fails to comply, Housing Asset Funds may not be spent on deed-restricted rental housing restricted to seniors until in compliance.</p>

3487661.1



CITY COUNCIL REPORT

7F

DATE: APRIL 7, 2020

TO: MAYOR AND COUNCIL MEMBERS

FROM: TAMARA MILLER, DEVELOPMENT SERVICES DIRECTOR/CITY ENGINEER

SUBJECT: ADOPT A RESOLUTION ACCEPTING THE FERNANDEZ PARK RESTROOM BUILDING REPLACEMENT PROJECT AS COMPLETE AND RATIFYING THE FILING OF A NOTICE OF COMPLETION

RECOMMENDATION

Staff recommends that the City Council adopt a resolution to accept the Fernandez Park Restroom Building Replacement Project (the "Project") as complete and ratify the filing of a Notice of Completion.

BACKGROUND

The Project was included in the City's adopted Capital Improvement Plan. On May 21, 2019, the City Council awarded a contract for the construction of the Project to MVP Construction in the amount of \$310,353. At the time of award, the City Council rejected the lowest bid of \$279,918.70 as non-responsive due to omissions in the bid package. As a result, MVP Construction was deemed to be the lowest responsive and responsible bidder. The Project was funded by local Measure S 2014 Funds.

Coastland Engineering prepared the plans and specifications for the Project and assisted with submittal review during the Project.

REVIEW & ANALYSIS

The Notice to Proceed for the Project was issued on August 27, 2019. Construction began on September 9, 2019 and was completed on March 2, 2020. MVP Construction supplied, as a substitution, a prefabricated restroom built by California Restroom Company as an "or equal" to the listed CXT Restroom. The substitution was requested by MVP Construction because CXT Restroom was not able to perform as per the contract specifications. The Public Contract Code sets forth the requirements for a substitution. The Public Contract Code and contract specifications were followed to approve the requested substitution.

A Notice of Completion for the Project was prepared on March 2, 2020 when MVP Construction completed the work by supplying the City with a warranty bond, which is required to be supplied prior to acceptance of the Project. The Notice of Completion was filed with the County Clerk Recorder in accordance with the Public Contract Code. The Notice of Completion, and the filing of the Notice of Completion with the County Clerk, is required to start the clock for stop notice claims as detailed in the Public Contract Code.

Further, upon acceptance, staff will furnish the Contractor with the proposed final pay amount. The proposed final pay estimate is required to inform the contractor of the City's intent to compensate the Contractor for work performed as detailed by the plans and specifications.

FISCAL IMPACT

The approved amount of the contract at the time of award was \$318,603. Several change orders, listed below, were approved, bringing the proposed final pay amount to \$330,195. The final cost for the Project falls within the \$333,603 budget approved by the City Council.

Project Budget with Change Orders

Description	Change Amount	Revised Total
Original contract		\$318,603
Soil testing	\$1,577	\$320,180
Remove and replace additional asphalt pavement	\$3,438	\$323,618
Fence footing removal and replacement	\$1,067	\$324,685
Additional subgrade prep	\$3,673	\$328,358
Additional subgrade prep	\$1,837	\$330,195

Two requests for additional compensation were rejected as the items for which payment was requested were already addressed within the contract as work already required to be performed under the contract.

ATTACHMENTS:

- A. Resolution
- B. Notice of Completion

RESOLUTION NO. 2020-____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE,
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, ACCEPTING
THE FERNANDEZ PARK RESTROOM BUILDING REPLACEMENT PROJECT
AS COMPLETE AND RATIFYING THE FILING OF A NOTICE OF COMPLETION**

WHEREAS, the City of Pinole approved within the City Capital Improvement Plan the replacement of the existing restroom in Fernandez Park, and

WHEREAS, Coastland Engineering was selected to provide engineering services for this project and completed the plans and specifications for the project, and

WHEREAS, the City of Pinole approved the bidding of the project for construction, and

WHEREAS, the project was awarded to MVP Construction on May 21, 2019, and

WHEREAS, the City of Pinole entered into an Agreement with MVP Construction for the Fernandez Park Restroom Building Replacement Project, and

WHEREAS, construction began on September 9, 2019 and was completed on March 2, 2020, and

WHEREAS, all work on the project was completed on March 2, 2020 in accordance with the approved project plans and specifications, and

WHEREAS, the City filed a notice of completion for the Project on March 26, 2020.

NOW, THEREFORE, BE IT RESOLVED THAT, the City Council of the City of Pinole does hereby:

1. Accept Fernandez Park Restroom Building Replacement Project as complete; and
2. Ratify the filing of the Notice of Completion.

PASSED AND ADOPTED at a regular meeting of the Pinole City Council held on the 7th day of April 2020 by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

I hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on the 7th day of April 2020.

Heather Iopu, CMC
City Clerk

Recording Requested By and Return To:

ATTACHMENT B

City of Pinole
Public Works
2131 Pear Street
Pinole, CA 94564

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN of completion of the following public work, generally described as Fernandez Park Restroom Building Replacement:

1. Description of public work improvement:

Name of Project: Fernandez Park Restroom Building Replacement
Contract No.: # PA1708
Location of Work: 595 Tennent Avenue Pinole, CA 94564

2. Contract for the performance of such work was awarded to

M V P Construction LLC
2410 Saybrook Place
Martinez, CA 94553

3. Value of the work is \$ 330,195.00

4. Project Owner:

City of Pinole
2131 Pear Street
Pinole, CA 94564

5. The real property described herein is owned by the City of Pinole in fee.

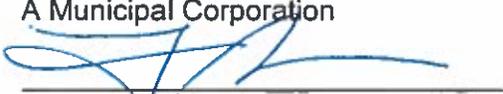
6. Construction Lender: None

7. Date of Completion: March 2, 2020

I declare under penalty of perjury that the foregoing is true and correct.

Recording of this document is requested for and on behalf of the City of Pinole pursuant to Section 6103 and 27383 of the Government Code.

CITY OF PINOLE
A Municipal Corporation



Tamara Miller
Development Services Manager/ City Engineer



CITY COUNCIL

7G

DATE: APRIL 7, 2020

TO: MAYOR AND COUNCIL MEMBERS

FROM: TAMARA MILLER, DEVELOPMENT SERVICES DIRECTOR / CITY ENGINEER

SUBJECT: ADOPT A RESOLUTION INITIATING PROCEEDINGS FOR THE ANNUAL LEVY OF ASSESSMENTS AND ORDERING THE PREPARATION OF THE ANNUAL ENGINEER'S REPORT FOR THE PINOLE VALLEY ROAD LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT FOR FISCAL YEAR 2020/2021

RECOMMENDATION

Staff recommends that the City Council adopt a resolution initiating proceedings for the annual levy of assessments and ordering the preparation of the Annual Engineer's Report for the Pinole Valley Road Landscape and Lighting Assessment District for Fiscal Year 2020/2021

BACKGROUND

On July 8, 2008, the City Council adopted Resolution 2008-91 forming the Pinole Valley Road Landscape and Lighting Assessment District (the "District"), ordering maintenance work therein, confirming the diagram and assessment, and providing for the levy of annual assessments therein. The City has installed improvements on Pinole Valley Road between Henry Avenue and Ramona Street. The purpose of the District is to provide a stable funding source for the ongoing maintenance of the following:

- Traffic signals
- Streetlights
- Median landscaping
- Irrigation for the landscaping
- Electricity to the traffic signals and streetlights
- Graffiti removal

REVIEW & ANALYSIS

The City Council must take several actions each year to levy and collect the assessments for the District. It is proposed that the City Council take action on the

first item from the following list at this meeting. This action will be accomplished by adopting the attached Resolution. The City Council will take action on the other items on the following list at subsequent meetings.

