



MINUTES
27 March 2024

1. CALL TO ORDER

The Community Services Commission Meeting was called to order at 5:06 P.M. and was held via hybrid meeting format (Zoom Teleconference and in person-Pinole City Council Chambers).

2. ROLL CALL

Commissioners Present: Darin Clarke, Debbie Ojeda, Irma Ruport, and Nickolas Teller

Commissioners Absent: Bob Kopp, Laurelle Martin

Staff Present: Maria Picazo, Acting Community Services Director

3. APPROVAL OF MINUTES

Action: Motion by Commissioner Clarke to approve the minutes of January 24, 2024 meeting. Seconded by Commissioner Teller. All in favor. Motion passed.

4. CITIZENS TO BE HEARD

NONE

5. NEW BUSINESS

A. 2024 Community Services Commission Event Schedule

Staff reviewed the 2024 event schedule with the Commissioners. Staff clarified that the schedule provided only includes the specific events that the commission supports with and are responsible for. The City will mail out a postcard for the spring and summer events which are led by staff.

B. Community Service Day

Staff informed the commissioners that staff is working with the Public Work's team to identify projects for Community Service Day. Staff will identify some indoor projects for the event. The flyer and list of projects will be shared through the City's website and communication channels once the projects have been confirmed. Commissioner Ojeda requested to include Amber Swartz Park on the project list. Staff informed Commissioner Ojeda that the project will be included in the list. Commissioner Ruport requested that staff send the flyer to the local schools and invite them to participate. Staff informed Commissioner Ruport that the flyer will be shared through the district's electronic platform Peach Jar. Commissioner Ruport also requested that staff work closely with Public Works to identify projects and to offer a variety of projects. Staff informed Commissioner Ruport that staff is working closely with Public Works and staff requested a variety of projects. Commissioner Ruport asked if tabling is allowed during the event. Staff clarified that the event is focused on the volunteer projects. Staff



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informed the commissioners that the Friends of the Pinole Creek Watershed will participate in this year's event. Ann Moriarty joined the meeting and provided details on the Community Service Day project they will lead. Commissioner Ruport asked Ann if they would need more volunteers besides their normal group. Ann responded that they would follow the City's process as in previous years. There will be plenty of projects throughout the City and more volunteers are welcomed. Staff informed the group that the project will be added to the list. The commissioners will discuss event responsibilities and logistics during the April meeting.

C. Pride/Juneteenth

Staff informed the commissioners that the City is in beginning stages of planning for the Pride and Juneteenth event. Staff is planning to expand last year's successful event. Staff is looking to incorporate performances and more resources. The event will take place on Sunday, June 9th from 12pm-3pm at Fernandez Park. It will be a family friendly event with a live band, food trucks, children's activities, local community organizations, and businesses. More information and a flyer will be available in the upcoming weeks. Staff leads this event, but the commissioners are welcomed to table or volunteer. Commissioner Ruport asked a clarifying question regarding youth groups and non-profit organizations tabling at the event. Staff informed Commissioner Ruport that staff is looking for a variety of vendors, resources, and local groups to participate in the event. Staff will work with the City Attorney's office to get clarification on the groups who can participate. Commissioner Ruport followed up and requested clarification on local groups fundraising during the event. Staff invited those interested in tabling at the event to contact her directly.

D. Community Services Commission Event Roles and Responsibilities

Staff informed the Commissioners that the role and responsibility of each commissioner will be identified in the meeting prior to each event. During the April meeting the group will identify the role of each commissioner for the Community Service Day event. Leticia Andreas from the Public Works Department will also implement this for the Coastal Cleanup and Dumpster Day events.

6. OLD BUSINESS

A. Community Outreach/Engagement

Commissioner Ojeda shared information on the annual cabaret dinner hosted by the Pinole Community Players. The event will take place on Saturday, April 27th at St. Joseph.

Commissioner Ruport shared that the first anniversary of Fire Station 74 will be May 11th. She asked staff to share the flyer through the City's communication channels and



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requested that staff review the date to avoid scheduling conflicts. She shared information on Neighbors helping Neighbors. Staff informed her that this item could be added to a future agenda and further discussion could happen offline between staff and Commissioner Ruport as the item was not on the agenda.

Commissioner Clarke shared that there are several vacancies in City Commissions and encouraged the community to get involved.

8. ADJOURNMENT

The meeting was adjourned at 5:29 P.M. to the next Community Services Commission Special meeting on Wednesday, April 24, 2024|5:00 P.M.

Submitted by:

Maria Picazo
Acting Community Services Director

Approved by the Commissioners on April 24, 2024