



ADMINISTRATIVE REPORT

DATE: NOVEMBER 13, 2009

TO: MAYOR AND CITY COUNCIL
BEN REYES, CITY ATTORNEY

FROM: BELINDA B. ESPINOSA, CITY MANAGER

PLACES TO BE

- NOVEMBER 14-WEST CONTRA COSTA SCHOOL DISTRICT TO HOST MEETING ON SAFETY IN THE DISTRICT

The Mayor and Council of each city in West Contra Costa County have been invited to attend a meeting on Saturday about safety in the school district. The impetus for this meeting is the recent tragedy that occurred at Richmond High School after the homecoming dance. The Mayor, Councilmembers, City Manager, and Police Chief will be attending the meeting scheduled to take place at Lavonnya DeJean School from 10:00 AM to Noon.

ITEMS OF INTEREST

- CONTRA COSTA COUNTY H1N1 HEALTH UPDATE

The total number of cases of H1N1 throughout the County to date includes:

- **Hospitalizations** **253** (up by 22 since last week)
- **Fatalities** **12** (up by 2 since last week)

The County Health Department has notified us that the Antioch clinic scheduled for November 14 has been canceled. The next two clinics are scheduled on November 21. Only pregnant women, children 6 months through 4 years old, children who are 5 years through 18 years old with chronic medical conditions, and people who live with or provide care for infants less than 6 months of age (parents, siblings and daycare providers) will receive the H1N1 vaccine at the November 21 clinics.

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Seasonal Flu Vaccine

Everyone 60 years and older, pregnant women, and everyone 4 years and older with chronic medical conditions can get the **seasonal flu vaccine** at the November 21 clinics.

More information on the flu can be obtained at: http://cchealth.org/topics/swine_flu/

More info on upcoming flu clinics: http://cchealth.org/topics/swine_flu/vaccination.php

- **REQUEST FOR PROPOSAL FOR AFFORDABLE HOUSING MANAGEMENT**

The Redevelopment Agency is requesting proposals from qualified consultants to manage the ownership component of the City's Affordable Housing program. The Consultant will work with staff to administer all aspects of the First Time Home Buyer Program, including buyer identification, education, screening, and certification as well as overseeing the sales and loan process. In addition, the Consultant will participate in the sale and screening of future below market rate ownership housing opportunities. All responses are due by the close of business on December 15, 2009. The complete RFP can be viewed and downloaded on the City's website at http://www.ci.pinole.ca.us/live/news/rfp_affhousing.html.

- **WASTEWATER TREATMENT PLANT**

Staff has finally received a copy of the engineering study from the City of Hercules regarding their option to change from the Pinole-Hercules plant to West County Sanitation District. Staff will be reviewing the document over the next several weeks and working with the City of Hercules to better understand the study and compare it to the numerous other engineering studies that have been completed. At the current time, the Environmental Impact Report is being developed and is scheduled for completion in August 2010. The Wastewater JPA will be meeting December 2 to review the scenarios outlined in the study.

- **FIRE SERVICES -TECHNICAL ADVISORY COMMITTEE TO BEGIN MEETING**

LAFCO recently conducted a Municipal Services Review (MSR) on Fire Services throughout the Contra Costa County. LAFCO has accepted the report and has agreed to West County's request to study the various alternatives and develop our recommendations for future fire service delivery in West County. The West County Mayors will serve as the umbrella committee working with a technical advisory committee consisting of three city managers (Pinole, San Pablo and Hercules) the five Fire Chiefs from each West County City and Contra Coast Fire, as well as one representative from Local 1230 and Local 188. The Technical Advisory Committee will begin meeting on November 17 to begin to develop a framework for future study.

At the current time, the cities of El Cerrito and Richmond have stated that they are satisfied with how their fire services are being delivered and they have committed that they have the

financial resources to sustain its operations. The cities of San Pablo and Pinole as well as the Rodeo-Hercules Fire District will be working on the sustainability issue of continuing the deliverance of fire services in the current model. There are numerous alternatives that will be explored including consolidation options. It is important to note, that Fire services to the public will not change nor will it be disrupted during this process. There will be many opportunities in the near future for public input on this issue.

- **WEEKLY REPORT ITEMS FROM FIRE**

Near-miss for Building Occupants: Pinole Fire Department responded with an engine and a ladder truck to Rodeo in the early hours on Tuesday, November 10th. A four-unit apartment building exploded and burst into flames on Mariposa Street injuring three occupants. The cause is still under investigation but the scene was reminiscent of the “Cat in the Fiddle” (Pinole Redevelopment) building that exploded on February 17th, 1998. Escaped natural gas can be lethal in the right concentration when exposed to an ignition source. The entire roof of the complex lifted into the air and the building was destroyed. Contra Costa County Fire backfilled the Pinole and Hercules stations during the firefighting operation.

I.S.O. to Conduct its Survey for Fire Grading: The Insurance Services Office places a grade on community’s fire protection capabilities and in some cases uses the information for property fire insurance rates. The full survey is performed at approximately ten year intervals and will begin in December. I.S.O. reviews such components as water supply (hydrant systems), fire apparatus and equipment, staffing levels, maintenance and training. The grading scale goes from “1 to 10” with one being premium property protection and ten being minimal fire protection. Pinole is currently graded at a “4”. The survey focuses on large-loss fire potential and does not life-safety and paramedic response components within the fire department.

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