1. Order the preparation and filing of an Engineer's Annual Report.
2. Determine if there are any changes in the existing improvements or addition of new improvements.
3. Approve the Engineer's Annual Report.
4. Declare intention to levy and collect assessments.
5. Declare intention to conduct a Public Hearing concerning the levy of assessments.
6. Announce any increase in the maximum assessment.
7. Conduct a Public Hearing.
8. Approve assessment amounts for the current fiscal year.
9. Order the assessment amounts to be submitted to the Contra Costa County Assessor for placement on the secured property tax roll.

In the past, there was a Business Assistance Program available to businesses with gross revenues less than \$750,000. Under the program, the City paid the assessment for the qualifying business. The program was put in place to lessen the cost impacts of the District on smaller businesses. In the years since the District was formed, the economy has greatly improved, resulting in a more stable climate for small businesses. The City Council eliminated the Business Assistance program effective FY 2019/2020.

CALIFORNIA ENVIRONMENTAL QUALITY ACT

The proposed actions of the City Council are not a project as defined by the CEQA Guidelines and have no impact on the environment.

FISCAL IMPACT

The proceeding will set forth the proposed assessment to provide a stable funding source for the ongoing maintenance of the improvements of the assessment district.

ATTACHMENTS

- A. Resolution

RESOLUTION NO. 2020-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE INITIATING PROCEEDINGS FOR THE ANNUAL LEVY OF ASSESSMENTS AND ORDERING THE PREPARATION OF THE ANNUAL ENGINEER'S REPORT FOR THE PINOLE VALLEY ROAD LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT FOR FISCAL YEAR 2020/2021

WHEREAS, the City Council of the City of Pinole has previously formed a special maintenance district pursuant to the terms of the "Landscaping and Lighting Act of 1972" (the "1972 Act"), being Division 15, Part 2 of the Streets and Highways Code of the State of California (commencing with Section 22500). Said special maintenance district is known and identified as the Pinole Valley Road Landscape and Lighting Assessment District (hereafter referred to as the "District"). The District is comprised of two Zones (Zone A and Zone B) which are located on Pinole Valley Road between Henry Avenue and Ramona Street.

NOW, THEREFORE, the Pinole City Council does resolve as follows:

SECTION 1. ANNUAL ENGINEER'S REPORT: The City Council wishes to initiate proceedings for the preparation of the Annual Engineer's Report ("Report") and hereby orders the report to be prepared by a qualified engineer and filed with the City Clerk, the Report concerning the annual levy and collection of assessments for the District in accordance with the requirements of the 1972 Act. Said levy and collection shall be for the fiscal year commencing July, 1, 2020 and ending June 30, 2021 in accordance with *Chapter 3, Section 22622* of the 1972 Act.

SECTION 2. IMPROVEMENTS: The improvements within the District may include, but are not limited to: turf, shrubs, plants and trees, landscaping, street lighting, traffic signals, irrigation and drainage systems, graffiti removal, litter abatement, sidewalk improvements, landscape lighting, masonry walls, and associated appurtenances within the public right-of-ways or specific easements. Services provided include all necessary service, operations, administration and maintenance required to keep the improvements in a healthy, vigorous and satisfactory condition and in proper working order. The specific improvements within the District are detailed in the Report.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Pinole held on this 7th day of April, 2020, by the following vote:

VOTE

I hereby certify that the foregoing resolution was introduced, passed, and adopted on the 7th day of April, 2020.

Heather Iopu, CMC
City Clerk



CITY COUNCIL REPORT

7H

DATE: APRIL 7, 2020

TO: MAYOR AND COUNCIL MEMBERS

FROM: TAMARA MILLER, DEVELOPMENT SERVICES DIRECTOR / CITY ENGINEER

SUBJECT: ADOPT A RESOLUTION TO ADOPT A LIST OF PROJECTS FOR FISCAL YEAR 2020/21 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

RECOMMENDATION

It is recommended that the City Council adopt a resolution to adopt the list of City projects to be funded in fiscal year (FY) 2020/21 by SB 1: the Road Repair and Accountability Act of 2017.

BACKGROUND

In April 2017, the Governor signed into law Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017). SB 1 provides additional gas tax funding to State and local agencies to address significant multi-modal transportation infrastructure funding shortfalls.

SB 1 will provide additional funding to the City of Pinole to be used to maintain the City's existing road system. The city is expecting to receive \$359,213 in SB 1 funding for FY 2020/21.

Pinole will continue to use gas taxes for routine road maintenance including crack sealing, pothole patching, sidewalks, signage, signals, streetlights, street trees, and sound walls. SB1 funds will be used for road maintenance treatments to extend the life of our pavements as intended by the Governor at the time SB1 was signed into law. Maintenance treatments include slurry seals, cape seals, and thin asphalt overlays.

SB 1 requires cities and counties to provide detailed information annually about the projects funded by SB 1. The required details include project name, project description, project location, project budget amount, project completion date, and the useful life of the project. For FY 2020/21, this information must be submitted to the California Transportation Commission by May 1, 2020.

The Pavement Management Program P-TAP 19 Budget Options Report was completed March 12, 2019. The report was prepared for the City by QES who visually inspected every section of pavement in Pinole. Each road section received a condition score. The

score is entered into a computer model that identifies where to invest limited road maintenance funds in order to achieve the best return on investment in terms of improving the overall pavement condition index (PCI). This computer model uses a “fix it first” approach to recommend which segments of the road system should be targeted for treatment based on different spending levels. Constrained spending, like we experience in Pinole, results in selecting roads that are in fairly good condition while ignoring segments that are truly falling apart.

REVIEW AND ANALYSIS

In preparing the Pavement Management Program P-TAP 19 Budget Options Report, a budget scenario was created which includes the increased funding from SB1. This budget scenario, using the “fix it first” approach, recommends which segments of the road system should be targeted for treatment maximizing the impact of spending at this level.

Following the recommendation within the most recent Pavement Management Program P-TAP 19 Budget Options Report, it is recommended that the City direct SB 1 funds to the following project:

Name: Annual Residential Slurry Seal Project RO2001-SB1

Description: Repair isolated base failures, slurry seal, and reinstall existing striping

Location: Various Residential Streets (listed in resolution)

Budget: \$359,213

SB1 Funds: \$359,213

Completion Date: July 2021

Useful Life: 5 years

FISCAL IMPACT

SB 1 funding augments the annual funding the City receives for road maintenance. Adopting this detailed project description is required to receive SB1 funds. Without this action the City would lose our SB 1 allocation of \$359,213 for FY 20/21.

The 2020/2021 Capital Improvement Plan, which will be presented to Council, will include this project.

ATTACHMENTS

A Resolution

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE, COUNTY OF
CONTRA COSTA, STATE OF CALIFORNIA, ADOPTING A LIST OF PROJECTS
FOR FISCAL YEAR 2020-21 FUNDED BY
SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City of Pinole are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City of Pinole must adopt by resolution a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account, created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City of Pinole, will receive an estimated \$359,213 in Road Maintenance and Rehabilitation Account funding in Fiscal Year 2020-21 from SB 1; and

WHEREAS, SB 1 funding received by the City of Pinole will allow the City of Pinole to perform essential road maintenance and rehabilitation projects, safety improvements, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, in 2019, the City of Pinole presented at a public meeting the Pavement Management Program P-TAP 19 Budget Options Report; and

WHEREAS, the Report fully addresses the selection process used to prioritize projects; and

WHEREAS, the City of Pinole used Scenario 5 of the Budget Options to develop the SB 1 project list to ensure SB 1 funds are being used in the most cost-effective projects that also meet the community's priorities for transportation investment; and

ATTACHMENT A

WHEREAS, the funding from SB 1 in FY 2020/21 will help the City of Pinole maintain and rehabilitate more sections of streets throughout the City of Pinole this year, and SB 1 funding in future years will help us tackle essential road maintenance and rehabilitation projects, safety improvements, and increasing access and mobility options into the future; and

