

COMMUNITY
GROUP
FUNDING
PROGRAM

The Community Group Funding Program is an award winning, innovative collaboration bridging community and government efforts to ensure successful community-based revitalization.

The program uses redevelopment funds to compensate local community groups assisting in the revitalization of our community through projects that remove blight and enhance the quality of life for Pinole residents.

THE CGFP
GRANT
APPLICATION
PROCESS

CGFP grant requests are approved as part of the annual budget update process.

Applications should be received no later than April 1 for funding during the upcoming fiscal year (July – June). If funding is

available, additional grants may be awarded throughout the year. Contact Redevelopment Staff at 510-724-9831 for more information.

- 1 Community Group:** Contacts Redevelopment Agency at (510) 724-9831 to discuss project ideas and request an application.
- 2 Community Group:** Completes and submits the application prior to the April 1 deadline. If after April 1, contact staff to determine funding availability.
- 3 Redevelopment Agency:** Reviews the application and determines whether eligibility requirements have been met. Staff will present the Agency Board with a slate of all eligible applications to be evaluated in consideration of funds available. The Board approves or denies the application and staff notifies the community group before July 1.
- 4 Community Group:** Completes the project on the specified date, keeping receipts for materials and a log documenting volunteer hours. Receipts and logs are submitted to Redevelopment Agency.
- 5 Redevelopment Agency:** Processes payment following receipt of required documentation. Community group receives compensation for hours worked and materials costs.
- 6 Community Group:** Submits a Financial Summary Form within 90 days following the event or program.

CITY OF PINOLE
REDEVELOPMENT AGENCY
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(510) 724-9831



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In 1995, the Redevelopment Agency Board approved the Community Group Funding Program (Program) in an effort to merge the endeavors of local community groups with the Agency's commitment to revitalizing the community, removing blight, and enhancing the quality of life for residents of Pinole. The Program provides the opportunity for various organizations to give back to the community, while raising funds to support their group's mission.

The Program pays organizations for hours their volunteers spend completing an approved project. In addition, an additional \$1 per volunteer hour is allocated to the Community Assistance Program, which acts as a reserve fund through which the Redevelopment Agency makes donations to worthy causes. Community groups may elect to perform services through the Program and divert all earnings to the Community Assistance Program.

Community groups must receive Agency Board approval prior to the start of their project.

See reverse for details about the application process.



ELIGIBILITY

Applicant groups must satisfy the following criteria:

- Must be a recognized non-profit service and/or youth group based in Pinole.
- Must sponsor activities that provide a service to the redevelopment area or its residents.
- Must propose a project or activity that eliminates blight or beautifies the redevelopment project area, is an improvement and not a maintenance project, and that is not subject to public bidding requirements.

FUNDING & COMPENSATION

The Program provides funds for project materials and reimbursement for volunteer hours worked toward the completion of a project. Aside from the benefits of an improved community and a sense of accomplishment, volunteers earn \$8.00 per volunteer hour, paid to the nonprofit organization.

Applications must be received by April 1 for funding during the next fiscal year (July — June). If funding is available, applications received after April 1 may be considered on an individual basis.

ACTIVITIES

There are many activities community groups can perform to assist the redevelopment effort.

Examples include:

- Planting trees and landscaping in public areas.
- Painting public buildings.
- Constructing and installing signs along public trails.
- Participating in "graffiti buster" activities.
- Organizing cleanup projects.
- Promoting projects in the historic Old Town.

The Community Group Funding Program does not fund continuing maintenance projects.

LOCATION

All projects must occur within the Redevelopment Project Area or substantially benefit Project Area residents.

PARTICIPATION

In order to pursue funding through the Program, interested community groups must submit an application, which will include project specifics, a budget for the number of volunteer hours, and materials costs.

Applications will be reviewed by Redevelopment Staff to verify that the project location falls within the Redevelopment Project Area and that the proposal meets all other Program requirements.

Staff presents the application to the Agency Board for review and approval along with a slate of proposed projects for the upcoming fiscal year.

Community groups are encouraged to contact the Agency with unique ideas for CGFP projects. Groups that are interested in working on a project and raising funds for their group, but have no specific project they wish to complete, should contact Redevelopment Staff for potential project ideas and opportunities.

Although all projects must meet the Program's eligibility requirements, staff will work with community groups to develop a project to meet the goals of the group and the Redevelopment Agency.

FOR MORE INFORMATION
CONTACT THE CITY OF PINOLE
REDEVELOPMENT AGENCY
WWW.CI.PINOLE.CA.US
(510) 724-9831