



# ADMINISTRATIVE REPORT

DATE: DECEMBER 25, 2009

TO: MAYOR AND CITY COUNCIL  
BEN REYES, CITY ATTORNEY

FROM: BELINDA B. ESPINOSA, CITY MANAGER

- **NO ADMINISTRATIVE REPORT WEEK OF DECEMBER 25**

There will be no Administrative Report the weeks of December 25 and January 1 due to the Christmas holiday/mandatory City furloughs. The report will resume the week of January 8.

- **CITY HALL CLOSED DECEMBER 24 -JANUARY 3 DUE TO WORK FURLOUGH**

City Hall will be closed from December 24 through January 3 due to the mandatory work furloughs approved in the FY 2009-10 Budget. City Hall will reopen to the public on Monday January 4. All public safety services will be provided during this time. There will be no Administrative Report during this two week period.