WHEREAS, the City of Pinole's streets and roads currently have a Pavement Condition Index (PCI) of 62 and experienced a decline of 8 points from our prior PCI of 70 assessed in 2015 and this revenue will help us address the decline in the overall serviceability of our road system, and over the next decade will assist in bringing streets and roads into good condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, by the City Council of the City of Pinole, State of California,

1. The foregoing recitals are true and correct.
2. The fiscal year 2020-21 project planned to be funded with Road Maintenance and Rehabilitation Account revenues is as follows:

Name: Annual Residential Slurry Seal Project RO2001-SB1

Description: Repair isolated base failures, slurry seal, and reinstall existing striping

Location: Various Residential Streets (listed)

Street Name	Start	End
ADOBE	ADOBE ROAD	PAVEMENT CHANGE
AMEND	AMEND STREET	MANN DR
BAYVIE	BAY VIEW FARM ROAD	SUNNYVIEW DR
BRENDA	BRENDA COURT	BELFAIR DR
BRETT	BRETT COURT	PINON AVE
BUENAV	BUENA VISTA DRIVE	HOUSE #440
CORTE	CORTE CRUZ COURT	HOKE DR
CURRYC	CURRY COURT	CARLOTTA CIRCLE

ATTACHMENT A

DOWNER	DOWNER STREET	PINOLE VALLEY RD
ENLOWC	ENLOW COURT	PONDEROSA TR
FERNAV	FERN AVENUE	SAN PABLO AVE
FRASER	FRASER COURT	FRANCIS DR
HANLDR	HANLEY DRIVE	LIMERICK RD
HAZEL	HAZEL STREET	SUNNYVIEW DR
HENRY	HENRY AVENUE	ALICE WAY
HENRY	HENRY AVENUE	FRANCIS DR
HILLVI	HILL VIEW LANE	FARIA AVE
HUTCHI	HUTCHINSON COURT	PINON AVE
JOHNST	JOHN STREET	SAN PABLO AVE
LAUREL	LAUREL AVENUE	SAN PABLO AVE
MEADOW	MEADOW AVENUE	MARLESTA RD
MEENA	MEEHAN COURT	CARLOTTA CIRCLE
MONTCL	MONTCLAIR COURT	SANTA BARBARA DR
MORAGA	MORAGA DRIVE	SIMAS AVE
OAKRID	OAK RIDGE ROAD	IGNACIO CT
OAKRID	OAK RIDGE ROAD	HENRY AVE
PINOLE	PINOLE SHORES DRIVE	DEL MONTE DR
PRIMRO	PRIMROSE LANE	LOPES CT
RAFAEL	RAFAELA STREET	PINOLE VALLEY RD
ROGERS	ROGERS WAY	NOB HILL AVE
RUFFCT	RUFF COURT	FARIA ST
SANTAB	SANTA BARBARA DRIVE	RAMONA ST
SARACT	SARAH COURT	SHEA DR
SONOMA	SONOMA WAY	MORAGA DR
SUMMDR	SUMMIT DRIVE	BUENA VISTA DR
SUNVDR	SUNNYVIEW DRIVE	MARELSTA RD
SUNVDR	SUNNYVIEW DRIVE	SAN PABLO AVE
VALLDR	VALLEY VIEW DRIVE	FERN AVE
VICTOR	VICTOR STREET	WRIGHT AVE
WHIPOR	WHIPPOORWILL COURT	GALBRETH RD
WILDE	WILDE COURT	KILDARE WAY
WOODSI	WOODSIDE COURT	VICTOR AVE

Total Project Budget: \$359,213

SB1 Funds: \$359,213

Completion Date: June 2021

Useful Life: 5 years

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Pinole, held this 7nd day of April, 2020, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

I hereby certify that the foregoing resolution was introduced, passed, and adopted on the 7nd day of April, 2020.

Heather Iopu, CMD
City Clerk



CITY COUNCIL REPORT

7I

DATE: APRIL 7, 2020

TO: MAYOR AND COUNCIL MEMBERS

FROM: TAMARA MILLER, DEVELOPMENT SERVICES DIRECTOR/CITY ENGINEER

SUBJECT: ADOPT A RESOLUTION ACCEPTING THE PINOLE-HERCULES WATER POLLUTION CONTROL PLANT UPGRADE PROJECT AS COMPLETE AND DIRECTING THE FILING OF A NOTICE OF COMPLETION

RECOMMENDATION

Staff recommends that the City Council adopt a resolution accepting the Pinole-Hercules Water Pollution Control Plant Upgrade Project (the "Project") as complete and directing the filing of a Notice of Completion.

BACKGROUND

The City of Pinole owns and operates the Pinole-Hercules Water Pollution Control Plant, which treats wastewater from the Cities of Pinole and Hercules. In order to meet modern treatment standards and increase wet weather treatment capacity, the cities agreed to undertake the Project. The cities entered into a Fiscal Agreement in February 2015 that outlined the funding responsibilities of the two parties, which are jointly supporting the Project.

HDR completed the plans and specifications for the Project and served as the engineer of record during construction. Carollo Engineers served as Construction Manager and served as Fiscal Administrator for the Project.

The project was competitively bid in late 2015. Kiewit Infrastructure West, Co. was determined to be the lowest responsive and responsible bidder and was awarded the contract in March 2016 for \$43,143,000. The total project budget included a construction contingency of \$3,020,010, equal to 7% of the original construction contract amount.

Awarded Contract	\$43,130,000
Contingency (7%)	\$3,020,010

Total	\$46,163,010
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The Notice to Proceed for the Project was issued on May 11, 2016 and construction began in June. All work on the Project was completed on March 5, 2020 in accordance with the approved project plans and specifications. The Project was expected to be completed within 900 calendar days, although was delayed by several issues, the most noteworthy of which was PG&E's inability to meet its schedule commitments due to competing priorities.

The Wastewater Subcommittee, which is composed of two members of each City Council, has played a key role in overseeing this project through every stage.

REVIEW & ANALYSIS

There were 145 change orders for the Project written by the City, totaling \$2,420,319.11. The City is still negotiating 3 change orders totaling \$274,370. The total amount of the original construction contract value, accepted change orders, and the amount the City is willing to pay for outstanding change orders is \$45,837,689.11. This is the amount that the City considers to be the "value of the work"/proposed final estimate for the purpose of filing the Notice of Completion for the Project. The City incurred other additional expenses of \$1,069,070 for additional engineering services. (Note that this amount exceeds the amount of the original construction contract amount and the original 7% contingency, so the cities of Pinole and Hercules recently amended the Fiscal Agreement to increase the contingency to 10%, such that the original construction contract and 10% contingency total \$4,314,300.)

A Notice of Completion, and the filing of the Notice of Completion with the County Clerk, is required to start the clock for stop notice claims as detailed in the Public Contract Code. A Notice of Completion for the Project was prepared on March 5, 2020 when Kiewit completed critical items from the punch list. Upon acceptance of the Project as complete by the Pinole City Council, staff will furnish the contractor with the proposed final pay amount.

Kiewit and the City have been working to resolve several potential claims and several claims that have already been filed. The City will continue to work with the contractor to resolve the claims and potential claims, hopefully within the amount that remains of the 10% contingency less what has already been committed to accepted and pending change orders. The contractor may choose to protest the proposed final estimate within the allowed 30 days. Should that occur staff will seek to remedy the issue and report back to Council as necessary to close out the contract.

FISCAL IMPACT

The proposed final pay amount is \$45,837,689.11.

Awarded Contract	\$43,130,000.00
Contingency (amended to be 10%)	\$4,314,300.00
Total Approved Budget	\$47,457,300.00
Proposed Final Pay	\$45,837,689.11
Additional Cost for Engineering Services	\$1,069,070.00
Remaining Project Funds	\$550,540.89

The remaining funds can be used for the commitments of the Fiscal Agreement to restore pavement condition on Tennent Avenue, provide park signage, and tree removal mitigation.

Additionally, the remaining project funds may be allocated by Council, in accordance with the Fiscal Agreement to close out contract claims if deemed appropriate.

ATTACHMENTS:

- A. Resolution
- B. Notice of Completion

RESOLUTION NO. 2020-____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE,
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, ACCEPTING
THE PINOLE-HERCULES WATER POLLUTION CONTROL PLANT UPGRADE
PROJECT AS COMPLETE AND DIRECTING THE FILING OF A NOTICE OF
COMPLETION**

WHEREAS, the City of Pinole approved within the City Capital Improvement Plan the Pinole-Hercules Water Pollution Control Plant Upgrade Project, and

WHEREAS, the City together with the City of Hercules have been working on this project for many years, and

WHEREAS, the City of Pinole and the City of Hercules entered into a Fiscal Agreement on February 19, 2015 to provide the funding structure for this project, and

WHEREAS, HDR provided engineering services for this project and completed the plans and specifications for the project, and served as the engineer of record during construction, and

WHEREAS, Carollo Engineers served as Construction Manager, and

WHEREAS, Carollo Engineers served as Fiscal Administrator, and

WHEREAS, the project was awarded to Kiewit Infrastructure West, Co. on March 15, 2016 for \$43,143,000 with a contingency of \$3,020,010, and

WHEREAS, the City of Pinole entered into an SRF loan agreement with the State of California SRF Loan Program to provide the funding structure for this project on May 17, 2016, and

WHEREAS, construction began on May 11, 2016, and

WHEREAS, all work on the project was completed, after several delays, on March 5, 2020 in accordance with the approved project plans and specifications, and

WHEREAS, the proposed final cost for the contract with Kiewit is \$45,837,689.11, and

WHEREAS, the Notice of Completion is required by the Public Contract Code and serves to start the time period for filing claims related to this project.

NOW THEREFORE, BE IT RESOLVED THAT, the City Council of the City of Pinole does hereby:

1. Accept Pinole-Hercules Water Pollution Control Plant Upgrade Project as complete; and
2. Direct the filing of the Notice of Completion.

PASSED AND ADOPTED at a regular meeting of the Pinole City Council held on the 7th day of April 2020 by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

I hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on the 7th day of April 2020.

Heather Iopu, CMC
City Clerk

ATTACHMENT B

Recording Requested By and Return To:

City of Pinole
Public Works
2131 Pear Street
Pinole, CA 94564

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN of completion of the following public work, generally described as Pinole-Hercules Water Pollution Control Plant Upgrade:

1. Description of public work improvement:

Name of Project: Pinole-Hercules Water Pollution Control Plant Upgrade
Contract No.: # SS1701
Location of Work: 11 Tennent Avenue Pinole, CA 94564

2. Contract for the performance of such work was awarded to

Kiewit Infrastructure West Co.
4650 Business Center Drive
Fairfield, CA 94534

3. Value of the work is \$45,837,689.11

4. Project Owner:

City of Pinole
2131 Pear Street
Pinole, CA 94564

5. The real property described herein is owned by the City of Pinole in fee.

6. Construction Lender: State of California, Water Board SRF Program

7. Date of Completion: March 5, 2020

I declare under penalty of perjury that the foregoing is true and correct.

Recording of this document is requested for and on behalf of the City of Pinole pursuant to Section 6103 and 27383 of the Government Code.

CITY OF PINOLE
A Municipal Corporation

Tamara Miller
Development Services Manager/ City Engineer



CITY COUNCIL REPORT

9A

DATE: APRIL 7, 2020

TO: MAYOR AND COUNCIL MEMBERS

FROM: HECTOR DE LA ROSA, ASSISTANT CITY MANAGER
ROXANE STONE, MANAGEMENT ANALYST

SUBJECT: FOURTH OF JULY FIREWORKS SHOW

RECOMMENDATION

Staff recommends that the City Council discuss and provide direction to staff on organizing a Fourth of July fireworks show in 2020.

BACKGROUND

In the past, the City of Pinole conducted a successful Fourth of July public fireworks display, which was well attended by residents of Pinole and surrounding communities. However, due to the economic downturn in 2008, the City eliminated funding for the event. In 2008, the last year the City had a fireworks show, the display cost \$13,000, of which the General Fund and Redevelopment Agency each paid 50%.

REVIEW AND ANALYSIS

On February 2019, Council Member Salimi requested a future agenda item to discuss reinstating the Fourth of July fireworks display in Pinole. The City Council supported the request but added that the discussion should include potential funding from non-City sources and impacts to City staff.

A fireworks show is characterized by many different elements, including: 1) fireworks provider, 2) length of the show, 3) location, 4) date, 5) cost, and 6) format (size, number, and range of shell).

Staff obtained preliminary proposals from three companies, a summary of which is provided below..

1. Pyro-Spectaculars – the cost of a 15-minute display would be \$26,000 on July 4 and \$22,800 on July 3. (These amounts are estimates since the company is dealing with tariff issues with China. They will have firm figures if we finalize a contract).

2. Devastating Pyrotechnics – the cost of a 20-minute display would be \$15,000 on July 4 and \$10,000 on July 3.
3. Fireworks of America – the cost of a 15-minute show would be \$20,000 on July 4 and \$18,990 on July 3.

City staff evaluated the suitability of five different potential launch sites. Staff first looked at the site used in 2008, which was adjacent to the Water Pollution Control Plant (WPCP). The Fire and Development Services Departments determined that the site was not viable because the WPCP lies within the required “fall” safety zone (300 to 600 feet around the launch point), including flammable and hazardous materials.

Staff evaluated four other potential locations (mapped in Attachment A) and determined that all were inappropriate due to flammable material within the fall zone or other limitations. Indeed, staff determined that there was not a single location in the City that met fall zone requirements, and that the use of a barge was the only viable option.

Devastating Pyrotechnics is the only vendor that is willing to arrange barge services and Westar Marine is the only company in the area that is able to load and carry fireworks. The additional cost for this service is \$11,650 if they do a same day load in tow to Pinole. If the tow is performed the day prior, the cost is \$12,650. The recommendation from Devastating Pyrotechnics is that if the City requires utilizing a barge service, that it be done the day prior to the event to avoid any last-minute issues. The use of a barge might require approval from the Department of Fish and Game and the Coast Guard. Staff has reached out to both departments to determine if permits are required, as well as contacted Devastating Pyrotechnics regarding the size of the barge needed, and is waiting for a response.

In order to hold a fireworks event, there would be additional City staffing expenses and logistics. The costs are mainly attributed to crowd safety and control.

- The Fire Department expenses are estimated to be approximately \$2,500. This would include one additional Fire suppression staff member (for a total of four) and one additional apparatus, likely a small truck to allow access in a small and crowded space if medical assistance were needed on the bridge.
- Police expenses are expected to be approximately \$4,170. This cost represents two sergeants at 5 ½ hours of overtime; nine officers at 5 ½ hours of overtime; and two Community Services Officers at regular straight time.
- Public Works expenses are expected to be approximately \$2,900. This amount reflects overtime for three Public Works Maintenance Workers, one Public Works Supervisor, three vehicles, and equipment for a street closure at Tennent Ave. Part of the reason for this level of staffing is due to the need to monitor the new

Bay Trail Bridge for safety reasons. That effort will also require coordination with the East Bay Regional Park District.

- The cost of approvals/permits from various agencies is unknown at this time.

Although a modest public event in some respects, assembling the extra staff noted above would place a significant burden on the City's relatively small public safety workforce, and would require employees to cancel planned leave during that time.

In previous years, fundraising activities were used to partially offset the cost of the fireworks display. Should the Council wish to seek assistance in funding of the fireworks, staff can reach out to the Chamber, local merchants, and other organizations to seek contributions and/or sponsorship of the event.

FISCAL IMPACT

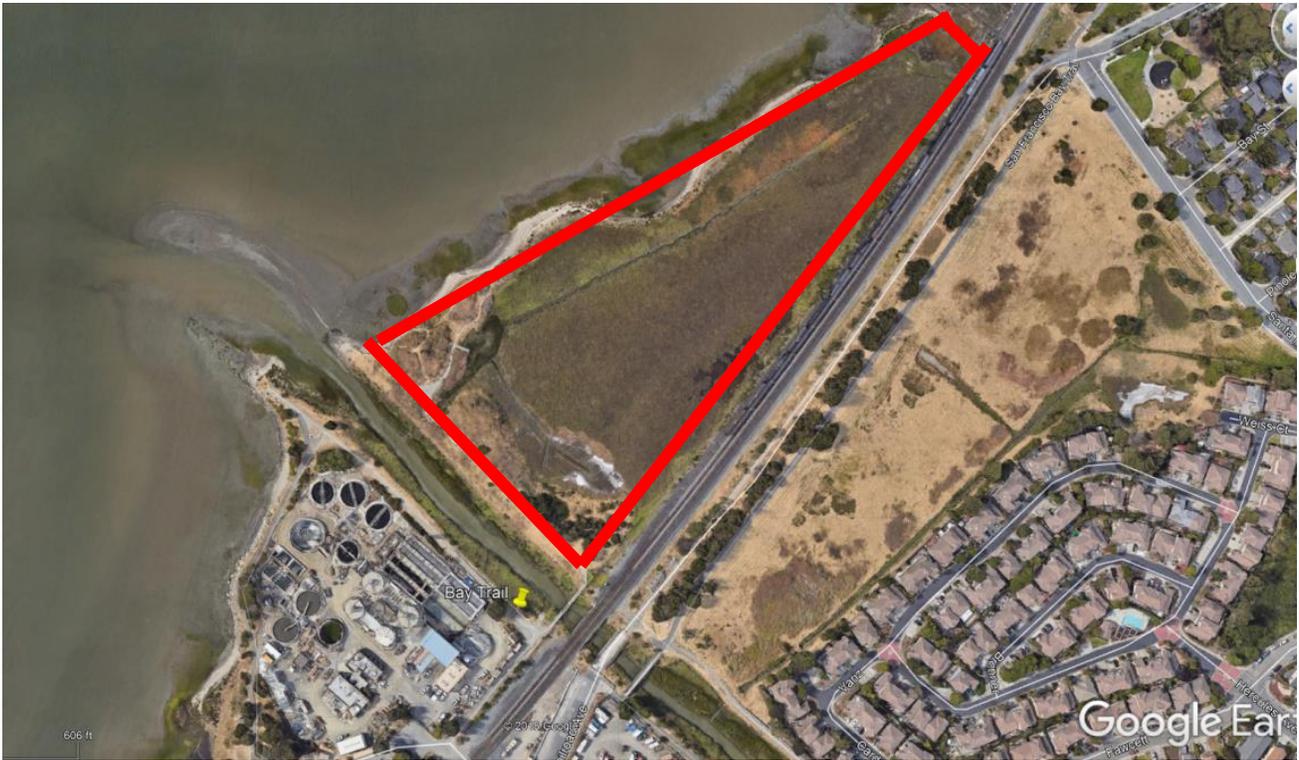
Preliminary cost estimates for a fireworks display, including staff costs, are \$31,220 for July 3 and \$37,220 for July 4. Funding for a fireworks show was not included in the FY 2019/20 budget.

Given the significant cost, practical challenges of arranging a show at this time, and the additional workload for public safety staff that are currently focused on critical public health issues, staff recommends that Council defer a fireworks show for the time being and consider including funding for one in the FY 2020/21 budget.

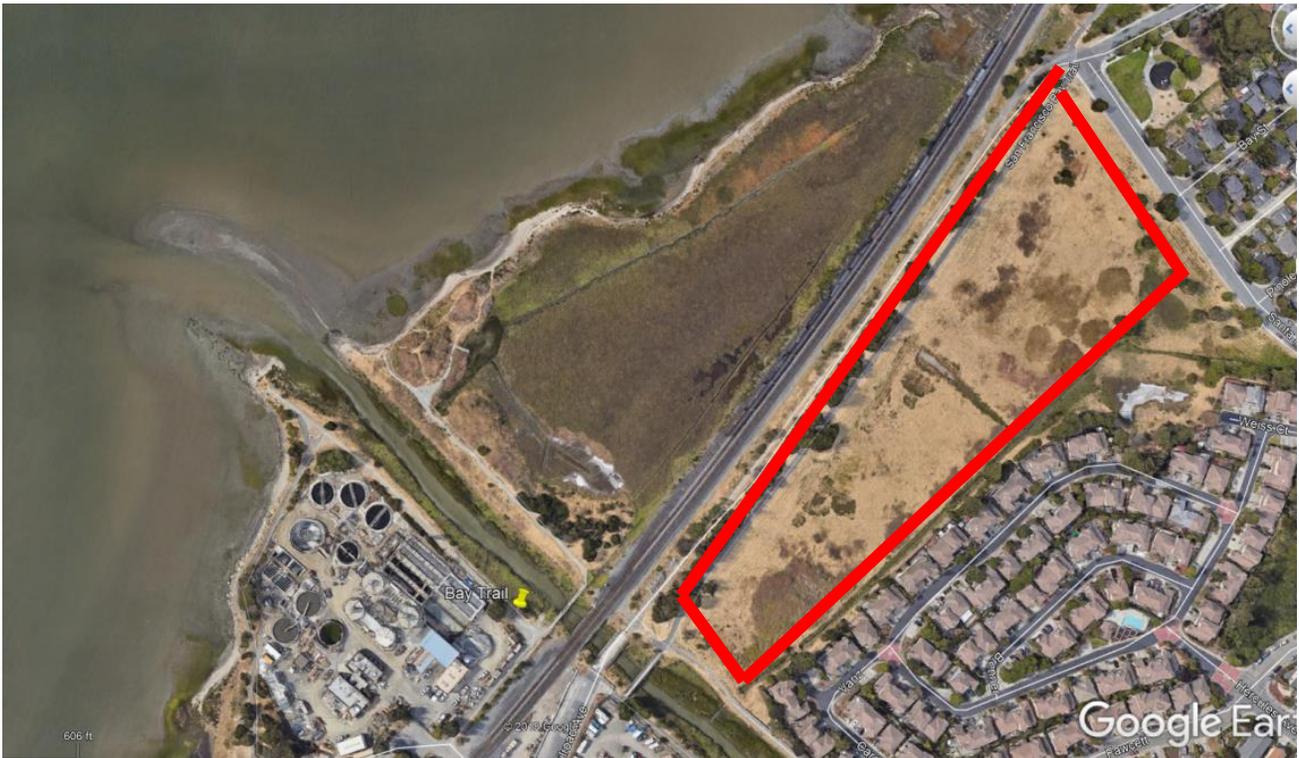
ATTACHMENTS:

A Location Map

Site- Adjacent to WWTP



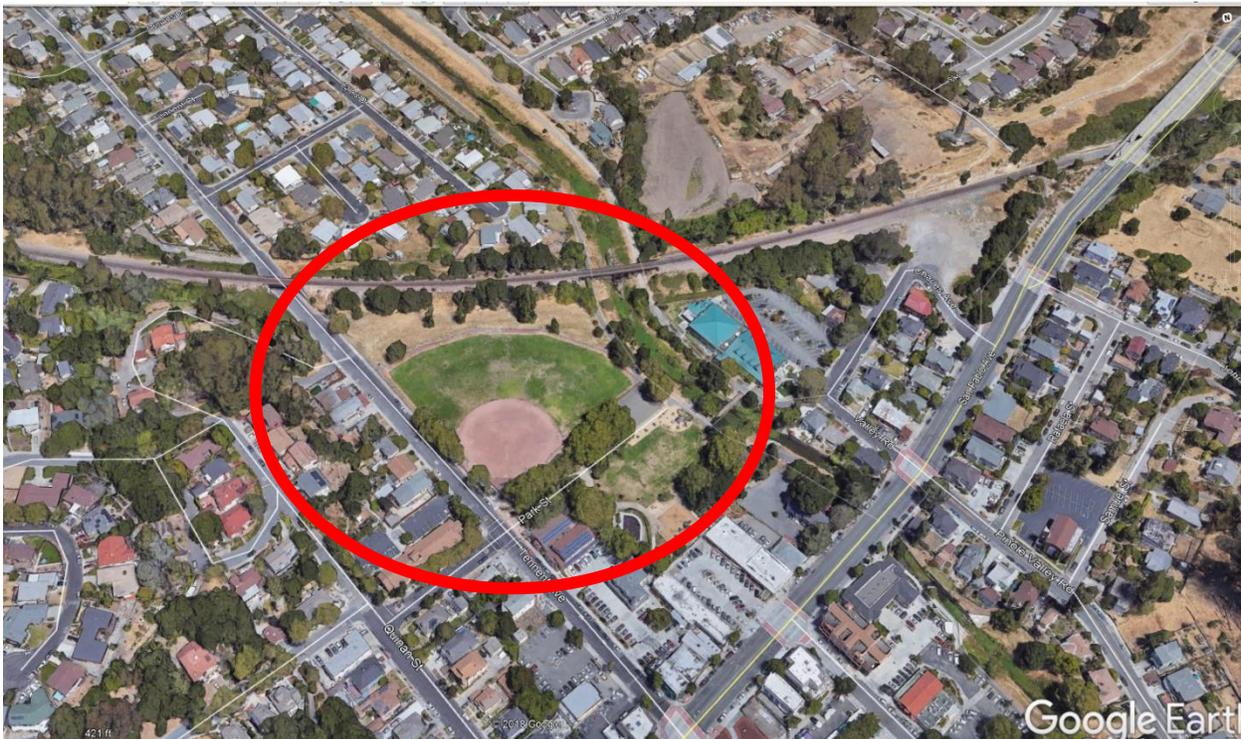
Site- Hercules Site



Site- Business Park



Site- Fernandez Park





CITY COUNCIL REPORT

10A

DATE: APRIL 7, 2020

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: ERIC CASHER, CITY ATTORNEY

SUBJECT: ADOPT AN URGENCY ORDINANCE ENACTING A TEMPORARY MORATORIUM ON EVICTIONS DUE TO NONPAYMENT OF RENT FOR RESIDENTIAL AND COMMERCIAL TENANTS WHERE THE FAILURE TO PAY RENT IS FROM INCOME LOSS RESULTING FROM THE NOVEL CORONAVIRUS (COVID-19)

RECOMMENDATION

Staff recommends that the City Council adopt an urgency ordinance that establishes a temporary moratorium on evictions due to nonpayment of rent for residential and commercial tenants where the failure to pay rent is from income loss resulting from the coronavirus (COVID-19).

BACKGROUND & DISCUSSION

The Centers for Disease Control and Prevention (CDC”), the Secretary of the United States Department of Health and Human Services, and the Contra Costa County Department of Public Health have all recognized the public safety risks posed by the COVID-19 pandemic. Additionally, the Governor of the State of California proclaimed a state of emergency, the President of the United States declared a national state of emergency, and the Contra Costa County Health Officer declared a local health emergency in response to the spread of COVID-19.

Subsequently, the Contra Costa County Health Officer, along with six other health officers within six Bay Area counties, issued a legal order directing residents of Contra Costa County to shelter at home beginning March 17, 2020 through April 7, 2020. The order limits activity, travel, and business functions to only the most essential needs. That order was subsequently strengthened and further extended through May 3, 2020. On March 19, 2020, the Governor of California issued an executive order ordering all individuals within the State of California to stay home or at their place of residence, except for certain, limited, specified purposes. The City Manager, acting as Director of Emergency Services, proclaimed a local emergency related to the COVID-19 pandemic and the City Council later ratified the Director of Emergency Services’ action on March 24, 2020.

Since the shelter at home orders of the Contra Costa County Health Officer and Governor, events of all sizes across the Bay Area and in Pinole have been canceled

or postponed. Additionally, many businesses have been forced to close or dramatically limit their operations. These developments are likely to result in significantly increased levels of unemployment and decreased incomes for many businesses and residents of Pinole. As a result, residential and commercial tenants have likely experienced, or will shortly experience, sudden income loss, and further income impacts are anticipated, due to temporarily being unable to report to work because of illness caused by COVID-19 or quarantines related to COVID-19, taking care of family members that have become ill due to COVID-19, the closure of schools and daycare and the need to take care of children at home, taking care of elderly family members who are in quarantine, shelter-in-place or affected by COVID-19, and/or lay-offs due to business slow-downs and closures, leaving tenants vulnerable to eviction. Because the shelter at home orders apply through at least May 3, 2020, these impacts are likely to continue in the short term.

Many cities and counties in California have adopted eviction moratoriums, preventing landlords from evicting residential or commercial tenants who are unable to pay rent due to the impacts of COVID-19. Locally, El Cerrito and Richmond have adopted such moratoriums. Additionally, on March 27, 2020, the Governor issued Executive Order N-37-20 providing additional protections for residential tenants. Pursuant to Order N-37-20, if a residential tenant is served with an unlawful detainer, rather than having five days to file a response in court, the tenant will have an additional 60 days to respond, which delays the eviction process and provides the tenant with more time to pay the late rent. This protection only applies to tenants who have notified landlords of their inability to pay rent due to COVID-19 prior to the rent being due. Importantly, the Governor's executive order is not a moratorium on evictions, but rather just delays the eviction process by giving tenants additional time to respond to an eviction. Furthermore, Executive Order N-37-20 does not include any protections for commercial tenants. The Governor's executive order does not preempt the City from enacting an eviction moratorium.

DISCUSSION

The proposed urgency ordinance would take effect immediately and would apply to all eviction proceedings, such as notices to quit or pay rent or unlawful detainer actions served on or after the effective date of the ordinance. By providing a substantive eviction defense to a tenant, the ordinance would place a temporary moratorium on eviction actions instituted for non-payment of rent where a tenant can demonstrate that the tenant suffered a substantial loss of income due to the COVID-19 pandemic. The ordinance will not waive the payment of rent, but rather will delay an impacted tenant's obligation to make rent payments during period of the temporary moratorium.

Impacts on loss of household income include income loss due to COVID-19 caused by:

- COVID-19 illness or caring for a household or family member with COVID-19 illness;

- work closures, layoffs, job loss, a reduction in the number of compensable hours or other economic or employer impacts; or
- missing work due to a minor child's school closure, compliance with government health authority orders, or other similarly-caused reason.

Impacts on loss of business income include income loss due to COVID-19 caused by:

- work closures;
- reduction in staff reporting to work;
- reduction in opening hours;
- reduction in consumer demand;
- compliance with government health authority orders; or
- other similarly-caused reason resulting in loss of business income.

The urgency ordinance, if adopted, will act as a deterrent to most landlords initiating eviction proceedings if a tenant can show that the non-payment of rent was due to the tenant's loss of income as a result of COVID-19. If a landlord nevertheless filed eviction proceedings in court, the ordinance could be used as an affirmative defense in a court proceeding regarding an unlawful detainer. The ordinance will help preserve housing for tenants, and relief from loss of business during this time of emergency.

This urgency ordinance is essential to avoid unnecessary housing and commercial displacement, to mitigate the economic effects on small and medium sized businesses, and to prevent housed individuals from falling into homelessness. A temporary moratorium on evictions from residential, and commercial rental units due to a substantial loss of income because of the COVID-19 pandemic will protect tenants from losing their housing and businesses, which will thereby protect the public health, safety and welfare, and prevent transmission of COVID-19.

Staff will also work to notify landlords, businesses, and tenants about the ordinance.

If adopted, the eviction moratorium will go into effect immediately, and will apply to any rent payment due after the County Health Officer issued a shelter at home order on March 16. Because courts have been closed in response to COVID-19, no unlawful detainer could have been filed in the interim.

The eviction moratorium will last until May 31, 2020. Once the eviction moratorium ends, tenants will have to resume paying rent as due, and will have ninety (90) days to pay any back-due rent. If necessary due to changing conditions, the City Council can revisit the ordinance as necessary.

FISCAL IMPACT

There is no direct fiscal impact to the City from adopting an urgency ordinance establishing a moratorium on evictions due to loss of income resulting from the

COVID-19 pandemic. The ordinance could be relied upon as an affirmative defense in a court proceeding for an unlawful detainer and may be the basis of civil litigation brought by a tenant. The City will not be enforcing the Ordinance, since it is not involved in the unlawful detainer process. Therefore, there is no staff work associated with implementing the ordinance other than providing notification to the community.

ATTACHMENTS

- A. Urgency Ordinance Adopting Eviction Moratorium

AN URGENCY ORDINANCE OF THE CITY OF PINOLE
ENACTING A TEMPORARY MORATORIUM ON EVICTIONS
DUE TO NONPAYMENT OF RENT FOR RESIDENTIAL AND
COMMERCIAL TENANTS WHERE THE FAILURE TO PAY
RENT IS FROM INCOME LOSS RESULTING FROM THE
NOVEL CORONAVIRUS (COVID-19)

WHEREAS, international, national, state, and local health and governmental authorities are responding to an outbreak of respiratory disease caused by a novel coronavirus named “SARS-CoV-2,” and the disease it causes has been named “coronavirus disease 2019,” abbreviated COVID-19 (“COVID-19”); and

WHEREAS, COVID-19 is easily transmissible from person to person, and cases are spreading rapidly in a growing number of California cities and counties; and

WHEREAS, on January 30, 2020, the World Health Organization (“WHO”) declared COVID-19 a Public Health Emergency of International Concern; and

WHEREAS, on January 31, 2020, the Secretary of the United States Department of Health and Human Services declared a public health emergency for the entire United States to aid the nation’s healthcare community in responding to COVID-19; and

WHEREAS, on February 25, 2020, the Centers for Disease Control and Prevention (“CDC”) announced that community spread of COVID-19 is likely to occur in the United States; and

WHEREAS, on March 4, 2020, the Governor of California proclaimed a state of emergency in California due to COVID-19; and

WHEREAS, on March 10, 2020, the Contra Costa County Board of Supervisors declared a local health emergency; and

WHEREAS, on March 11, 2020, the World Health Organization declared COVID-19 a pandemic; and

WHEREAS, on March 12, 2020, Governor Gavin Newsom issued a new executive order further enhancing state and local government’s ability to respond to the COVID-19 pandemic; and

WHEREAS, on March 13, 2020, the President of the United States, declared a state of national emergency in response to the COVID-19 pandemic; and

WHEREAS, state and local health officials report that sustained human-to-human transmission of the virus is occurring; and

WHEREAS, on March 16, 2020, the Contra Costa Health Officer issued an order for all individual living in the County to shelter at their home, except with limited exceptions to receive or provide essential services or engage in essential activities, in order to minimize the extent of community-acquired transmission of COVID-19; and

WHEREAS, on March 18, 2020, due to an escalating increase in the number of COVID-19 cases in Contra Costa County and the spread of the disease in California, the City Manager, acting as Director of Emergency Services, found that the conditions related to the COVID-19 pandemic were of extreme peril to the safety of persons and property within the territorial limits of the City and thus proclaimed a local emergency pursuant to Pinole Municipal Code Chapter 2.32 and Government Code Section 8630; and

WHEREAS, on March 24, 2020, at a special meeting the Pinole City Council ratified the Director of Emergency Services' proclamation of a local emergency related to the COVID-19 pandemic; and

WHEREAS, on March 16, 2020, the Governor of California issued Executive Order N-28-20 ordering waiver of time limitations set forth in Penal Code section 396(f) concerning protections against residential evictions, and suspending any provision of state law that would preempt or otherwise restrict a local government's exercise of its police power to impose substantive limitations on residential or commercial evictions related to COVID-19. The order further suspended statutory causes of action for judicial foreclosure, including Code of Civil Procedure section 725a *et seq.* the statutory cause of action for unlawful detainer, Code of Civil Procedure section 1161 *et seq.*, and any other statutory cause of action that could be used to evict or otherwise eject a residential or commercial tenant or occupant of residential real property after foreclosure; and

WHEREAS, on March 19, 2020, the Governor of California issued Executive Order N-33-20 ordering all individuals within the State of California to stay home or at their place of residence, except as needed to maintain continuity of operation of the federal critical infrastructure sectors, critical government services, schools, childcare, and construction; and

WHEREAS, on March 27, 2020 the Governor issued Executive Order N-37-20 which extended the time for a residential tenant to respond to an unlawful detainer, but did not preempt local jurisdictions ability to enact eviction moratoria; and

WHEREAS, events of all sizes across the Bay Area and in Pinole have been canceled or postponed due to the County's and State's Orders amid concerns over spread of the virus. Additionally, as a result of the County's shelter at home order and the Governor's order for individuals to stay in their place of residence, many businesses are closing or dramatically limiting their operations. These developments are likely to result in significantly increased levels of unemployment and decreased incomes for many businesses and residents of Pinole; and

WHEREAS, on March 31, 2020, the Contra Costa Health Officer issued an order extending and strengthening the shelter at home order through at least May 3, 2020, which means the portions of the economy will remain impacted or shut down completely for an extended period of time; and

WHEREAS, California Constitution, Article XI, Section 7, provides cities and counties with the authority to enact ordinances to protect the public health, safety, and general welfare, of their citizens; and

WHEREAS, California Government Code Section 36937 authorizes the City Council to introduce and adopt an ordinance it declares to be necessary as an emergency measure to preserve the public peace, health, and safety at one and the same meeting if passed by at least four-fifths affirmative votes; and

WHEREAS, this Ordinance is a temporary moratorium intended to promote stability and fairness within the residential and commercial rental market in the City during the COVID-19 pandemic, and to prevent avoidable homelessness and evictions thereby serving the public peace, health, safety, and public welfare and to enable tenants in the City whose incomes and ability to work are affected by COVID-19 to remain in their homes; and

WHEREAS, displacement through eviction destabilizes the living situation of tenants and impacts the health of Pinole residents and businesses by uprooting children from schools, disrupting the social ties and networks that are integral to citizens' welfare and the stability of communities within the City; and

WHEREAS, displacement through eviction creates undue hardship for tenants through additional relocation costs, and during the COVID-19 pandemic outbreak, affected tenants who have lost income due to impacts on the economy or their employment may be at risk of homelessness if they are evicted for non-payment as they will have little or no income and thus be unable to secure other housing if evicted; and

WHEREAS, housing instability threatens the public peace, health, and safety as eviction from one's home can lead to prolonged homelessness; strain on household finances due to the necessity of paying rental application fees and security deposits; stress and anxiety experienced by those displaced; interruption of the education of children in the home; and increased exposure to, and spreading of COVID-19, in contradiction to the Contra Costa County Health Officer and Governor's orders; and

WHEREAS, businesses are also affected by COVID-19 and may be unable to pay rent. If businesses are unable to pay rent, they may be evicted, which will negatively impact the local economy by laying off employees and ceasing to provide services to residents of the City, and negatively impacting local health by forcing persons out of their shelter-in-place locations to prepare for business eviction, increasing potential COVID-19 exposure, and reducing the number of retail and commercial spaces available to provide essential services, also increasing potential COVID-19 exposure as a result of less retail and commercial spaces available for residents and thus less space available for social distancing; and

WHEREAS, if businesses are evicted they will be unable to reopen when the COVID-19 emergency is over, which will make the economic impacts from the pandemic last longer than might otherwise have occurred; and

WHEREAS, the City Council finds and determines that regulating the relations between residential and commercial landlords and tenants is essential to preventing the spread of COVID-19 in the City and thereby serve the public peace, health, and safety; and

WHEREAS, an urgency ordinance that is effective immediately is necessary to avoid the immediate threat to public peace, health, and safety as failure to adopt this urgency ordinance could result in the avoidable displacement or exposure to COVID-19 of the City's residents and community members.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PINOLE, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Findings The City Council of the City of Pinole finds that all of the above Recitals are true and correct and incorporated herein by reference. The provisions of the Governor’s Executive Order N-28-20, including its recitals, are incorporated herein as if fully set forth.

SECTION 2. Urgency Findings

The City Council of the City of Pinole hereby finds that there is a current and immediate threat to the public health, safety and/or welfare and a need for immediate preservation of the public peace, health, or safety that warrants this urgency ordinance, which finding is based upon the facts stated in the recitals above, and in the staff report dated April 7, 2020, as well any oral and written testimony at the April 7, 2020 City Council meeting. This Ordinance and any moratorium that may be established thereunder is declared by the City Council to be an urgency measure necessary for the immediate preservation of the public peace, health or safety. The facts constituting such urgency are all of those certain facts set forth and referenced in this Ordinance and the entirety of the record before the City Council.

SECTION 3. Ordinance

The City Council hereby makes the findings contained herein and hereby adopts the uncodified Ordinance to read as follows.

COVID-19 Eviction Moratorium Ordinance

Section 1. Moratorium on Eviction for Nonpayment of Rent During the COVID-19 Emergency

A. During the term of this eviction moratorium, no landlord shall endeavor to evict a residential or commercial tenant for nonpayment of rent, including but not limited to any such provision under Civil Code sections 1940 *et. seq.* or 1954.25 *et. seq.*, if the tenant demonstrates that the inability to pay rent is:

1. Due to, or arising out of a substantial decrease in household or business income or increase in household expenses (including but not limited to the circumstances described in subsections (C) and (D) or substantial out-of-pocket medical expenses; and
2. The decrease in household or business income, or out-of-pocket medical expenses, was caused by the COVID-19 pandemic, or by any local, state, or federal government response to COVID-19, and is documented in writing.

B. This eviction moratorium shall remain in effect until May 31, 2020.

C. “Substantial decrease in household income” includes but is not limited to income loss caused by COVID-19 illness or caring for a household or family member with COVID-19 illness, work closures, layoffs, job loss, a reduction in the number of compensable hours or other economic or employer impacts of COVID-19, missing work due to a minor child’s school closure, compliance with government health authority orders, or other similarly-caused reason resulting in loss of household income due to COVID-19, substantiated with written documentation or other objectively verifiable proof of same.

D. “Substantial decrease in business income” includes, but is not limited to, income loss caused by work closures, reduction in staff reporting to work, reduction in opening hours, or reduction in consumer

demand, compliance with government health authority orders, or other similarly-caused reason resulting in loss of business income due to COVID-19, substantiated with written documentation or other objectively verifiable proof of same.

E A landlord who knows that a tenant cannot pay some or all of the rent temporarily for the reasons set forth above shall not serve a notice pursuant to Code of Civil Procedure section 1161, file or prosecute an unlawful detainer action based on a three-day pay or quit notice, or otherwise seek to evict for nonpayment of rent.

F A landlord knows of a tenant's inability to pay rent within the meaning of this Ordinance if the tenant, within 30 days after the date that rent is due, notifies the landlord in writing of tenant's inability to pay full rent due to a substantial decrease in household or business income or out-of-pocket medical expenses caused by the COVID-19 pandemic, or by any local, state, or federal government response to COVID-19, and provides documentation to support the claim. Any medical or financial information provided to the landlord shall be held in confidence, and only used for evaluating the tenant's claim. Documentation can include, but is not limited to:

1. Letter from employer or other source of income citing COVID-19 as a reason for reduced work hours, termination, or other substantial reduction in pay;
2. Employer paycheck stubs showing a reduction in pay following the COVID-19 outbreak;
3. Bank statements showing a reduction in income following the COVID-19 outbreak; or
4. Documentation showing payment of substantial out-of-pocket medical expenses caused by COVID-19.
5. A letter from a commercial tenant identifying the section of the County's shelter at home order that required the commercial tenant to close or reduce operations, and a statement that those operations could not continue remotely.

G Nothing in this Ordinance relieves the tenant of liability for the unpaid rent, which the landlord may seek after the expiration of this eviction moratorium, and the tenant must pay within ninety (90) days of the date of expiration of this eviction moratorium, unless a state law or order is amended or adopted providing for a longer period, in which case this subsection shall be so superseded.

H A landlord may not charge or collect a late fee for rent that is delayed for the reasons stated in this Ordinance, nor may a landlord seek rent that is delayed for the reasons stated in this Ordinance through the eviction process, unless rent continues to remain unpaid after the expiration of the ninety (90) day period described in Section G. above.

I A Landlord is prohibited from retaliating against a tenant for exercising their rights under this ordinance.

J This Ordinance may be asserted as an affirmative defense in any unlawful detainer action or other action brought by an owner or landlord to recover possession. A tenant may bring a civil suit seeking owner or landlord compliance with any provisions of this Ordinance. Any owner or landlord found to have violated this ordinance shall be liable to the tenant for damages, costs, and reasonable attorneys' fees.

K This Ordinance is intended to apply to any rent payment due on or after March 16, 2020, the date the Contra Costa Health Officer issued an order to shelter at home.

Section 2. Moratorium on Judicial Foreclosures During the COVID-19 Emergency

As provided for in Executive Order N-28-20 and consistent with the other provisions in this ordinance, the statutory cause of action for judicial foreclosure, Code of Civil Procedure section 725a *et seq.*; the statutory cause of action for unlawful detainer, Code of Civil Procedure section 1161 *et seq.*; and any other statutory cause of action that could be used to evict or otherwise eject a residential or commercial tenant or occupant of residential real property after foreclosure is hereby suspended as applied to any tenancy, or residential real property and any occupation thereof, to which a limitation on eviction is imposed pursuant to this Ordinance.

SECTION 4. Severability

If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the ordinance, including the application of such part or provision to other persons or circumstances shall not be affected thereby and shall continue in full force and effect. To this end, provisions of this Ordinance are severable. The City Council of the City of Pinole hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases be held unconstitutional, invalid, or unenforceable.

SECTION 5. Effective Date

Following adoption by at least a four-fifths vote of the City Council, this Ordinance shall be effective immediately upon adoption pursuant to Pinole Municipal Code Section 1.08.050. The City Clerk shall certify as to the adoption of this Urgency Ordinance and shall cause it to be published within fifteen (15) days of the adoption and shall post a certified copy of this Urgency Ordinance, including the vote for and against the same, in the Office of the City Clerk, in accordance with California Government Code Section 36933.

PASSED AND ADOPTED on this 7th day of April 2020, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Mayor Roy Swearingen

ATTEST:

Heather Iopu, City Clerk

APPROVED AS TO FORM:

Eric S. Casher, City Attorney